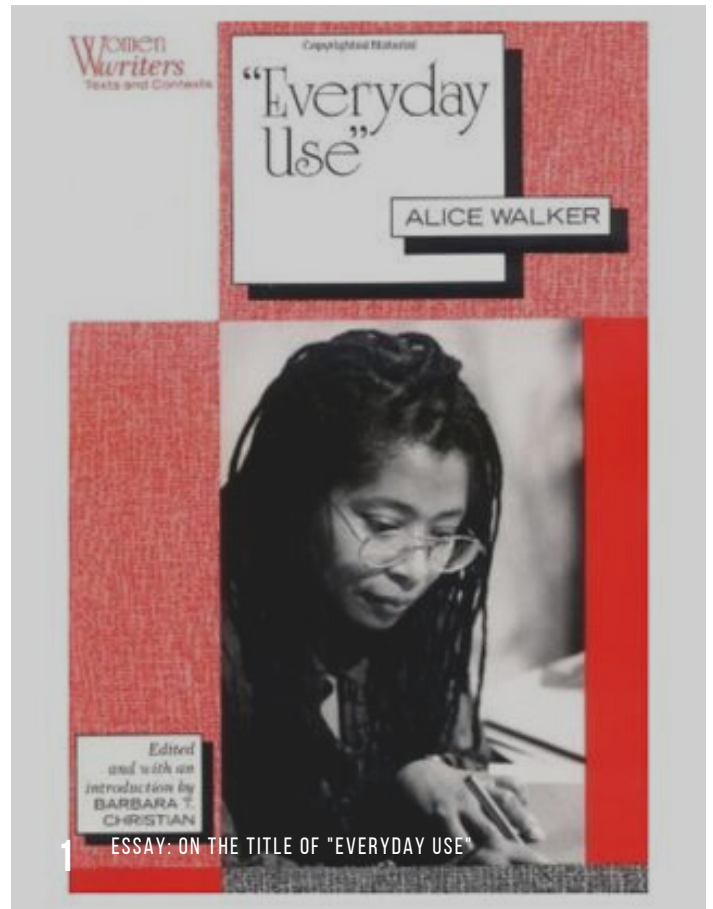
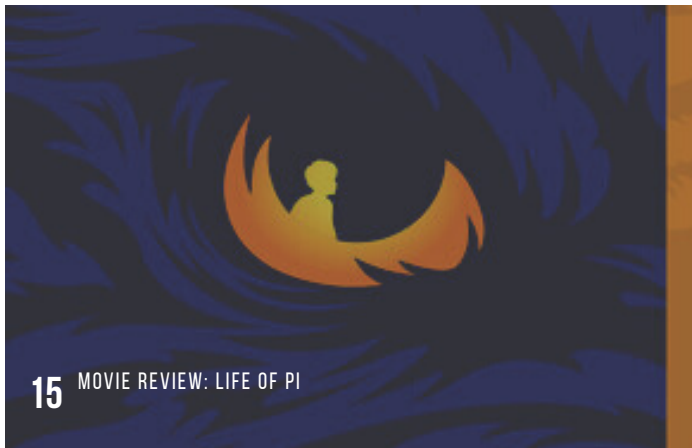


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18 March 2021

Essay: On the Title of "Everyday Use"  
A short story by Alice Walker

When I think about how the title of this short story informs the theme, it suggests how the term "everyday use" means different things to different people. One's social and economic status, as well as life experience, molds their point of view. As I read the story with this in mind, I can more clearly see the theme as a thread woven throughout to give deeper meaning to the story. It provokes thoughtful consideration about our own identity, our place in society, and how we view our heritage.

Mama's definition of "everyday use" is about survival, from her flannel nightgowns to the quilt on the bed, which is necessary for warmth in the winter. Dee views these items of everyday use as curiosities that could serve as decoration and conversation pieces. The butter churn to her is an artistic centerpiece for her table, not a tool for making butter, or a connection to her family and its history. The title brings these views of the necessities of life to our attention, emphasizing themes of heritage and identity.

There are many thought-provoking conflicts regarding family, identity, race, and heritage illustrated in the character of Dee. Although she does not acknowledge it, her privileged life is the result of sacrifices Mama made so that she could have an education. Dee then used her education to escape from a life of poverty and ignorance, but it also gave her power, and she wields it like a weapon to forge a path away from her past and gain control over her destiny.

Dee's desire to ground herself with a meaningful identity is commendable, but she has not yet matured enough to apply knowledge gained with wisdom and compassion. Her desire

may be in earnest, but it is pathetically shallow. She has used her knowledge of the world, especially African culture, to create a persona. She calls this new identity Wagero Leewanika Kemanjo. Dee seeks to diminish the connection to her heritage in America, which is tainted by slavery and oppression. Instead, she adopts a more romantic post-colonial African heritage. However, she does this with a flamboyant hairstyle, ostentatious jewelry and colorful clothing, as if these accouterments are meaningful expressions of the African culture. She may be unaware that her portrayal of this African heritage is not accurate, or maybe it is irrelevant to her. She is so deeply invested in the narrative she created about herself that it is unlikely the truth would sway her.

It is possible that this portrayal is Walker's commentary on some aspects of the Black Power movement of the 1960-1970's. This movement brought Black history to the forefront, encouraging African Americans to celebrate racial pride and to embrace their African heritage. Groups and individuals making the news and setting the pace were the Nation of Islam, the Black Panther Party, and Malcolm X. Dee and her partner, Hakim-a-barber, appear to have embraced some of the trappings of the movement. They have adopted African names and some elements of Islam, but her embrace of her heritage lacks sincerity. Hakim-a-barber obviously doesn't take the tenets of his adopted religion seriously.

Playing her part as Wagero, Dee also attempts to shed every vestige of her family's roots. She assumes that her birth name is 'white', even though she was named after her Aunt Dicie. She argues that somewhere in the past a white oppressor had given that name to one of her ancestors, purposefully denying the connection to her aunt. She seems to be clueless that the way she is idealizing her African heritage disrespects the mother and family who are literally standing right in front of her. She is ashamed of their poverty despite the sacrifices made to give her the

life she enjoys and does not understand their contentment. Her performance of her new persona dominates, manipulates, and controls her interactions with her family, turning her into an oppressor of her own mother and sister.

The title keeps us focused on the difference in how Mama and Dee view family and heritage, and the everyday trappings of their lives. Dee observes her mother's possessions like an estate assessor, looking for things she can use to display in her home as folk art or antiques that will gain monetary value over time. Mama and Maggie see their family in those objects; the butter churn carved by Uncle Henry, the imprints of hands that used the churn on the handles, and the quilts made of scraps of clothing worn by their loved ones. These are tools of everyday life, and everyday survival. They commemorate the hard work and endurance of their parents and grandparents.

Mama feels the weight of all the tiny rejections throughout the story as she continually contrasts Dee's appearance, mannerisms, speech, and perspective with Maggie's and her own. She wishes Dee could see her, truly see her, as a person. She imagines what it would be like for Dee to express heartfelt gratitude and pride in her mother. However, Mama's grounded practicality prevents her from entertaining this dream for long. The way Dee takes their picture in front of the house does not portray genuine affection, but more like someone documenting an experience. She does not appreciate the effort Mama and Maggie have made to make the yard look nice and welcoming. The way Dee goes shopping, so to speak, for *objets d'art* in her mother's home is insensitive.

The conflict culminates in the brief debate over the quilt. Dee wants the quilts, ostensibly to protect them and preserve their monetary value. But Mama prefers to give the quilts to Maggie, who knows how to quilt and will continue the tradition of repairing the quilt with scraps



of their family's history. The quilts will be used, but with love and appreciation. This is more important to Mama than money and education.

"Everyday Use" gives us characters we immediately understand and care about. This is how stories can be powerful tools to move us toward change on both individual and societal levels. This story softly but firmly illustrates the uneven power dynamics created by education and wealth, and how this can affect identity and culture, even within the same family. While few would disparage a quality education, using knowledge to feel superior is oppressive. The irony displayed in the character of Dee is quite obvious. Access to resources and the accumulation of wealth also skews the way people view their possessions. The conflict over the quilts shows how privileged people can afford to take many of their possessions for granted. The same items for those in poverty are crucial for survival and can be priceless in ways a materialistic society does not understand. Whatever position best describes us, we can use a story like this as a mirror or a magnifying glass, and better understand our purpose and place in the world.

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Personal Reading Journal: "Everyday Use" by Alice Walker  
11 February 2021

When I use the phrase "everyday use", I'm referring to the most useful items I own. They may be common and ordinary, showing some wear and tear, but that is because they are dependable and have stood the test of time. Objects not used every day are specialized in some way, and likely have limited uses. Some objects are decorative or have sentimental value. I think sometimes it makes sense to save an item for a special future use. My daughter (named after my mother) plans to wear my mother's watch at her wedding as her "something old." But hoarding possessions doesn't seem very practical or enjoyable to me. If an object is precious, I want to be able to see it and reflect on the emotional connection to it.

In the story "Everyday Use", this dichotomy is illustrated by two different attitudes toward humble household objects. Mama and Maggie see the people connected to the tools of everyday life, such as the butter churn and their quilts. They see the imprints of the hands that made and used the butter churn, the clothing scraps that make up the quilts. When Dee, aka Wangero, sees these objects, she sees them as items to display for their antiquity and maybe even their monetary value. Mama and Maggie treasure their heritage as a deep, meaningful connection to their family ancestry, to the people who are precious to them. Dee pretends to embrace her heritage, but for her it is just a persona, an exotic name, a fanciful costume she can wear.

I enjoyed the narrator's blunt and honest assessment of herself and her daughters. Mama is very practical, and her choice to give the quilts to her daughter Maggie shows how well she understands human nature. She longs for Dee to acknowledge the sacrifices made so that she could have a better life. Dee may have received an education, but Mama knows more about life

than Dee. Dee's display of her knowledge is an affectation to show herself superior to her upbringing. She feels entitled, and her visit to her family feels more like a trip to the zoo or the creation of a documentary because of the way she takes pictures and assesses the objects in the house. In this way she actively rejects her heritage, and I think Walker is making the point that the idealization of one's culture and heritage can be a denial of it. To truly respect your heritage, you must accept the unpleasant aspects of it along with the things of which you are proud. History must tell the whole story; the joys and the sorrows, the triumphs and the mistakes, the love and the betrayals. To pretend that bad things didn't happen, that people didn't fail, is to embrace a lie. We must acknowledge and learn from the past, not deny it.

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Personal Reading Journal: "A&P" by John Updike  
22 January 2021

The main character Sammy is narrating this story to the reader, breaking the fourth wall. He is a very observant young man, and highly imaginative. He believes he knows what is really going on inside the minds of others. During the course of the story he makes quite a few judgments about the shoppers, his co-workers, his family, his boss, and the girls that capture his interest. Because he is acutely aware of the others in the store, he imagines they are equally aware of him, possibly making the same kind of unflattering appraisals.

This awareness gives Sammy many audiences for whom to play his act of heroism. He has invited the reader inside his head and lays out the reasons for the gesture he makes at the climax of the story. He has told this story to his family, and they think his decision is "the sad part of the story". He didn't want to hurt his family, but he has acted on his convictions and he thinks enough of his family that he wants them to understand his thought process.

One of Sammy's reasons for the act of quitting is to prove a point to his manager Lengel, his co-worker Stokesie, and the customers who have stopped to watch Lengel reprimand the girls for their scanty attire in his store. He feels Lengel handled the situation badly and embarrassed the girls unnecessarily. Once he has spoken the words "I quit" out loud, he feels committed to the stand he has taken on behalf of the girls, as well as against the establishment for which he feels so much disdain. But most of all, Sammy wants to make this grand gesture so the girls will see him as noble and heroic. He has defended their honor, so to speak, and hopes that they take notice.

It is ironic that the audience that means the most to Sammy was never aware of what he tried to do for them. Now he is left trying to convince his family, the reader, and himself that he did the right thing, in spite of what it cost him.

Sammy reminds me of other characters, such as Jonathan in *Buffy the Vampire Slayer*. Jonathan is very much inside his own head, but also imagines that he knows what is going on inside of others. He often acts on these beliefs, and is shocked to discover that most people aren't thinking about him the way he thinks about them. His grand gestures get him into trouble and never give him the recognition he craves.

Sammy treads the same path, but there is hope for him if he can mature enough to turn his imagination into empathy instead of empty grand gestures.

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Personal Reading Journal: A scene from "Childhood in Old Jerusalem" by Ya'akob Yehoshua  
23 March 2021

The focus of this scene is family, especially motherhood, and is of a time when Jews and Arabs lived in harmony. It sounds idyllic, with close knit neighbors caring for each blurring the lines of neighbor and family. The scene with the two men meeting as adults and acknowledging each other as brothers is especially poignant. It also offers hope, because if there was such a time of peace in the past, then there could be again.

When the state of Israel was created in 1948, it ignited a conflict that has raged ever since, costing thousands of lives. Troops have been mobilized, missiles launched, and walls built. This is a far cry from the bonds of friendship and family illustrated in this small slice of life.

It is sad to think of how much has been lost, from the potential for lasting relationships that could have been treasured over time, to the lives of men, women, and children. It is as unnecessary as it is tragic. I feel for the people caught in the middle, who would love to just live in peace, but have to fear for their lives every day.

Peace in the Middle East would be wonderful, but it is naive to think it could happen quickly or easily. There are problems with how Palestinian territories are zoned, inequalities in income between Israeli and Palestinian jobs, barriers to free travel--and therefore serious hindrances to trade and economic expansion. Many issues would need to be resolved before this conflict could be resolved, but all things are possible. Hopefully there will come a day when the realization of the high cost of war will overcome the obstacles to sustainable peace.

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Personal Reading Journal: "Girl" by Jamaica Kincaid  
16 February 2021

The story of the girl in question puts you in the mind of a woman who has felt the incredible weight of a parent's bitterness and fearful expectations. The staccato rhythm is an onslaught, and although brief, it is a relief when the story is over.

The choice to format this story as a list of do's and don'ts is interesting because even without a plot, it tells the story of a struggling family. They appear to live in a rural setting, and mentions of "benna" and "dasheen" place them in the Caribbean. There are chores to do, clothes to wash and mend, a garden to tend, fish to catch, and meals to prepare. The mother is concerned about how her daughter is perceived by society, and her advice shows that she fears her daughter will bring her shame by being sexually promiscuous and becoming pregnant. She also fears that her daughter will end up like her. She seems to think that if her daughter is preoccupied with household chores and providing for the family, she won't have time to get into trouble, and she'll learn the skills necessary to be "respectable."

Although the story is composed of the mother's lectures (with two tiny interruptions by the daughter), we are in the point of view of the daughter. She is remembering the advice she heard from her mother; mixed with affection, twisted with anxiety. It is obvious that her mother's advice deeply affected her. I think every child has at some point felt that their parents did little else but barrage them with warnings, advice, and sometimes shame, so it is easy to relate to this girl.



As we grow up and become parents ourselves, we can begin to understand the underlying reasons for how our parents chose to relate to us. While the mother may not seem likable because of her caustic tone and tendency to insult instead of encourage, it is also clear that she cares about her daughter, and wants her to live a good life. She thinks she is helping with her household hints and handy tips, and warnings about men and sexuality. It leads me to believe that the mother wants her daughter to do better than she did. It is unfortunate that her love is masked by bitterness.

I can relate a little to both characters, but more to the setting. I grew up in rural West Virginia. My parents bought a run-down farmhouse that we renovated ourselves, so there were several years with no running water. My brother and I were responsible for many household chores and gardening tasks that had to be done by hand. My mother was demanding, but most of the time she was kind. She had a tendency to downplay any compliments aimed at me by saying things like, "Pretty is as pretty does", which always made me wonder what I was doing wrong.

Now that I'm a parent with grown children, I've experienced the transition from child to adult to parent, and understand better that my mom did her best with what she knew. My adult children now look at me in much the same way, understanding that parents are not infallible. Parents often act from a place of love, but at times their actions spring from a place of pain and disappointment. Whatever one's cultural background, I think this is probably true for many parent-child relationships.

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Personal Reading Journal: “Greasy Lake” by T. Coraghessan Boyle  
31 January 2021

“Greasy Lake” is a timely choice for this course as it is an immersion into toxic masculinity, which is a theme related to current issues in our culture about gender and identity. The boys in this story have fallen for a twisted version of the stereotypical Alpha Male and have been running that playbook page by page, from the abuse of alcohol to the destruction of property. Because of the way this story is told, it’s likely that the protagonist—now the adult narrator—has not fully rejected all aspects of this perversion of masculinity.

Boys have long been taught that they need to be “masculine”, but they’ve not been taught what that means. Instead of learning that adulthood means being responsible, compassionate, hardworking, and honest, they learn too many lessons from popular culture and entertainment. They see violence, fast cars, and sexual promiscuity touted as “male”, and bad behavior excused as “boys will be boys.” This story illustrates how boys can internalize these popular images of who and what they need to be, and without strong guidance from responsible adults, how self-destructive their actions can become.

The boys begin the story very full of themselves, pretending to be wild and dangerous by committing acts of rebellion such as wearing leather jackets, striking rebellious poses, and snorting glue. Their actions on the night described in the story inevitably become more careless, to the point where they commit acts of brutal violence and attempt to gang rape a woman.

The story doesn’t rubber stamp this behavior, as they do experience some of the consequences for their actions. A turning point in the story is when the narrator, escaping from some other males bent on destruction, hides in the lake, only to find a dead body. When he

emerges from the lake in the morning, he realizes that they won't easily explain away to their parents what has happened to them or the car. By the light of day, a better understanding of how they quickly devolved from "bad" to truly evil begins to dawn on them.

The lake itself seems to be a metaphor for the journey these boys are taking from childhood to the kind of adults they are becoming. Greasy Lake started out as a pristine body of water, but over time it was corrupted with trash and muck. Children begin their lives sweet and innocent, but over time the lack of guidance and the influence of society can corrupt their characters.

It is important to note how the tone affects the point of the story. This is an adult recounting a vivid memory from his youth in a rather sardonic tone of voice. It's like a humble brag wrapped in a warning. The narrator makes several comparisons in the story to elements of war, from the battle-scarred banks of the lake to the shell-shocked aspect of the boys at the end of the story. He even thinks the only person in worse shape than himself is the dead man in the lake. "My car was wrecked; he was dead." (Greasy Lake 5) However, these are privileged upper-middle class boys, one of whom has parents paying for his education at an Ivy League school. He reveals his immaturity with these inaccurate and hyperbolic comparisons. It leads me to believe that while he may be ashamed and sorry, he still has not fully learned the lessons this incident was trying to teach him. His wrong-headed ideas of masculinity compel him to mask his emotions in this tongue-in-cheek retelling of the story of Greasy Lake.

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Movie Review: *Life of Pi* by Yann Martel (book to movie adaptation)  
04 April 2021

Book-to-movie adaptations face the challenge of translating a novel length text to a 90-page screenplay. If readers respect and love the book, the task is even more demanding. The movie *Life of Pi* successfully takes the story about a boy and a tiger surviving on the ocean and turns it into a visually stunning film as touching as it is beautiful.

The movie follows the book fairly closely in its tone and most of its plot points, and uses the conversation between the writer and Pi to frame the story. Pi briefly tells about growing up in India with a problematic name, creating an identity for himself, and learning about animals in his parent's zoo. He also has the curious habit of embracing nearly every religion to which he is introduced, seeing the image of God in Hinduism, Catholicism, and Islam.

Hard times cause his family to sell the zoo and move to Canada to start a new life. On their ocean voyage with some of their zoo animals on board, a storm sinks the boat, with only Pi, a Bengal tiger named Richard Parker, an orangutan, a zebra, and a hyena escaping on a lifeboat. Most of the story takes place on the ocean, with Pi struggling to survive and eventually using the care and training of Richard Parker as motivation to keep his mind occupied. His faith also keeps him believing that there is a reason for this tragedy. He sees signs and miracles in the gorgeous sky, the amazing sea life, and the fierceness of thunderstorms.

The visual impact of the effects helps the audience feel the desperation, awe, and fear that Pi is feeling. The audience hangs on to their seats as Pi clings to life and to his faith. The CGI is used to increase the "wow" factor of Pi's experiences at sea, but it still manages to not call attention to itself.

As expected, there were some changes made to adapt this story to the screen, mostly by condensing the timeline. For example, the book starts with several pages of the writer describing his search for a good story, and how he finds Pi. The movie jumps right into Pi's meeting with the writer, describing his childhood, and quickly advancing to the journey on the boat. In some areas this makes the story seem rushed. For example, it's difficult to feel the length of time Pi spent on the boat. The book is much more graphic than the movie in its descriptions of violence and the gross realities of survival at sea, but a PG movie rating requires most of this to happen off screen and in the imagination.

A major change that was not necessary to the plot is giving Pi a brief teenage romance. Not every movie needs its protagonist to have a love interest as motivation, or to make a departure more poignant.

Another story line that caught my attention is how Pi interacted with Richard Parker on the boat. Pi grew up in a zoo and learned about animals and their behavior from his father and from personal experience. In the movie Pi seems a bit naïve about animals. The serendipity of a survival guide on a lifeboat that includes animal training instructions is more improbable than a carnivorous island.

The different ways the book and movie end are the changes the most significantly impact the overall story. In the book, investigators express disbelief about Pi's story of surviving with Richard Parker. He gives in to his annoyance and tells them a story that they would be more likely to believe—some humans survived on the lifeboat, and the way they turned on each other was horrific. The movie doesn't show these events and this makes for an abrupt plot twist, with the writer connecting the dots and then describing them for the audience. It's the weakest aspect of the movie. Instead of deciding for yourself which story was true, it indicates that the story

with Richard Parker is Pi's way of dealing with the trauma of the shipwreck, the death of his family, and surviving alone at sea.

This movie is one of the few adaptations that respects its source material and stays faithful to the tone and themes of the book. And in spite of the hardship of surviving on a lifeboat in the ocean, I would have been happy to spend more screen time there with Pi.

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Personal Reading Journal: "Our Secret" by Isabel Allende  
21 March 2021

This story begins with the couple meeting by chance, and connecting with each other. This progresses to a sexual encounter, but neither are looking for intimacy; they simply want to feel *something*, and they think having sex will give them some relief for their loneliness and inner turmoil. However, the man is overcome by grief and traumatic memories. His melancholy seems to infect them both, and although the woman tries to excuse their sudden lack of desire with claims of weariness, they give up on lovemaking. They start talking instead, sharing some of the details of their past. Because they are naked and the man does not want to her close the window against the light, the woman can see the man's scars. She sees him slipping into visible anguish and understands that he has suffered tremendously. But as time passes and he continues to struggle against his memories of being tortured and seeing someone he loved tortured as well, he suffers an intense flashback and begins to weep. He asks the woman to hold him, so she does, cradling him like a child. She lays him back on the mat and stretches her body over his. She tells him that fear is all-consuming, and he realizes she has experienced the same kind of trauma. They both know a particular brand of pain, shame, and horror.

Because the characters are nameless, the reader does not make an immediate connection or association with the name. It allows the reader to enter into the feelings of the characters, and makes it easier to picture oneself in their place. It adds an air of mystery as well. But the most important thing this story choice does is show us two people suffering a crisis of identity. They don't yet know who they are, they don't know what they want. Their chance encounter is just another desperate grasp for normal, but in finding each other, they are finding themselves.

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Personal Reading Journal: "Radio Golf", a play by August Wilson  
24 February 2021

The title of the play "Radio Golf" is unusual because it sounds like an oxymoron. You can listen to someone talk about golf on the radio, but you can't experience golf that way. And that is what Roosevelt wants—to share his experiences playing golf with kids because he hopes it will help them tap into the same feeling of freedom he felt. However, talking about freedom and literally experiencing freedom are not the same, just as Harmond's desire to "bring back" his community is an idea that doesn't do enough to affect reality. Even though he plans to accomplish change by demolishing, redesigning, and reconstructing the neighborhood, changing attitudes requires more work that is not easily seen or understood.

The theme of culture and identity is played out in the battle over Aunt Esther's house, and in the revelation that wealthy real estate developer Harmond Wilks and poverty-stricken "Old Joe" Barlow are related. At first, Harmond wants to demolish the house as part of his redevelopment project, but once he discovers that he has a personal relationship to the people who owned it, he changes his mind. Every character in this play has an agenda, and they all want to change the system in different ways for different reasons. The means by which they go about it reflect their roots and deeply held beliefs.

This play is timeless in that it is a character-driven tale that explores heritage and history, and how these ideals are always in danger of being destroyed by commercialism and greed. Progress that wipes out history is dangerous to individuals and their communities. It's natural to look to the future and desire to shape it, but not to the point of rendering heritage and history



unrecognizable. These are issues that face us today, especially as we consider the tension between progress and change and the preservation of culture and diversity.

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Personal Reading Journal: "She Has No Place In Paradise" by Nawal El Saadawi  
7 February 2021

The story begins with Zeinab laying on the ground, feeling grass instead of dirt, shade from trees instead of relentless sun, and seeing a stream of water. Her life up to now has been arduous and joyless, and she reflects on how easy death was compared to her life and all the ways she had already died. She has endured abuse from every person in her life except her neighbor's son, Hassanain. She's been taught that the purpose of her life is to please her father, brother, and husband, with the promise that she would one day gain Paradise. This lesson has been internalized so thoroughly that the only words she speaks are "yes" and "okay." She is blindly, numbly obedient, but this does not earn appreciation from her family—only more abuse. The promise of Paradise is the only bright spot in her mind, and she imagines that in Paradise her husband will not beat her or abuse her sexually, that because of her nearly flawless obedience to the tenets of their faith, he will instead be kind to her, and hold her hand.

However, as she explores Paradise and is encouraged to see some of the things she imagined it would hold, she encounters her husband, who died some years before. He is not waiting for her; he is on a bed with two fair-skinned virgins—the reward men are promised in the Koran. She realizes that for all her obedience, she will not be rewarded—not even in Paradise. She shuts the door and returns to earth instead of submitting to her fate as a black woman in Paradise. This rejection of her afterlife is heartbreaking because those who embrace a faith that promises an afterlife believe it to be a place of rest, happiness, and being with those you loved, and being loved in return. For Zeinab, her Paradise is as joyless and pointless as her life. If Hell is despair, then that is where she is now.

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Personal Reading Journal: "Sonny's Blues" by James Baldwin  
9 February 2021

The title of this short story by James Baldwin has a double meaning. The blues is a particularly emotional form of jazz, a genre of music that Sonny loves and longs to play. But "the blues" is also a term people use to describe sadness and depression, feelings Sonny can't seem to escape.

Sonny has more than one addiction. When he moves into Isabela's home while his brother is serving in the military, he plays their piano obsessively and listens to music with similar fervor. But after being introduced to heroin, he experiences the same high as the music gave him, and he quickly becomes addicted. The physical effects of heroin obviously make it much harder to quit, so he spends years imprisoned in both body and soul by this addiction. When he finally gains some measure of relief from heroin, he is able to go back to his music and give himself up to it in a way that frees him instead of trapping him.

In the final paragraph, the older brother buys Sonny a drink. As it sits on the top of the piano, the narrator describes it as a "cup of trembling." Since themes of redemption, grace, and sacrifice run through this story, the cup is likely a Biblical reference. In the Bible there are cups of suffering and cups of wrath. Sonny has spent many years full of rage and frustration, but after years of suffering, Sonny has accepted his "cup of trembling" and through playing music he has begun to find grace and peace.

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Personal Reading Journal: “The Flowers” by Alice Walker  
13 January 2021

“The Flowers” is a coming-of-age story that illustrates this transition briefly and elegantly. “Coming of age” stories look closely at the time in a child’s life when they begin to pass from childhood to adulthood, and often focus on an incident, usually tragic, when their eyes are opened to the realities of life. A young black girl named Myop, living in the post-Civil War south, begins the story in the carefree, oblivious state of being reserved for children. She doesn’t notice the humbleness of her home, or the fact that pigs are rooting near the source of her family’s drinking water. She goes for a ramble, straying ever farther from home. Then Myop steps on a dead man’s face, an abrupt and gruesome event she takes in with a calm that could be shock or ambivalence. She sees every detail of the man’s decapitated and decomposed corpse, as well as the rotted rope that indicates he was hanged. Has she become inured to violence already, even though she is only ten years old? Perhaps, considering she is a black child living in exceedingly tumultuous times. I think, however, that there is an emphasis on how alone and far from home she is—this time she is facing injustice, cruelty, and horror by herself. As she lays down the flowers she gathered during her journey, I felt that in decorating the murdered man’s grave, she was for the first time seeing her world clearly and letting go of her earlier idealism. As the summer ends, so does her blissful child-like ignorance of the ugliness that exists alongside the beauty of the world.

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Susan Raber

LIS 1101

Professor Guthrie

Stocking the Shelves: *Selection, Acquisition, Cataloging, and Classification/Processing*

10/5/2020

For this new library collection, I chose historical fiction for middle grade and young adult readers. Historical fiction is a great way to introduce diverse people, places, and cultures to young readers.

### SELECTION

I've selected the following materials:

1. *The Truth According to Us* by Annie Barrows (audiobook)
2. *The Daughters of Yalta* by Catherine Grace Katz (ebook)
3. *All Thirteen* by Christina Soontornvat (book)
4. *Hidden Figures* (DVD)
5. *The Boy in the Striped Pajamas* (book)
6. *The Boy in the Striped Pajamas* (DVD)
7. *Washington Black* by Esi Edugyan (book)
8. *The Night Tiger* by Yangsze Choo (audio CD)
9. *Choose Your Own Adventure SPIES: James Armistead Lafayette* (trade paperback)
10. *The Greatest Showman* (DVD)
11. *All He Knew* by Helen Frost (book)
12. *The Summer We Found the Baby* by Amy Hest (ebook)
13. *Beyond Me* by Annie Donwerth-Chikamatsu (book)
14. *John Lewis: Good Trouble* (DVD)
15. *Echo Mountain* by Lauren Wolk (audiobook)
16. *We Dream of Space* by Erin Entrada Kelly (book)
17. *When Stars Are Scattered* by Victoria Jamieson, Omar Mohamed (graphic novel)
18. *Zoo* (DVD)
19. *Letters From Cuba* by Ruth Behar (audiobook)
20. *On the Horizon* by Lois Lowry, Kenard Pak (audiobook)
21. *Goodbye, Christopher Robin* (DVD)

All of the books chosen have received positive reviews and represent some of the best stories about human perseverance and courage. They also reveal the ubiquity of the human experience, regardless of the time and place where the story happens.

In *The Night Tiger* by Yangsze Choo, the young protagonists are drawn into a compelling mystery threaded with the country's folklore in 1930's Malaysia. *Echo Mountain* is a poetic novel about a family rebuilding their lives in rural Maine. The author, Lauren Wolk, has been described as the story-telling successor to Harper Lee.

*Letters From Cuba* explores a cross-cultural friendship during World War II. Lois Lowry tells her own story in *On The Horizon*, a poetic memoir of her experiences during World War II. For *The Truth According to Us*, author Annie Barrows thoroughly researched the Federal Writers' Project, a program during the Great Depression that created jobs for historians, librarians and writers. I chose to obtain these as audiobooks because of their literary quality and challenging subject matter.

Less historical fiction and more of a historic adventure is told in *All Thirteen*, the story of the Wild Boars soccer team who were trapped inside a flooded cave in northern Thailand for 18 days.

A great book and movie combination is *The Boy in the Striped Pajamas*, which offers the experience on the page and the screen.

*Washington Black* is a particularly timely story of a twelve-year-old slave on a sugar plantation in Barbados, and the white man who befriends him.

For a unique story about a young person who is differently-abled, *All He Knew* is about six-year-old Henry who becomes deaf after an illness, and is sent to a home.

*Beyond Me* is another free verse novel, and describes the experiences of 10-year-old Maya during the devastating 2011 earthquake off the coast of Japan that was followed by a tsunami.

For me personally, the Challenger explosion still feels like recent history, but for middle grades, it's much further in the past. *We Dream of Space* explores the effect of the Challenger explosion through a trio of siblings who are looking forward to see the launch during their science class.

For movies that are enlightening, educational, inspiring, as well as entertaining, I selected: *John Lewis: Good Trouble*, another timely selection telling the story of a Civil Rights icon; *Zoo* makes kids the heroes as they rescue a baby elephant during the Belfast blitz; *Goodbye Christopher Robin* is another biopic of the author of one of the most beloved children's book characters in the history of teddy bears; *The Summer We Found the Baby* is an engaging and heartwarming story during war-time America; *The Daughters of Yalta* tells of the unique opportunity of three daughters chosen by their fathers to travel with them to the 1945 Yalta Conference; *When Stars Are Scattered* is a graphic novel illustrating the childhood of Omar Mohamed and his little brother in a refugee camp in Kenya; *Choose Your Own Adventure SPIES: James Armistead Lafayette* allows young readers to put themselves in the shoes of a former-slave-turned-spy during the American Revolution.

### **Classification & Processing**

I used the Dewey Decimal System to classify the selections I chose because it is the system with which the general public is most familiar. Most of the selections will either be in the Children's and/or Young Adult sections, both fiction and nonfiction.

## ACQUISITIONS &amp; CATALOGING

Title	Author	Publish Date; Edition	Publisher	Format	Price	Purchase from	Shipping	Reviewed at	Review URL	ISBN	Library	Library URL	Library Availability	WorldCAT Catalog Record URL	WorldCAT Availability	OCLC Accession #	Dewey Decimal Number Label	Subject Headings Comments
The Night Tiger	Choo, Yangsze	2019; First Edition	Flatiron Books	Audio CD	\$28.96	Amazon	\$0.00	Kirkus Reviews	<a href="https://tinyurl.com/y63js9f9">https://tinyurl.com/y63js9f9</a>	9781250316981	Greene County Public Library	<a href="https://tinyurl.com/y4wqhae">https://tinyurl.com/y4wqhae</a>	one audio download license via Overdrive	<a href="https://tinyurl.com/y4juqr8q">https://tinyurl.com/y4juqr8q</a>	only available as a book or ebook	1031551009	Dewey 813/.6 C	Over 22 subject headings, wide range of subjects from FICTION -- Fairy Tales, Folk Tales, Legends & Mythology to Mothers-Daughters to Malaysia.
The Truth According to Us	Barrows, Annie	2015	Penguin Random House Audio	Audiobook	\$27.50	Audiobooks.com	\$0.00	Washington Post	<a href="https://tinyurl.com/yxwjk1eq">https://tinyurl.com/yxwjk1eq</a>	9781101889930	Greene County Public Library	<a href="https://tinyurl.com/y54vdbi">https://tinyurl.com/y54vdbi</a>	available as a book, ebook, audio download via Overdrive, and audio CD	<a href="https://tinyurl.com/y48sv4uv">https://tinyurl.com/y48sv4uv</a>	10 listings for books, audio CD, audio download	899153122	Dewey 813/.6 B	Several different subject headings; Historians, Family Secrets, Depressions, Manners and Customs
On the Horizon	Lowry, Lois; Pak, Kenard	2020; First Edition	Houghton Mifflin Harcourt	Audiobook	\$8.00	Audiobooks.com	\$0.00	The New York Times	<a href="https://tinyurl.com/yysz3atf">https://tinyurl.com/yysz3atf</a>	9780358129400	Greene County Public Library	<a href="https://tinyurl.com/y34e2brb">https://tinyurl.com/y34e2brb</a>	one book available	<a href="https://tinyurl.com/y5rnk1ker">https://tinyurl.com/y5rnk1ker</a>	available as a download via Overdrive	1149014105	Dewey 940.54/25219540922 L	Several subject headings, mostly related to World War II, Japan & Hiroshima
Letters From Cuba	Behar, Ruth	2020; First Edition	Nancy Paulsen Books	Audiobook	\$18.00	Audiobooks.com	\$0.00	Kirkus Reviews	<a href="https://tinyurl.com/y39j5vs9">https://tinyurl.com/y39j5vs9</a>	9780525516477	Greene County Public Library	<a href="https://tinyurl.com/y2umsh4y">https://tinyurl.com/y2umsh4y</a>	one book on order	<a href="https://tinyurl.com/y4gfb53">https://tinyurl.com/y4gfb53</a>	available as a download via Overdrive	1190755759	Fic Beh	Over 10 subject headings such as Refugees, Immigrants, Jews--Cuba.
Echo Mountain	Wolk, Lauren	2020; First Edition	Penguin Random House Audio	Audiobook	\$25.00	Audiobooks.com	\$0.00	The New York Times	<a href="https://tinyurl.com/y3exo85z">https://tinyurl.com/y3exo85z</a>	9780525555568	Greene County Public Library	<a href="https://tinyurl.com/y4kpro6">https://tinyurl.com/y4kpro6</a>	no audio versions available	<a href="https://tinyurl.com/y6vnbua">https://tinyurl.com/y6vnbua</a>	available on audio CD	1145701868	Fic Wol	Nearly 30 subject headings including Healing, Family Life, Mountains, 1929 Maine.
Washington Black	Edugyan, Esi	2018	Knopf	Book	\$19.10	Amazon.com	\$0.00	The New Yorker	<a href="https://tinyurl.com/y5uktsxe">https://tinyurl.com/y5uktsxe</a>	9780525521426	Greene County Public Library	<a href="https://tinyurl.com/y3f2qzbt">https://tinyurl.com/y3f2qzbt</a>	4 copies available	<a href="https://tinyurl.com/y4zgdndh">https://tinyurl.com/y4zgdndh</a>	10 listings for books, including large print, and audiobooks	1019837790	Dewey 813/.6 E	Several subject headings, such as Voyages & Travels, Slavery, History-African American, Action & Adventure Fiction
All Thirteen	Soontornvat, Christina	2020; First Edition	Candlewick	Book	\$24.99	Amazon.com	\$0.00	Kirkus Reviews	<a href="https://tinyurl.com/y41vz9zg">https://tinyurl.com/y41vz9zg</a>	9781536209457	Greene County Public Library	<a href="https://tinyurl.com/y4kvw8a8">https://tinyurl.com/y4kvw8a8</a>	2 copies of the book on order	<a href="https://tinyurl.com/y2kccoe">https://tinyurl.com/y2kccoe</a>	4 listings for books, audio CDs, and audio downloads	1137838585	Dewey 904 S	No subject headings listed for this book
The Boy in the Striped Pajamas	Boyne, John	2006 First American Edition	David Fickling Books	Book	\$10.99	Amazon.com	\$0.00	BookPage	<a href="https://tinyurl.com/y4rquzw">https://tinyurl.com/y4rquzw</a>	9780385751896	Greene County Public Library	<a href="https://tinyurl.com/y2beccto">https://tinyurl.com/y2beccto</a>	7 copies of the book available	<a href="https://tinyurl.com/y6c6h7rt">https://tinyurl.com/y6c6h7rt</a>	7 listings including books, audiobooks, and DVD	62421097	Fic By	Over 20 subject headings, including Holocaust, Concentration Camps, Friendship
Beyond Me	Donwerth-Chikamatsu, Annie	2020; First Edition	Atheneum/Caitlyn Dlouhy Books	Book	\$15.16	Amazon.com	\$0.00	Publisher's Weekly	<a href="https://tinyurl.com/y4b8e5zc">https://tinyurl.com/y4b8e5zc</a>	No results	No results	No results	No results	<a href="https://tinyurl.com/y4kvt1emq">https://tinyurl.com/y4kvt1emq</a>	3 listings, books and audiobooks	1112139686	Fic Don	Several subject headings, including Families, Earthquakes, and Survival
We Dream of Space	Entrada Kelly, Erin	2020; First Edition	HarperCollins/GreenWillow	Book	\$15.29	Amazon.com	\$0.00	The School Library Journal	<a href="https://tinyurl.com/y3b7zdy1">https://tinyurl.com/y3b7zdy1</a>	9780062747303	Greene County Public Library	<a href="https://tinyurl.com/y51i44z">https://tinyurl.com/y51i44z</a>	6 copies of the book on order, 2 ebooks available	<a href="https://tinyurl.com/y5s3acd">https://tinyurl.com/y5s3acd</a>	6 listings for books and an audiobook via Overdrive	1111771477	Fic Ent	Almost 20 unique headings such as Sceicne Projects, Twins, Accidents, and Challenger (Spacecraft)
All He Knew	Frost, Helen	2020; First Edition	Farrar, Straus and Giroux	Book	\$16.68	Amazon.com	\$0.00	Publisher's Weekly	<a href="https://tinyurl.com/yv2bc2hr">https://tinyurl.com/yv2bc2hr</a>	No results	No results	No results	No results	<a href="https://tinyurl.com/yvli4gdlu">https://tinyurl.com/yvli4gdlu</a>	3 listings, one book and two audiobooks	1104328046	Fic Fro	Over 10 unique subject headings, including Deaf, Conscientious Objectors, Inmates of Institutions, Novels in Verse
The Boy in the Striped Pajamas	Boyne, John; Herman, Mark	2008	Miramax Films	DVD	\$9.99	Amazon.com	\$0.00	RogerEbert.com	<a href="https://tinyurl.com/s8ql22">https://tinyurl.com/s8ql22</a>	9780788884023	Greene County Public Library	<a href="https://tinyurl.com/y4fhgum3">https://tinyurl.com/y4fhgum3</a>	3 copies available	<a href="https://tinyurl.com/y5hj3arn">https://tinyurl.com/y5hj3arn</a>	10 listings for the DVD	277005652	Dewey 791.43/72 Motion Picture	Many subject headings like Boys, Friendships, Prisoners of War, Holocaust, 1939-1945 -- Poland -- Drama.
Goodbye Christopher Robin	Curtis, Simon	2017	Fox Searchlight Pictures	DVD	\$7.99	Amazon.com	\$0.00	The Guardian	<a href="https://tinyurl.com/y74jzwx">https://tinyurl.com/y74jzwx</a>	9786317109506	Greene County Public Library	<a href="https://tinyurl.com/y6pki49">https://tinyurl.com/y6pki49</a>	10 copies available	<a href="https://tinyurl.com/yvodf1xor">https://tinyurl.com/yvodf1xor</a>	10 listings	1020287208	Dewey 791.43/72 Motion Picture	Several subject headings including Winnie-the-Pooh, Fathers and sons, Biographical films
Zoo	McIvor, Colin	2018	Samuel Goldwyn Films	DVD	\$11.99	Amazon.com	\$0.00	Variety	<a href="https://tinyurl.com/y4q8s23y">https://tinyurl.com/y4q8s23y</a>	860066001539	Greene County Public Library	<a href="https://tinyurl.com/y3n6hg7w">https://tinyurl.com/y3n6hg7w</a>	4 copies available	<a href="https://tinyurl.com/y4o3uyvb">https://tinyurl.com/y4o3uyvb</a>	10 listings	1037278651	Dewey 791.43/72 Motion Picture	Variety of subject headings like Boys. Elephants. Military campaigns



## ACQUISITIONS &amp; CATALOGING

Title	Author	Publish Date; Edition	Publisher	Format	Price	Purchase from	Shipping	Reviewed at	Review URL	ISBN	Library	Library URL	Library Availability	WorldCAT Catalog Record URL	WorldCAT Availability	OCLC Accession #	Dewey Decimal Number Label	Subject Headings Comments
John Lewis: Good Trouble	Porter, Dawn	2020	Magnolia Pictures	DVD	\$13.99	Amazon.com	\$0.00	Variety	<a href="https://tinyurl.com/y6mqhuae">https://tinyurl.com/y6mqhuae</a>	876964016995	Greene County Public Library	<a href="https://tinyurl.com/y4lbc9q">https://tinyurl.com/y4lbc9q</a>	1 copy available, 1 on order	<a href="https://tinyurl.com/y33d0xs">https://tinyurl.com/y33d0xs</a>	2 listings for the DVD	1181960231	Dewey: 328.73/092 Motion Picture	Interesting subject headings like African American civil rights workers -- Biography. Civil rights workers -- United States -- Biography. Legislators -- United States -- Biography
When Stars Are Scattered	Jameson, Victoria; Mohamed, Omar	2020; First Edition	Penguin Random House	Graphic Novel	\$10.39	Amazon.com	\$0.00	The New York Times	<a href="https://tinyurl.com/y372gqiv">https://tinyurl.com/y372gqiv</a>	9780525553915	Greene County Public Library	<a href="https://tinyurl.com/y4qwueq4">https://tinyurl.com/y4qwueq4</a>	4 copies of the ebook available, 4 on order	<a href="https://tinyurl.com/y4gfepn7">https://tinyurl.com/y4gfepn7</a>	4 listings, 1 for the ebook via Overdrive	1125275796	Dewey 305.9/06914 092 J	Many unique subject headings like Refugee camps, Kenya, Comic books, strips, etc, Brothers
The Daughters of Yalta	Grace Katz, Catherine	2020; First Edition	Houghton Mifflin Harcourt	Kindle ebook	\$15.99	Amazon.com	\$0.00	The New York Times	<a href="https://tinyurl.com/y24uxewm">https://tinyurl.com/y24uxewm</a>	9780358117827	Greene County Public Library	<a href="https://tinyurl.com/y5bdstvi">https://tinyurl.com/y5bdstvi</a>	4 copies of the ebook	<a href="https://tinyurl.com/y5avpr3y">https://tinyurl.com/y5avpr3y</a>	4 listings, 1 for the ebook via Overdrive	1143838531	Dewey 940.53/141 K	Several unique subject headings such as World War, 1939-1945 -- Diplomatic history, Yalta Conference, Roosevelt, Anna, 1906-1975, Churchill, Sarah, 1914-1982.
The Summer We Found the Baby	Hest, Amy	2020; First Edition	Candlewick	Kindle ebook	\$9.90	Amazon.com	\$0.00	The School Library Journal	<a href="https://tinyurl.com/yxnx13t">https://tinyurl.com/yxnx13t</a>	9780763660079	Greene County Public Library	<a href="https://tinyurl.com/y5almat7">https://tinyurl.com/y5almat7</a>	1 copy of the book, no other formats	<a href="https://tinyurl.com/y3wxkg9o">https://tinyurl.com/y3wxkg9o</a>	3 listings, 1 for the book via Overdrive	1182537377	Fic Hes	Limited subject headings: Families, Abandoned children, Juvenile fiction, Family life
Choose Your Own Adventure SPIES: James Armistead Lafayette	Jones, Kyandrea; Utomo, Gabhor	2019; First Edition	Chooseco	Trade Paperback	\$6.69	Amazon.com	\$0.00	Kirkus Reviews	<a href="https://tinyurl.com/y4yav9wh">https://tinyurl.com/y4yav9wh</a>	No results	Greene County Public Library	No results	No results	<a href="https://tinyurl.com/yya7gln">https://tinyurl.com/yya7gln</a>	2 listings	1104507970	Dewey 813.54 J	Intersting subject headings like Spies, Slaves, African Americans, Plot-your-own-stories
<b># of selections</b>	<b>19</b>			<b>TOTAL</b>	<b>\$ 296.60</b>		<b>\$ -</b>											

Susan Raber  
LIS 2103  
Professor Guthrie  
Blog & Forums Portfolio  
12/4/2020

## Original Post

### 9/17 General technology trends & changes that might affect libraries

Not just #ebooksforall anymore

<https://americanlibrariesmagazine.org/blogs/the-scoop/libraries-react-macmillan-embargo-lift/> (Links to an external site.)

In November of 2019, Macmillan Publishers announced that they would begin limiting library ebook purchases to one copy of each new ebook, and then restrict additional purchases for eight weeks. This sparked an ongoing nationwide controversy, and the American Libraries Association launched a campaign, #ebooksforall, in response.

This action by Macmillan is a major concern for many reasons, but one of the most compelling is that it severely reduces equitable access to information. Only those with higher incomes and more resources are able to quickly and easily have access to the reading material they want, while the poor essentially wait in endless digital lines for the same books.

Many letter writing campaigns were organized to encourage state representatives to create and pass legislation that would require publishers to extend licenses for ebooks to libraries. By March of 2020, the ALA's #eBooksForAll petition had gathered 252,000 signatures. Macmillan offered some compromises, but the ALA was not impressed and maintained its stance.

Possibly because of the COVID-19 pandemic, the president of Macmillan announced on March 17th that they would go back to their original ebook pricing model, and would also be lowering some ebook prices "on a short-term basis to help expand libraries' collections in these difficult times."

This was good news for libraries, now experiencing increased demand for digital content because of COVID.

The ALA has also set their sights on content produced by Amazon, Hulu, and Netflix, all of whom do not currently sell any of their original content to libraries. It's great when publishers recognize the need to partner with libraries to increase access to content, but do the same principles apply to content produced by streaming services?

What does "equal access to information" mean for businesses other than book and ebook publishers? Is it appropriate to use the police power of government to force

companies to share the content they produce? Is there any line that can be reasonably drawn when it comes to equal access?

### Justification:

The purpose of this post was to engage on the topic of emerging trends in technology, and how they might be used in libraries. A very popular technology that libraries have embraced is the electronic book. The topic of ebooks has been discussed in great detail from various points of view by authors, publishers, and librarians, but the issue of how they can and should be used by libraries has not been settled.

Chapter Four of the textbook discusses electronic books and recognizes that it is still difficult to foresee how the use of ebooks will develop. This post engages with this topic by examining a current controversy over how one publishing company has handled ebook use for libraries, and ends with questions to spark further discussion.

### **Response Post**

#### **9/16 New applications of technology in the library**

Collaborative Learning via Makerspaces: Introducing the 3D Printer

Providing access to new technology is an interesting application of the library's overarching goal of equal access to information. I can understand purchasing computers to provide access and training for patrons, because computers are an essential gateway to a world of information. I am not sure, however, that makerspaces with 3D printers are a good investment of library funds. I am often an early adopter of new technologies, so I have nothing against libraries providing the latest and greatest in tech to their patrons for education and entertainment. However, I do have some concerns about makerspaces, and especially 3D printers.

While books and other educational resources are ubiquitous in libraries, makerspaces and 3D printers are not. It's great that some libraries can afford a 3D printer, the staff to monitor it, and the budget for the materials needed to run it. But this leaves many libraries in low income and rural areas out of the game. If equal access is truly the goal, then funding and training programs need to be in place to level the playing field for all libraries.

Something to consider is that we don't have a technology crisis, we have a literacy crisis. Reading skills are foundational, and without them, STEM education is useless. My concern is that 3D printing and other fun and interesting STEM activities will not include reinforcement of reading skills. The fascination with new, cool, and trendy may even detract from essential reading programs.

Many libraries need more trained staff, as well as funds to expand their printed and digital offerings. Makerspaces and 3D printers are very expensive to operate, and 3D

printers can even be dangerous. Without proper shielding to keep people from touching the machine, patrons can get burned, or injured from getting fingers or hair caught in moving belts and gears. Ventilation is needed to prevent breathing in the volatile organic compounds (VOCs) and nanoparticles from the filament, and the printing waste can be highly flammable. Time, money, and labor should not be funneled into makerspaces if the library is struggling to keep and train their staff, or provide other essential services. Libraries also need to have strict policies in place to prevent the use of any technology for illegal activities.

These are some of the questions that libraries must answer when deciding whether to add makerspaces and 3D printers as offerings, and they are not, in my opinion, minor issues.

#### Justification:

This was a response to a fellow student's post about makerspaces and 3D printers in libraries. She asks, "Do libraries have an ethical responsibility to monitor patrons use of the 3D printers for piracy issues? Is a 3D printer a good investment of a library's funds?" In my response, I address these questions by expressing my concerns about the dangers of 3D printers and the need for monitoring patrons, as well as staff training. Monitoring and training would increase the amount of funds needed to properly implement 3D printers in makerspaces. I believe my comments addressed the questions she raised and moved the discussion forward.

#### **Original Post**

##### **9/17 Technology conflicts/problems related to libraries or core library principles**

Technology's Double-Edged Sword:  
How Will Libraries Function in a Post-COVID World?

<https://blogs.ifla.org/lpa/2020/04/06/now-and-next-what-a-post-covid-world-may-bring-for-libraries/> (Links to an external site.)

*Stephen's Lighthouse* linked to an April 2020 article on the IFLA (International Federation of Library Associations and Institutions) blog titled, "Now and Next: What a Post-COVID World May Bring for Libraries."

The COVID-19 pandemic has presented both problems and opportunities for libraries, and has tested how technology can produce as many complications as it solves.

The most obvious benefit of computer technology for libraries has been the ability to connect with patrons through the internet and social media. Libraries have been able to offer ebooks, audiobooks, movies, music, and research portals through their website and third party services like Overdrive and Hoopla. Contact forms and online chat allow

both staff and patrons to interact safely and in compliance with shelter-in-place mandates.

However, libraries serve as an important hub in their communities. For example, they create programming for children, provide resources for low income families, and create accessibility to information for the disabled. When libraries closed because of COVID, many found themselves without the kind of help they had always sought at their local library. Not every patron in the community has access to digital technology, and the local library was their only portal to the resources they needed.

The article attempts to predict some of the ways our libraries have permanently changed because of COVID, including the role technology will play in our recovery. Libraries will be called upon more than ever to help people find the resources they need to recover financially, such as accessing skills training and job search websites.

Libraries will have to find ways meet the increased demand for digital content. Increased demand seems to be a good problem to have, but libraries have limited funds for obtaining licenses and rights to share content. Libraries may face challenges both in terms of budget and navigating copyright laws in order to meet the increased demand for their services.

Students who are learning from home will be depending on their local libraries more for homework help and educational materials. Technology can help with making information more accessible, but library staff are still necessary for guidance and support.

These demands on library staff will increase the need for skills development and training. This is yet another issue that will involve the need for recognition of libraries as essential services, as well as for adequate funding.

For the last few months many of us have been experiencing the good and bad of technology because of COVID. We must continue to deal with this tension calmly and intelligently, and stay focused on meeting the needs of our communities, and our local libraries will play a crucial role in our nation's recovery.

#### Justification:

The instructions for this post assignment were to find an article about problems and conflicts related to the use of technology in libraries. Because the use of technology has become necessary in order to deal with the COVID-19 crisis, I searched for an article that would offer some perspectives on how libraries are using technology to serve patrons, and whether that use has caused any problems. I believe I explained the crux of the article, and added my own insights and opinions to further move the topic along.

**REVERIE  
COMMUNITY  
LIBRARY  
POLICIES AND  
PROCEDURES**

**SUSAN RABER**

Susan Raber  
 Professor Guthrie  
 LIS 1111 Access Services in Libraries  
 Library Manual

## Reverie Community Library Policies & Procedures Manual

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## Mission Statement

The Reverie Community Library provides equitable access to a wide variety of materials, programming, and equipment to help meet the personal, educational and cultural needs, and serves as free, safe space for learning, inspiration, and creativity.

## Vision Statement

The Reverie Community Library will encourage a spirit of collaboration, exploration, creativity, and skill-building for people of all ages and cultures.

## Community

The Reverie Community Library is in Lake County, Tennessee and serves Riverton and its surrounding suburbs. The population of Riverton was 35,000 in 2021, and is home to many young professionals and families. Most of the population identifies as politically conservative. The Riverton Public School system is highly rated, and there are also innovative charter schools in the area that focus on the arts and technology. The library's circulation has risen steadily over the last few years, demonstrating a high demand for library services.



## Our Staff

We recognize that libraries are an important source of a wide variety of dependable, accurate information, and the library staff is committed to fulfilling goal through training and continuing education.

Our library strives to be a safe place for both staff and users. We expect users and staff to treat each other with courtesy and respect. We will not tolerate verbal or physical harassment or any other behavior that creates a hostile environment for users or staff.

Our staff currently includes these roles:

- Library Clerks
- Special Collections/Archivist
- Computer Specialist/Associate
- CRM Administrator
- Audio/Visual Media Specialist
- Information Specialist
- Reference Librarian
- Library Director
- Executive Assistant
- Director of Finance
- Circulation Manager
- Director of Public Relations
- Digital Marketing & Services Manager

## Staff Assistance

Our librarians are trained to be able to provide assistance and answer questions. However, library staff must try to be available to all users in the library, so their time with one library user is limited. They may recommend books, articles, reference materials, or websites to help users find the information they need. Intensive training sessions on library equipment and computer programs is available during our scheduled user workshops.

- Employee training includes:
  - online coursework in customer service and the library's customer service management systems, policies, and procedures
  - shadowing staff in different departments for a well-rounded view of the library's services, and the encouragement of the entire staff as a team

- observation and feedback by direct supervisor for two weeks, followed by an evaluation and plan for remedial training if necessary
- Training is required for all staff and is personalized for each position to maximize the best user experience for the library's patrons.
- Volunteers are overseen by the Community Program Coordinator, and are required to agree with the library's mission statement, vision, and to comply with all policies and procedures, which includes providing quality customer service if/when the volunteer comes into contact with a library user.

## Customer Service

The Reverie Community Library provides a public space that is safe and welcoming for the purpose of providing equitable access for all regardless of age, race, gender, socio-economic status, religion, mental or physical abilities.

As the library seeks to provide this safe space, library users are asked to assist us in preserving this safe space by only engaging in activities and behaviors appropriate to the library, such as:

- Browsing collections and borrowing printed materials, DVDs, and audio CDs
- Reading, studying, and research
- Reading magazines and newspapers
- Watching and listening to audio/visual media in a way that does not disturb other library users
- Seeking guidance and information from staff
- Accessing information databases
- Attending meetings and library workshops and programs
- Accessing the internet and downloading resources

We understand that the library user's experience hinges on the assistance and expertise of our staff. It is our goal to provide the community with a staff that is

- Knowledgeable
- Courteous
- Professional
- Empathic
- Unbiased

Our goal: all library users are able to find the information they need quickly.

## Communication Policies

The Reverie Community Library uses a number of methods to communicate with library users and respond to their needs;

- Through clear and highly visible signage, library users are better able to find materials, and understand policies such as circulation and renewal limitations.
- Through the use of digital notifications and printed postcards, all users have the means to be notified of new materials, the number of preferred titles available, due dates and renewal information, the assessment of overdue fees.
- With annual surveys, the library connects with users to adapt to the evolving needs of the community.
- By the integration of library user interviews by staff members during interactions in the library, we can gain real-time feedback on library usage and the needs of patrons.
- Through user feedback forms provided in the library, on our website, and in our app, users are able to provide information and suggestions on their in-library, online, and in-app experiences.
- This information is organized and evaluated by staff on a regular basis to improve effective and personalized customer service through all library channels, in-person and digital.
- The library will respond to all feedback in a timely manner. Users who were not satisfied with their library experience and provide negative feedback will receive a response within one business day.
- The library staff, in compliance with the library's policy, will notify proper channels with customer complaints for appropriate evaluation and follow up by library administration.

## Library User Access Policies

We are committed to being adaptable and innovative to better meet the every-changing needs of our community.

All library elements, physical and digital, are reviewed regularly and calibrated to provide the best customer experience for users, including accessibility for vision and hearing impaired, and appropriate assistance for those with physical or mental disabilities.

All library resources reflect our commitment to providing a variety of materials to satisfy the interests and educational needs of our community. We do not exclude materials based on the age, race, gender, socio-economic status, religion, mental or physical abilities of authors and other creators. We strive to provide our local community with a diverse collection of content to fairly represent the wide array of ideas, information, and experiences of the global community.

The only denial of access will be because of the failure to return materials, pay fees, destroy library property, engage in illegal, objectionable, or disruptive behavior in the library or on the library campus.

## Labeling of Library Materials

Our library uses labels to assist users in finding library materials and are non-prejudicial.

Labeling indicates reading level, department, genre, language, and other cataloguing information to organize our collections and acts as a guide for users and staff.

The library does not label or limit access based on third-party ratings systems like the MPAA. Any labeling of this kind is part of the item's original packaging. Parents are responsible to guide and limit their child's access to materials they deem age appropriate for their own children.

## Library Cards

The Reverie Community Library issues library cards based on residence and levels of access. All card owners agree to comply with all library policies and procedures.

There are five types of library cards:

- Resident
  - Lives in or owns property in Lake County.
- Business
  - Business is located in Lake County.
- Teacher
  - Any licensed teacher who teaches in Lake County, or a homeschool parent who resides in Lake County.
- Child
  - For a child whose parent or guardian is a Reverie Community Library card holder.
- Non-resident
  - Does not work or reside in Lake County.

Resident cards, business card holders, and teacher cards grant access to all library materials, interlibrary loans, computer labs, and all library programs.

Teacher cards have an extended borrow time with no fees assessed for overdue materials.

Non-resident card holders may check out materials from the Reverie Community Library, but may not place a hold on library materials, request an interlibrary loan, access computer labs, or register for library programs.

An application must be completed for each card. There is an online application, and a paper application may be obtained at the reference desk.

- A photo ID with current address must be presented for each application.
- For a child card, the parent or guardian must present their photo ID.
- For a business card, a copy of the business license, utility bill, or tax record must be presented.

New card holders are restricted to a total of five items for the first month. This limit is removed when items are returned.

Card holders are asked to notify the library with any change of address. Cards must be renewed every three years, and the same verification of address is required.

There is a \$2.00 replacement fee for lost cards.

Card holders are responsible for all library materials borrowed with their card. Missing materials will be placed on a hold for three months. If not located in the library or by the card holder, after three months the cost of the lost materials will be billed to the card holders account (maximum amount \$25.00).

### Loan Periods, Lending Limits, Renewals, and Overdue Fees

The Reverie Community Library specifies loan periods and limits for different materials to provide equitable access to library materials. To encourage responsible use of library materials, time limits and overdue fees are assessed.

Library materials may be renewed online, over the phone, or in person at the library, with the exception of periodicals and interlibrary loans. A limit of 3 renewals applies to all materials. Items with a hold cannot be renewed.

For resident, business, and child card holders, the loan limits on library materials are:

Material Type	Materials Limit	Loan Period
Books	15	6 weeks

Material Type	Materials Limit	Loan Period
Audiobooks	6	4 weeks
Periodicals	2	2 weeks
Interlibrary loans	2	2 weeks
DVDs and CDs	10	1 week

For teachers:

Material Type	Materials Limit	Loan Period
Books	30	6 weeks
Audiobooks	10	4 weeks
Periodicals	4	2 weeks
Interlibrary loans	6	2 weeks
DVDs and CDs	10	1 week

For non-residents:

Material Type	Materials Limit	Loan Period
Books	10	6 weeks
Audiobooks	3	4 weeks
Periodicals	2	2 weeks
DVDs and CDs	6	1 week

Fees assessed for overdue items:

Material Type	Overdue fee charged per day
Books	.25¢
Audiobooks	.50¢
Periodicals	.25¢
Material Type	Overdue fee charged per day
Interlibrary loans	\$1.00
DVDs and CDs	.50¢

Missing materials will be placed on a hold for three months, after which the cost of the lost materials will be billed to the card holders account. The maximum amount that can be billed is \$25.00.

### Use of Digital Materials

Library users agree to use digital materials for personal or educational use only.

Library users must register for an account, and agree not to share their user name and passwords with other individuals.

Borrowing loan periods for digital materials are:

Material Type	Loan Period
eBooks	2 weeks
Audiobooks	2 weeks
Periodicals, comics, graphic novels	1 weeks
Interlibrary loans	1 weeks
Movies and music	2 weeks

Items automatically expire at the end of the borrowing period, and can be checked out again by logging in and repeating the hold/borrow process.

### Confidentiality

Personally identifiable information about library users is only kept for the purpose of user history within the library system. Such information will not be sold, shared, or disclosed for any reason except in compliance with properly executed court order.

### Holds on Materials

Library card holders can place a hold by requesting materials online, in person, or by phone. Users with an overdue or missing materials balance of \$5 or more cannot place a hold on materials or place a request for an interlibrary loan.

Users are notified when their materials are available by phone, email, or text, depending on which method is specified in the user's account. Items will be held for 7 days. After 7 days, materials will be made available to the next person on the waiting list, or returned to circulation.

### Reserve Collection

The Reverie Community Library has placed a Reserve Collection at the circulation desk for high demand library materials. These materials are typically required by local schools and universities for reading and research. Reserve materials can be requested at the circulation desk by library card holders only.

Reserve materials do not leave the Reserve Collection area. The check out time for Reserve materials is 2 hours.

Teachers and professors who are card holders at the Reverie Community Library can place items in the Reserve Collection, including books, textbooks, magazines, DVDs and CDs, copies of articles, the class course of studies, test notes, and course syllabi.

### The Integrated Library System

The Reverie Community Library uses an integrated library system (ILS) to track library materials in inventory, materials borrowed, overdue fees, and other recordkeeping necessary for the function of the library.

Library users can access their personal account in the ILS from any computer with their library card number and a Personal Identification Number chosen by the user.

The ILS consists of a catalog, collection information, circulation information, ordering, receiving, and invoicing of materials, interlibrary loans, and access to databases with which the library has a subscription.

### The Digital Collection

The Reverie Community Library hosts a digital collection of ebooks, audiobooks, films, graphic novels and comics, and music. This collection is accessed through a collaboration with Overdrive. OverDrive allows libraries to create a digital collection of ebooks, audiobooks, magazines, and films, and music for their community of users. These materials are available through the OverDrive app or the Libby app, ereaders, tablets, MP3 players, and Kindle readers.

OverDrive provides the specifics of limits and loan periods for each user while in the app, based on the availability of the library's collection.

### Reverie Special Collection

The Reverie Community Library hosts a small archive of historical documents that users can access by appointment in the reading Room.

- Users must have a current Reverie Community Library card.
- Access is by appointment only, and at least one staff member remains in the Reading Room to supervise the handling of any materials in the Reading Room.
- No food or drink is allowed in the Reading Room.



- Materials cannot be removed from the Reading Room for any reason.
- Copies and photos may be taken of some historic materials that do not contain personally identifiable information.

## Interlibrary Loan Policies

### **Description**

The Interlibrary Loans process is when a library does not have desired library materials available, and a user requests that material. The library can obtain the desired material from another library, or provide requested material to another library.

Library materials available for ILL are printed books, magazines, physical audio/visual materials, and digital materials such as magazine articles, audio/visual recording, and textbooks. As with all library user records, materials borrowed through ILL are kept confidential.

### **Eligibility**

Resident card holders, business card holders, and teacher cards grant access to all library materials including interlibrary loans. Non-resident card holders may not request interlibrary loans.

### **Procedure**

The Reverie Community Library uses WorldShare to process interlibrary loans. To process an interlibrary loan, the librarian will use WorldShare to:

1. Search for the requested item
2. Select the appropriate bibliographic record
3. Identify the libraries that have the requested material available
4. Review the supplying library's policies and ensure compliance with U. S. copyright laws
5. Complete the request form, supplying the needed information
6. Submit the request

The borrowed materials become the responsibility of the Reverie Community Library until it is returned to the supplying library.

The borrower will be notified via email or text of the due date three days before the item is due. If the item has not been returned by the due date, the supplying library will be contacted to request renewal for a period of one week. If permitted, the item will be renewed for one additional week, after which overdue items are fined \$1.00 per day up to \$25.00. If materials are lost or damaged, the cost of the materials will be billed to the card holder's account. The

maximum amount that can be billed is \$25.00. The Reverie Community Library will assume any additional replacement fees charged by the supplying library.

## Copyright Compliance

### **Photocopying**

The Reverie Community Library observes U. S. Copyright Laws, including limits on photocopying, scanning, or printing library materials. Also, photocopying and printing are limited specifically to the purposes of “private study, scholarship, or research”, or for a purpose consistent with Fair Use.

Photocopying, scanning, and printing requests are limited to:

- No more than one article per patron from the same journal issue if the issue was published within the last five years, one chapter from a book, or less than 10% of the total content of a single book.
- The library will ensure that the materials copied, scanned, or printed are consistent in appearance, legibility, and completeness with the original.

### **Digital Copies**

The Reverie Community Library obtains licensing from publishers to provide access to digital materials. The library purchases a digital copy of an ebook or e-audiobook and agrees to comply with the licensing restrictions imposed by the publisher through metered licensing, which limits the amount of time the library has access to that material, or a perpetual license that allows the library to purchase a permanent digital copy.

### **Third Party Vendors**

Library users access digital materials through the library’s online database, Overdrive, Hoopla, Adobe Digital Editions, and Kanopy. The library obtains the license to access digital materials through these third-party vendors. When library users access digital materials through one of these services, they must agree to comply with their Terms of Service.

### **Copyright and Media Use**

The library’s mission is to provide equal access to information for learning, entertainment, education, research, and more. We also recognize the importance of respecting the creators of intellectual property, and we comply with U. S. Copyright laws.

Our library legally acquires movies, music, television shows, and other audio/visual materials in a variety of formats to lend to users under the First Sale Doctrine. The library may make copies of library materials for educational purposes, or to convert it from one format to another to make it accessible for users with disabilities.

The library's audio/visual may also be used in a public setting for educational, informational, and promotional purposes only.

The library subscribes to streaming services Overdrive and Hoopla, and creates digital audiobook, movie, television, and music collections from their catalogs. Library users must register a personal account with these services, and enter their library card information to use our library's collections. User must comply with the Terms of Service of these streaming services, which are not owned or directed by our library.

### Rights and Responsibilities of Users

The Reverie Community Library upholds the rights of users to have free, equal, and equitable access to the materials in our library collections, which includes internet access, digital resources, and computer technology.

When patrons use the library's computers to go online or access the free wireless internet connection, they are agreeing to abide by the library's Code of Conduct and Internet Use Policy.

- All users promise to treat library staff and patrons with respect.
- All users promise to treat library equipment, programs, and materials with respect so that others may also have access.
- Users are not allowed to download or install software or browser extensions to any computer in the library, or attempt to alter computer settings or bypass security or filtering software.
- All users will abide by copyright laws and any applicable licenses that apply to the information accessed while online.
- Users will not engage in illegal or unethical activity while online at the library, including cyber bullying.
- Users will respect the privacy of other library users.

The library limits the use of computers in order to provide equitable access to all. Users must sign up to use the library's computers and other equipment at the reference desk.

Parents are responsible for their child's use of library materials and services. The library does not attempt to limit access to library materials, regardless of the age of the user.

The library takes all reasonable precautions to ensure that networks and digital equipment is secure. However, users are responsible for their own computers, phones, and other devices when connected with the library's network or any of its equipment. The library cannot guarantee privacy or security of the user's personal devices. Users connect to the internet at their own risk, and recognize that any information they post to the library's social media channels or other website is public.

## Media Formats

The library endeavors to be aware of new formats and media trends and plans for new formats, technology, and supporting equipment as our budget allows.

DVD: The Reverie Community Library provides materials from diverse sources, but are obtained through distributors in the United States, and must be compatible with equipment sold in the U.S. Therefore, all DVDs are purchased in Region 1 or All Region format when available. The library cannot currently purchase or stock other film formats, such as laserdiscs, 16mm, or VHS videotapes.

Foreign films are purchased in if they have English language subtitles, or are dubbed in English. Movies and television shows are also available through streaming services Overdrive and Hoopla (Users must create a separate account with Overdrive and Hoopla and sign in with their library card to access our library's materials through these services).

Audio: Physical audiobooks are purchased as unabridged CDs when available, and through streaming services Overdrive and Hoopla (Users must create a separate account with Overdrive and Hoopla and sign in with their library card to access our library's materials through these services).

Music is available on CDs at the library, and through streaming services Overdrive and Hoopla (Users must create a separate account with Overdrive and Hoopla and sign in with their library card to access our library's materials through these services).

## Library Equipment

Equipment owned by the Library and available for use by library card holders includes:

- Photocopiers
- Printers and scanners
- Computers
- Computer accessories (webcams, headphones, memory card readers)

- DVD players
- Electronic projector
- ebook readers

Use of computers with internet access in the general library area is limited to library card holders over the age of 18, or who have a signed authorization by a parent or guardian.

Users must show their library card and sign up for a time slot (in 30-minute increments) at the reference desk.

Computer accessories may be checked out for use with a personal device but must remain on library property.

DVD players, electronic projectors, and ebook readers are available for check out for periods of one week.

Equipment is available at no cost to the user, with the exception of photocopies and physical scans, which are .03¢ per copy/scan.

### Classification System

The Reverie Community Library classifies and catalogs all library materials with the goal of providing an effective means of access for library staff and users. It ensures that materials of the same subject or related subjects will be located together. The library uses the Dewey Decimal Classification System as its primary means of organization.

### Collection Organization and Maintenance

The library collections are carefully selected to meet the needs of the community and library users, and to support an educated, democratic society.

Our collection efforts are not an attempt to limit or control the resource available in our library. We strive to acquire a variety of materials in popular formats within our budget. Therefore we weight each item by its individual merit, popularity, format and ability to access, professional recommendations and recognition, and support and projected sustainability.

We believe in equal access for all, and therefore do not consider whether or not an item is controversial or meets with any group's approval or disapproval.

Library materials are also classified by genre, the age of the intended audience, and format. Library displays reflect local and national holidays and recognition months, as well as local interest. Displays are not an attempt to promote a particular agenda.

## **Library Collections and Locations:**

### First Floor

- Reference
- Adult Nonfiction
- Adult Fiction
- Children's Fiction
- Children's Nonfiction
- ESL
- Large Print

### Second Floor

- Young Adult
- Special Education Collections
- Genealogy
- Archives

Digital collections are classified in the same manner.

## **Collection Maintenance**

Maintenance of the library's collections requires occasional review and sifting to remove materials when

- Outdated in content or format
- Discovered to be inaccurate
- Excessively worn or damaged
- New editions are available
- It is no longer being circulated.

Collection maintenance is overseen by the Library Director.

Materials that are removed are reviewed by the Friends of the Library Committee and selected for inclusion in the annual Friends of the Library Book Sale.

Materials that qualify as having historical significance are maintained in the library's archives, and are accessible to the public by signing at the Reference Desk.

The library staff are trained in the library's classification systems and proper materials locations, and are proficient in checking the library's shelves for materials that are out of place. Staff and volunteers are assigned different areas to ensure that the library's collections are maintained in the proper locations. Materials found to be out of order are placed on the Shelf Reading cart.

Before the end of business each day, these materials are checked against system records, and any discrepancies are corrected. Materials are then reshelved.

## Educational Resources

The Reverie Community Library provides support services for local educators and homeschool parents. An educator card is available to any licensed teacher who teaches in Lake County, or a homeschool parent who resides in Lake County. Educator cards grant access to all library materials, interlibrary loans, computer labs, and all library programs. Educator cards also have an extended borrow time of 6 weeks with no fees assessed for overdue materials.

- Education collections: Teachers can request books, audiobooks, DVDs, music CDs for educational purposes. Staff will collect the requested materials for pickup up on the shelves behind the reference desk.
- School visits: Library Staff can be scheduled for on site story times, library talks, and instruction in how to use the library to study and research.
- Discovery Clubs: Discovery Clubs are for elementary age children. Each month a book is chosen for the appropriate age group, and it is discussed during Discovery Club times at the library, which are also broadcast online, and recorded and posted on the library website for later access.
- Discovery Clubs are: K-2<sup>nd</sup> grade; 3<sup>rd</sup> grade – 4<sup>th</sup> grade; 5<sup>th</sup> grade – 6<sup>th</sup> grade.
- Educational ebooks: The Reverie Library provides always available collections of ebooks arranged by subject and reading level.
- Learning Coach: Assistance is provided by library staff and volunteers to students 1<sup>st</sup> – 12<sup>th</sup> grade whose parents have registered their children for Homework Help.
- Appointments can also be made for high school students who require one-on-one tutoring for study help and research papers.
- Online chat: Students can also ask questions, request guidance with research, and get study tips with the online chat feature on the library website.
- Education Resources: The library offers access to research databases to all library card holders. These databases can be accessed through the library portal on the website using the user's library card number and PIN.

## Meeting Rooms and Makerspace

- Meeting Rooms: Meeting rooms are available free of charge during library hours for social and educational purposes, such as workshops, classes, and clubs. Meeting rooms must be reserved by a legal adult.

- The reservation form is available for download online or in the library at the reference desk. Library staff will check the calendar and confirm the reservation via phone or email.
- Audio/visual equipment must also be reserved for use in meeting rooms.
- Bottled water is allowed in the meeting rooms, but no other drinks or food is permitted.
- Makerspace: Makerspaces are available free of charge during library hours, and must be reserved by a legal adult.
  - The reservation form is available online or at the reference desk. Library staff will check the calendar and confirm the reservation via phone or email.
  - A liability waiver must also be completed before the makerspace can be accessed. A permission form must be filled out for all children using the makerspace, along with a completed liability waiver.
  - Children under 12 must be supervised by an adult at all times in the makerspace.
  - Makerspace users are responsible for cleaning up the space after use. The cost of repair or replacement because of damage to any of the library's furniture or equipment will be charged to the adult who signed the permission form.
  - Materials used in the makerspace must be approved by library staff before use.
  - Users agree not to use library equipment to create anything that is illegal or dangerous. No food or drink is allowed in makerspaces.

### Library Programming and Recreational Resources

The Reverie Community Library allows meeting spaces to be used by individuals and groups for educational, recreational, and cultural purposes. Meeting rooms are available free of charge during library hours. The reservation form is available for download online or in the library at the reference desk. Library staff will check the calendar and confirm the reservation via phone or email. Audio/visual equipment must also be reserved. Bottled water is allowed in the meeting rooms, but no other drinks or food is permitted.

- Storytimes: Library staff and special guests read award-winning books out loud during scheduled Storytimes. The schedule is posted in the library and online. The registration form is available online or at the Children's Library Welcome Desk, and it is requested that parents fill this form out and submit it in advance to help the library staff prepare for the number of attendees at Storytime. Parents/guardians must accompany their children at all times.



- **Book Clubs:** The Library hosts a Popular Fiction Book Club and a Nonfiction Book Club once a month in the Lake County Room. Library users are welcome to use meeting spaces to start their own book clubs and must follow all meeting space guidelines.

### Community Outreach

- **Home Delivery:** The library provides home delivery for homebound library card holders. Homebound is defined as Lake County residents who are unable to visit the library because of age, illness or physical limitations. This includes those who reside in an assisted living facility or nursing home. User may call to request books, audiobooks, music, movies, and magazines, or fill out the Community Outreach form online. Librarians will also choose books and other materials for library users who request it. This is an opt-in service, and materials will be chosen based on the information provided by the user on a reader survey form, or, with permission, reviews the user's past reading history. Items are delivered on Thursdays only, and picked up on a Thursday one month from the delivery date.
- **Bookmobile:** The Reverie Mobile Library is a bookmobile that serves library card holders in Lake County. It regularly visits preschools, public schools, assisted living facilities, and nursing homes with a selection of books, audiobooks, music, movies, and magazines chosen by library staff. The Mobile Library operates on Tuesdays and Thursdays. The location schedule is posted at the library and is also found online. To request a Mobile Library visit for your school or organization, please call the library and fill out the Mobile Library request form.

### Security

The security policies of the Reverie Community Library ensure that the library grounds and buildings are managed with the safety of staff, users, resources, and equipment in mind. Strategies have been developed so staff and users are safe and comfortable, and the library facilities, materials, and equipment are secure, preserved, and operating at peak efficiency.

Our goal of providing a safe and comfortable space requires staff and library users to respect proper boundaries and appropriate behavior with regards to the people, library materials and equipment, and furnishings of the library, inside and outside the building.

To protect against viruses and malware, most library computers do not have ports for users to insert memory drives. If users wish to download their work or a resource to a personal memory storage device, the computers located near the Reference Desk are enabled for this purpose.

Library users must check in at the Reference Desk and sign up for an available computer and time slot to gain access.

The Reverie Community Library does not censor access to the internet by library users, except for sites that have been identified as engaging in illegal activity. Users are blocked from accessing sites that depict or condone illegal activity, such as child pornography. The decision as to which sites to filter is made by the Reverie Community Board of Directors and local elected officials.

We employ a Library Security Team who are responsible for ensuring the safety of the staff, library users, their property, and the property of the library. The Security Team regularly patrols the parking lot, library building, and are located at the security desk near the entrance. They can be identified by the insignia on their staff uniforms.

We ask that staff secure their personal property in the lockers provided in the hallway near the Staff Conference Room.

We ask that library users take responsibility for all personal property brought onto library grounds by not leaving any belongings unattended.

If personal property is left behind at the library, please turn in to the Security Team. If the item contains personal or private information, such as a digital device, purse, or wallet, the Security Team will try to contact the owner. All items will be stored in a locked cabinet at the Security Desk for a maximum of six months. After six months, items will be safely and securely disposed of to protect the owner's privacy.

If staff or library users see anyone acting suspiciously or inappropriately, please contact the Security staff immediately.

In the case of a natural disaster, please exit the building calmly using one of the clearly labeled Emergency Exits, located in the front, back, and west side of the building.

### Tangible Property

The Reverie Community Library strives to be a safe environment that is ADA-complaint, comfortable, welcoming, and clean, so we may fulfill our mission to provide equitable access to a wide variety of materials, programming, and equipment to help meet the personal, educational and cultural needs of our community.

Library users and staff are required to treat the library facilities, materials, and equipment with respect to preserve their use by future patrons.

The library staff are provided with Reverie Community Library branded shirts with their name, title and department clearly displayed to help library users find assistance quickly, to reduce library anxiety, and remove barriers for library users.

Library materials are protected and preserved by our professional cleaning staff, and the environmental controls that are optimized for the operation of computers and other digital equipment, as well as printed materials.

During the shelf reading process, the library's shelves are cleaned and straightened.

The library's environment is carefully maintained against mold, mildew, and pests. The Library's Conservation Committee, made up of local professionals, reviews the library's environmental systems each quarter, and the library is proactively treated to prevent the infestation of pests that could damage library materials.

### Library Security Team

The Reverie Community Library employs a Security Team who oversee the use of the library by staff and library users. They are responsible for securing entrances and exits, operating and monitoring the library's electronic security system and cameras, securing rooms not in use, authorizing and overseeing the after hours use of library facilities, and directing emergency procedures when necessary.

The Security Team can be identified by their uniforms with the library's insignia. They patrol the grounds and buildings at regular intervals, and at least one member of the Security Team is stationed at the Security Desk near the front of the building.

All issues related to the safety and security of the building are the purview of the Security Team. They are tasked preserving and enforcing library policies. This includes (but is not limited to) staff and patron behavior on library grounds or while using library resources; illegal and harmful acts towards oneself, a library user, or member of the staff; acts that could cause damage to library facilities, equipment, or materials; natural disasters; and anything else that could pose a threat to the safety and security of anyone on library grounds, or to the library itself.

## **Security Team Response**

Our goal of providing a safe and comfortable space requires staff and library users to respect proper boundaries and appropriate behavior with regards to others, as well as the library facilities, materials and equipment so that the library's resources can be enjoyed by all.

The Security Team has the authority to take action if anyone interferes with the ability of the public to access to library facilities, or poses a threat to the safety of users and staff, or acts in a way that could cause damage to the library's resources and facilities. If staff or library users see anyone acting suspiciously or inappropriately, please contact the Security staff immediately.

The Security Team only takes action against violations of library policies, and will not act based on the age, race, ethnicity, gender or gender identity, religion, physical or mental disability of any library user.

## Patron Behavior

### **Behaviors in violation of library policies are:**

Acts or speech that constitute harassment, intimidation, or threatening of staff or library users, regardless of their age race, religion, ethnicity, gender or gender identity, physical or mental disability, or any other reason. This includes acts or speech that involve unwelcome sexual attention and unwelcome physical or virtual contact, as acts of this nature are considered sexual harassment and intimidation.

If you see anything acts or speech in violation of library policies, please report immediately to a member of the Security Team, who will take appropriate action. This may include reporting the incident to the Riverton Police Department.

Library staff and users are responsible for all personal property brought onto library grounds, and the library is not liable for damage or theft. However, if any person believes their property has been damaged or stolen while on library grounds, they should report immediately to a member of the Security Team, who will take appropriate action. This may include reporting the incident to the Riverton Police Department.

### **Children in the Library**

The Reverie Community Library provides welcomes users of all ages, and endeavors to provide a safe environment for everyone who enters. The safety of children in our library is essential, and the goal of our Code of Conduct policy and Children in the Library policy is to ensure that safety.

The library allows children 12 and older to be in the library unaccompanied by an adult. However, parents and guardians are still responsible for the children in their care, whether they are physically in the library or not. Library staff provide assistance to library users, but do not provide child care. The Library and its staff is not responsible or liable for the safety, care, and supervision of minors.

Children under the age of 12 must be accompanied by an adult, who must remain in the vicinity and within visual contact of their child at all times.

Parents and guardians must provide a signed permission form for children (age 12 and older) whom they wish to be allowed in the library unaccompanied by an adult. This form includes contact information in the event of an emergency.

If a problem arises, such as:

- The child engages in disruptive behavior
- The child becomes ill
- The child has been involved in a confrontation or feels threatened
- The child does not have transportation to home after the library has closed

The library staff will contact the parent or guardian on the permission form. If the parent/guardian is not available, the staff will contact the Riverton Police Department. Children 12 and older are not allowed in the library when school is open unless their permission form states that they are a homeschooled student.

## Technology

The Security Team patrols the library grounds at regular intervals, and this includes the areas where the library's computers are located. They help ensure the appropriate use of the library's resources and prevent illegal behavior or acts considered harmful to other library users or the library's resource, without infringing on the user's access to information.

To protect against viruses and malware, all computers are equipped with antivirus programs that will block activity that is harmful to the library's computers and network. Computers in public areas do not have ports for users to insert memory drives. If users wish to download their work or a resource to a personal memory storage device, the computers located near the Reference Desk are enabled for this purpose. Library users must check in at the Reference Desk and sign up for an available computer and time slot to gain access.

The Reverie Community Library does not censor access to the internet by library users. However, the library must also comply with local, state, and federal laws, so the library uses an internet filtering system to block access to sites that have been identified as engaging in illegal activity, such as the creation and distribution of child pornography. Internet filters are carefully monitored by Computer Safety Committee designated by the Reverie Community Board of Directors, in cooperation with the Riverton Police Department.

### Risk Assessment and Management

The Reverie Community Board of Directors, the Special Collections staff, the Environmental Management Team, and the library Security Team, in cooperation with the Riverton Police Department, meet to analyze and identify internal and external risks to the library staff, users, facilities, materials, and equipment. This assessment is completed on an annual basis, or in response to significant changes in local, state, or federal regulations, improvements in technology, as well as additions to the library's collections or equipment that require special controls, such as those needed to prevent environmental damage due to humidity or temperature.

Library facilities and resources are assessed and managed by determining:

- Intended use
- Monetary/replacement value
- Information/historic value
- Storage
- Environmental controls needed
- Acceptable degree of risk
- Action plans required
- Examples:
  - Special Collections are located in different areas of the library based on their subject matter. However, items of historic or monetary value are located in the Community Chronicles area, which is secure and environmentally controlled.
  - Equipment that requires specific security measures or handling such as printers, computers, video cameras and other audio/visual equipment are located near the reference desk and the security desk.

### Pest Control

The Environmental Management Team oversees the regular assessment and treatment of the facilities and materials for pests. The library staff also regularly inspects all library materials,

including returned items, donated items, and shelf checks. Evidence of pests, such as living or dead bugs, eggs, or feces are reported to the Environmental Management Team.

Materials that exhibit indications of pest activity will either be treated, or discarded as damaged. Library users who see evidence of pest activity should leave the item in its place and report it to the library staff immediately.

### Emergency Preparedness

In the case of a medical emergency, fire, natural disaster, or other emergency, users and staff should immediately call 911. If necessary, the Security Team will direct the staff and library users to the nearest exit or other secure area. Please follow their directions calmly and quickly.

Maps of the library floor plan are posted throughout the library, along with In Case of Emergency posters to inform staff and users of what to do in a variety of emergency situations. Emergency exits are located in the front, back, and west side of the building and are clearly labeled and lit with battery-operated signs. The tornado shelter entrance is located in the center of the building under the main staircase.

### Legal Review

The library conducts an annual security and privacy audit to ensure that all procedures and equipment protect our user's personally identifiable information, such as third-party vendors used for some library services. Library policies are reviewed by the Library's Board of Directors and Legal Team every two years to stay up-to-date with legal requirements, the needs of users and changes in technology. All library policies are in compliance with the U.S. Constitution and all other federal, state, local, and tribal laws.

### Assessment Methods and Measures

The Reverie Community Library uses various methods to assess how the community uses the library, and how we provide value to the community. This information is used to improve library services and refocus resources where needed.

Each year the library uses data gathering methods, some qualitative, some quantitative, to compile information for review, discussion, and evaluation.

#### **Methods used:**

- Library usage data (does not contain personally identifiable information)
  - Circulation of the library's collections

- Use of reference services
- Use of online resources
- Use of outreach services
- Attendance of in library programs
- Use of library's digital assets, including website, app, and social media channels
- Use of library facilities
- Volunteers
- Use of library equipment
- Use of third-party vendor programs
- Interlibrary loans
- Anonymous surveys, online and in library
- Staff reports
- User interviews
- Focus groups

**Measures for each:**

- Frequency of returning users
- Number of new users
- Efficiency of execution (cost, return on investment)

**Other considerations:**

- Benefits to the library
- Benefits to the staff
- Benefits to the community

## Recordkeeping

The Reverie Community Library keeps both physical and digital records of

- library interactions between staff, users, and all library resources
- financial transactions
- employee documentation
- Board meeting minutes.

We use secure means to obtain, manage, store, and protect records to ensure staff and user privacy. We do not obtain or store personally identifiable information except for that which allows users to access library materials and services. Records are kept in compliance with local, state, and federal guidelines, and used to support the continuance of the library's operations.



All records, both digital and printed, are destroyed after the required retention period.

## Finances

The Reverie Community Library staff and Board of Directors believe in providing transparent and sound financial management and reporting. We take the security of the library's records seriously, and maintain accurate records of all financial activities, as well as ensure compliance with local, state, and federal guidelines regarding the obtaining, spending, and reporting of library funds. The Library Board of Directors, the Board Treasurer, the Library Director, and the Director of Finance formulate all policies and oversee the daily operations and financial activities of the library.

Every other year the library uses a third-party services to perform an audit.

Funding sources:

- taxes
- investments
- grants
- fees and fines
- fundraising.

The Library Director and Director of Finance have been appointed by the Board as the designated staff members allowed to make expenditures on behalf of the library, for the purpose of supporting the mission of the library.

Susan Raber  
Professor Hayes  
ENG 1120 COMP II  
Rhetorical Analysis  
10 February 2021

Picture This: A Rhetorical Look at the Visual Imagery in  
“Food Swamps Are the New Food Deserts”

There may truly be food deserts—a lack of full-service grocery stores in urban areas—but journalist Olga Khazan posits in her 2017 article in *The Atlantic* that there is more to the story. She believes the abundance of fast-food restaurants should also be considered when searching for the causes of obesity and poor nutrition in American cities. Khazan covers gender, health, and science related topics for *The Atlantic*, and her familiarity with these topics shows. She quickly and clearly explains a complex topic with broad-ranging implications and provides reliable and accessible support for each of her points. Her target audience appears to be the “bandwagon” type—something controversial is trending, and it provides a cause most people could enthusiastically support, creating new programs and calling for change. Khazan weaves her appeal to logos with this underlying vein of pathos, and she often uses visual rhetoric—“food deserts, food swamps”—to do so.

With this tension between logos and pathos in mind, Khazan begins by grabbing the reader’s attention with her tongue-in-cheek picture of a food desert, as if citizens could walk for miles with no food or water in sight. But then she quickly moves to her main argument that contradicts current accepted wisdom; the availability of fresh food does not impact obesity rates as much as many nutrition advocates think. She instead applies a stark contrast to the food desert with the term “food swamp” to describe the numerous fast-food outlets and convenience stores

that contribute to obesity, again encouraging a mental picture, perhaps of someone wading through a slough of burgers and fries.

Khazan provides several links in the first few paragraphs to published research and other articles from reputable sources such as the *U.S. Department of Agriculture Food and Nutrition Service*, *the American Journal of Preventive Medicine*, *The New York Times*, and *The Washington Post*. These support the idea that the number of fast-food restaurants and convenience stores in certain areas outnumber grocery stores, and factor in obesity rates for a better picture of the problem. The *International Journal of Environmental Research and Public Health* revealed that for each healthy choice people had, there were four unhealthy ones. The reader can easily picture this nutritional disparity—like four hot dogs to one salad, four bags of Cheetos to one apple. Khazan follows up by noting this “food swampiness” was exacerbated by a lack of transportation, whether it be few car owners or access to public transportation. Khazan further bolsters her argument by pointing out that having a grocery in the neighborhood did not change people’s habits of grabbing cheap, convenient junk food.

Linking food swamps to poverty and the higher percentage of obesity among African-Americans and Latinos is worth a mention, but Khazan does not dwell on this point. It would require a delicate touch and much more research and support than the article gives space for, so she mentions that these are related issues, and moves on. It is wiser to not tackle a sensitive topic at all than try to give it a token treatment that could fall flat.

Khazan saves the best for last; she references a real world attempt to ban new fast-food restaurants in a poverty-stricken area of Los Angeles in 2008. This kind of action would appeal to the bandwagon reader; they see a problem and immediately move for government intervention because they want to effect change and solve problems. However, the reduction of fast-food

restaurants did not affect obesity rates. The author uses this incident to point out how complicated this issue truly is. Advocates of the food desert theory blame a lack of grocery stores. Food swamp theorists blame the abundance of junk food options. With each example given, Khazan shows these attempts to pin blame on one thing is futile—more grocery stores aren't enough, fewer fast-food restaurants do not change how people eat, and obesity is a problem regardless of how many healthy options exist in a community.

She closes this article with a reminder that the health and well-being of communities is not going to be solved quickly or easily. And with that, this brief article has covered an amazing amount of ground. Her goal was obviously not to solve the problem of obesity in urban areas; rather, she has revealed that popular catch phrases like “food deserts” and “food swamps” may capture our imaginations and get us on the bandwagon, but they aren't accurate enough. The contrast of the food desert to the food swamp (especially when described as “grease-laden”) is intensely visual and serves to illustrate the position of these two camps. However, these bandwagons are not in opposition to each other, but they do confuse the issue. Actions that ‘seemed like a good idea at the time’ illustrate why more thoughtful study and research are needed before we can truly effect change. While the desire to find a specific solution that guarantees results is not a bad thing in and of itself, these ‘silver bullets’ merely scratch the surface of the many deeply embedded issues to be explored.

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Susan Raber  
Professor Hayes  
ENG 1120 COMP II Research Paper  
4 May 2021

### How Much is that Broccoli in the Window? Analyzing the Cost of Healthy Eating

It is a commonly held belief that healthy eating is expensive and therefore out of the reach of the average American on a tight budget. This idea seemed to be confirmed by a 2013 Harvard study that determined a diet composed mostly of vegetables, fruits, lean meats, whole grains, and nuts cost about \$1.50 more per day per person than a less healthy ‘cheap’ diet (Dwyer). Perhaps the higher cost of organic fruits and vegetables, eggs from free-range chickens, and grass-fed beef, and an emphasis on gluten-free diets also confuses the issue. However, a diet high in fats, carbohydrates, sugar, and starches increases the risk of obesity, diabetes, and cardiovascular disease, which reduce quality of life, are expensive to treat, and can be fatal. Factoring in the true cost of making healthier food choices reveals that healthier eating is better for your body *and* your bank account.

As a one-income homeschooling family, my husband and I faced the challenge of feeding a family of six on a tight budget. The importance of nutrition and teaching healthy eating habits was paramount in my mind, but those ideas had to fight a pitched battle with our checkbook. After some research and committing to cooking most of our meals from scratch, all things lean and green won the fight. When I look back and how much we spent on healthy foods versus how little we needed to spend on doctor visits, I think those choices paid off.

When the average American shops for groceries, most calculate the cost of food simply by the price on the package. Modern grocery stores make cost analysis convenient by posting the cost per ounce right on the shelf label. Marketing and labels also have a measurable impact on our shopping behavior, and survey statistics reveal that such terms as “fresh”, “nutritious”,

“natural flavors”, and “high in vitamins” had a big influence on shoppers (Wunsch). This shows that most of us want to eat healthier foods and try to make better choices by accepting packaging at face value. However, items like cereal can be labeled as being whole grain and fortified with vitamins and minerals, but still contain high levels of sugar. Typical junk food options like potato chips may state they are “gluten-free” even though potato chips have never had gluten in them. It’s no wonder shoppers may be confused about how to make better food choices that fit within their budget, reinforcing the idea that healthy eating is just too expensive.

There are other ways, however, to measure food costs than simply the price on the package. A 2012 study published by the USDA titled “Are Healthy Foods Really More Expensive? It Depends on How You Measure the Price” proposed a more thorough approach for calculating the cost of healthy eating (Carlson, Frazão). Using the cost of meeting USDA nutrition recommendations, the cost of an average portion, the cost per calorie (or food energy), and the price measured by edible weight, they found that healthy eating was truly economical. The Centers for Disease Control has also published studies showing that poor nutrition is linked to poor health and higher healthcare costs, such as a 2018 study linking food insecurity with chronic health conditions (Garcia, Haddix, Barnett).

The USDA recommendations have used the image of a food pyramid for many years, but this image was recently updated to a guide called MyPlate using the 2015-2020 Dietary Guidelines for Americans (“What Is MyPlate?”). This guide divides food into five main groups: proteins, grains, dairy, fruits, and vegetables, and recommends that a healthy eating plan includes servings of all five groups plus healthy fats that are an important source of essential fatty acids and vitamin E. MyPlate also recognizes subgroups in each category, like dark green vegetables, beans and peas, whole grains, and seafood. The emphasis is on choosing nutrient-dense foods as

opposed to ‘empty’ calories from sweets and snack foods. Because it is much easier for the average person to plan their diet by foods instead of nutrients, individuals who follow the serving recommendations from each group and subgroup ensure they are meeting their caloric and nutritional needs. For example, recommendations instruct individuals to compose half of each plate with fruits and vegetables, preferably whole and fresh whenever possible. For the grains group, it is preferable to choose whole grains as opposed to refined grains. Refined grains have been heavily processed, the bran and germ removed by grinding and sifting, robbing them of essential fiber and nutrients. Using whole grains instead of refined grains is also a good example of how making a healthier food choice can be a better bargain for the body and budget.

To determine the cost of healthy eating using the MyPlate recommendations, the USDA study used the price per cup or ounce.

For example, an average portion of potato chips might be cheaper than an average portion of baked potato, but if it takes two average portions of potato chips to make up a cup equivalent of starchy vegetables, then the baked potato might be a cheaper way to meet the recommendation. (Carlson and Frazão 6-7)

This is an illustration of how we often perceive the cost of food. We may look at the number of ounces in a box, bag, or jar and calculate cost per ounce, but by considering how many servings of USDA recommended food groups it will provide, we get a much more accurate picture of its nutritional value and its cost. For example, the nutritional breakdown of an average cup of potato chips versus a one cup serving of a baked potato is:

One Cup Serving	Calories	Fat	Carbs	Protein
Potato Chips	137	9.37g	12.44g	1.64g
Baked Potato	121	.13g	28.02g	2.55g



The potato chips fail the nutrient density test immediately, and of the 9.37g of fat in the potato chips, approximately 3g will be saturated fat. The USDA recommends that no more than 10% of total calories should come from saturated fat, and the “daily value” percentage of saturated fat in this one serving potato chips is 14%.

Making such calculations is not beyond the ability of most individuals, but because most Americans accept a three-meals-a-day-plus-snacks eating schedule as normal, it probably sounds exhausting to figure out which food choices are best. However, the USDA’s MyPlate and the required nutritional information on each package of food have done the heavy lifting for us.

The origin story of U. S. dietary guidelines and food packaging requirements helps us understand how they became a major influence on the American diet, as well as dictating how consumers are informed of the nutritional value of food through packaging and labeling. Government advocacy of dietary guidelines began in the early 1900’s with seven basic food groups, education about food safety and proper storage, and how some vitamins and minerals were crucial for the preservation of good health. After World War II, an emphasis on budgeting for food purchases within those guidelines emerged. The first Dietary Guidelines for Americans was published in 1980 with four basic food groups, and Health and Human Services and Department of Agriculture created food policies for companies involved in food production and packaging, as well as food service protocols for schools and childcare providers. They also took on the task of publishing nutrition information and broadcasting public service announcements to educate the public (Jahns et al.). The Food Pyramid reigned supreme for many years, but more scientific research revealed the need for updates to dietary guidelines, resulting in the rollout of MyPlate. Calculating the cost of healthy eating must take these guidelines into account because

they define “healthy eating” and dictate how nutrition information is presented to the consumer on food packaging.

It is now a requirement for food packaging to have a Nutrition Facts label so consumers can make informed choices about their food purchases and caloric intake. Each label must include the amount of food that equals one serving, and all other information on the label is based on this measure. Other required information includes the number of calories, total fats, cholesterol, sodium, total carbohydrates, protein, and essential vitamins and minerals. These amounts are provided in grams. The percentage of Daily Value is then calculated based on how much each nutrient contributes to the average daily diet. Again, this information provides a basis for how we define a “healthy diet.”

The USDA provides more pieces of the food puzzle with their four Food Plans: the Thrifty Food Plan, Low-Cost, Moderate-Cost, and Liberal, based on USDA recommended dietary guidelines. For example, the following is a comparison of the average consumption of each food group by the average American adult with what is recommended, using the low-cost “market basket” (Carlson, Fungwe, 52).

Table 1

Low Cost Food Plan		Consumption measured in pounds			
Food group	Average Consumption	USDA Food Plan	Difference		
Grains	→ 2.57	→ 3.08	↘ -0.51		
Vegetables	→ 3.36	↗ 7.28	↓ -3.92		
Fruit	→ 2.8	↗ 7.19	↓ -4.39		
Dairy	↗ 4.85	↑ 11.22	↓ -6.37		
Meat/Beans	→ 2.99	→ 2.99	↘ 0		
Fats/Sweets	↑ 9.53	→ 3.97	↗ 5.56		

Source: Carlson, A., Lino, M., & Fungwe, T. (2007). *The Low-Cost, Moderate-Cost, and Liberal Food Plans*, 2007. U.S. Department of Agriculture, Center for Nutrition Policy and Promotion.

This reveals that the American diet is heavily skewed toward carbohydrates and fats, while USDA recommendations promote fruits, vegetables, and milk and eggs. To bring this from theory to practicality, we can compare the actual cost of meals that comply with MyPlate guidelines versus the same meal prepared in typical American fashion. For this exercise I've used the Food Network's sample of menus that are MyPlate 'approved'. These recipes opt for low-fat dairy, whole grains, more fruits and vegetables, and smaller serving sizes. This recipe will be compared to a similar one submitted to the AllRecipes website, a recipe sharing site where people can upload their favorite recipes. This gives us a general sample to use for the "average" person's diet.

Using the MyPlate approved English Muffin Breakfast Pizza recipe from the Food Network website and the prices at my local Kroger in southwest Ohio, the estimated cost of this breakfast is approximately \$2.30 per serving (*Kroger.com*). Based on the nutrition information on ingredient packaging, one serving contains 180 calories, 6 grams of fat, 18 grams of protein, 28 carbohydrates, which includes 4 grams of fiber. The AllRecipes version costs \$2.91 per serving, using ingredients like pork sausage and regular English muffins from the same local Kroger store. Again, using the nutritional information on ingredient packaging, this recipe comes in at 486 calories, 27 grams of fat, 24 grams of protein, and 34 carbohydrates, which includes .5 grams of fiber. The healthier version opted for low-fat mozzarella and whole grain English muffins, and was \$.61 less per serving. It provides a significantly better nutrition profile, reinforcing the idea that it is cost effective to eat healthier.

Another way to measure the cost of eating healthy is by controlling portions; how much food in each food group is optimal at each meal. This is tricky because a serving size and a portion may not be the same thing. A serving size of your favorite cereal may be one cup, but

when pouring cereal into a bowl, most consumers are more likely to pour 1-1/2 to 2 cups of cereal, plus more to not ‘waste’ the rest of the milk. This affects calorie consumption, nutritional value, and cost. To calculate appropriate portions, the USDA recommends the following number of servings *per day* for the average healthy adult (Stewart, Hyman):

- Vegetables: 2 to 3 cups
- Fruits: 1½ to 2 cups
- Grains: 5 to 8 ounces
- Low-Fat Dairy: 3 cups
- Proteins: 5 to 6½ ounces
- Healthy Fats/Oils: 5 to 7 teaspoons

This means our portions should also reflect these amounts, and for most of us it means eating less food. The MyPlate image assists consumers in visualizing what this looks like, easing the pain point of making healthy food choices at each meal. Spending less on food because we are controlling our portions is another way to support a healthy lifestyle and stay within budget.

A cost analysis method few people may consider is cost per edible weight. As someone who has for many years prepared meals from scratch, I often calculate the cost per edible weight of the foods I purchase. Removing the skin, bones, and fat from meat, or skin and seeds from fruits and vegetables affects the cost per edible weight. Cooking also affects the edible weight by rendering fats or reducing the moisture content (Carlson, Frazão). As anyone who has cooked bacon can attest, you may fill a pan with strips of bacon, but twenty minutes later the pan contains miniature strips of bacon swimming in an ocean of fat. A consumer may have paid \$5 per pound or \$.31 per ounce for the uncooked bacon, but weight after cooking may turn a pound into 4 to 6 ounces, making the price of the finished product \$.83 per ounce and over \$13 dollars per pound. Since MyPlate recommends larger portions of fresh fruits and vegetables, whole grains, and lean proteins, includes eggs and legumes, the cost and nutritional value of “whole

foods” are far more profitable because the food does not need much in the way of further preparation before consumption. It’s a case of “you get what you pay for.”

The last metric to examine is the cost of healthcare for diet related illnesses. In a 2019 article in *Science Daily*, research into the impact of a variety of dietary factors revealed the not-so-hidden cost of poor diet habits.

A new study by investigators from Brigham and Women’s Hospital, in collaboration with investigators at the Friedman School of Nutrition Science and Policy at Tufts University, analyzed the impact of 10 dietary factors -- including consumption of fruits and vegetables, nuts and seeds, processed meats and more -- and estimated the annual CMD costs of suboptimal diet habits. The team concludes that suboptimal diet costs approximately \$300 per person, or \$50 billion nationally, accounting for 18 percent of all heart disease, stroke and type 2 diabetes costs in the country. (Brigham)

Employers have been getting in on the act as well, understanding that a healthy workforce is not only more productive but also will keep healthcare premiums down. Many businesses have enacted programs to encourage their employees to exercise more, even to the point of installing gym facilities. *Forbes* journalist Jim Purcell, former CEO of Blue Cross & Blue Shield, is the co-founder of the Returns On Wellbeing Institute, LLC. This organization works to educate and assist employers in creating workplace wellbeing programs to improve productivity, lower the rate of employee turnover, and lower healthcare costs. Employees with chronic health problems increase claims costs, absenteeism rates, and are less engaged with their job and their co-workers (Purcell). Through their research and health education programs they discovered that just emphasizing exercise wasn’t enough, and that they needed to address healthy eating habits to truly make a difference (Purcell).

Workplace habits are hugely impactful on overall health. Employees working a full-time job will often opt for cheap, fast, and convenient food because of time constraints, stress, and the influence of co-workers who go out to eat to relax and celebrate. Returns On Wellbeing Institute programs urge employers to educate their employees about healthy and affordable food choices, which in combination with exercise will have the desired effect on the health and well-being of their employees (Purcell). For example, providing bottled water helps employees choose water over soda. A coffee machine in the office may encourage staff to skip the expensive sugar-laden cappuccinos on the way to work. Employers can also provide refrigeration and kitchen space for employees to bring food to prepare at work for themselves and coworkers instead of ordering take-out or heading to the closest fast food drive-thru. When employers evaluate the cost of education, exercise facilities, and other healthy perks, they have found that the return on investment in reduced healthcare claims is worth the effort of implementing the aforementioned strategies. These strategies also vastly improve employee quality of life, and employers ultimately receive the benefit of improved creativity, problem-solving, and productivity in the workplace (Purcell).

Grocery shoppers may still experience sticker shock at specialty food items, be confused by over-hyped trends, and feel discouraged about the cost of healthy food choices. They may believe the forethought required for healthy, budget friendly menu planning is too daunting a task. However, the USDA has provided a wealth of easily accessible organization tools and information about food groups, servings, and nutrition. These can be found online, as well as in libraries, schools, and local health departments. This information is offered in various formats, including pictures and infographics that can be viewed on a smartphone or printed and stuck to the family refrigerator. Food packaging provides all the necessary information for consumers to

assess nutritional value and make informed choices. It is not as difficult as it may seem, nor is it expensive to implement a healthy eating plan. By considering the cost of adhering to scientifically backed USDA nutrition guidelines and portion control, the price by edible weight, and the impact proper nutrition has on healthcare costs, there is ample evidence that improving one's food choices will be better for your body and your bank account.

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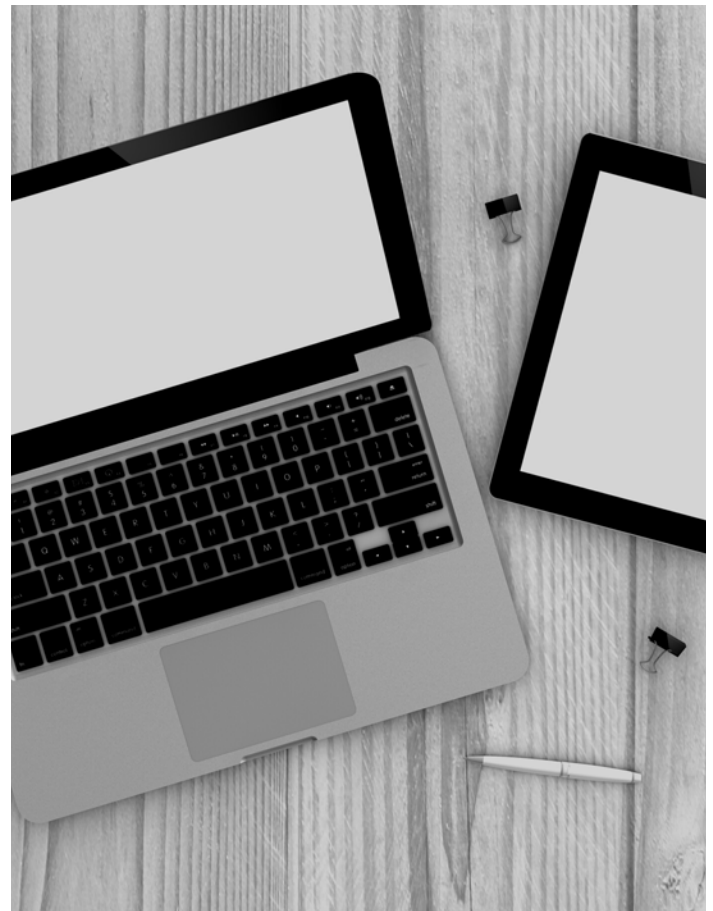
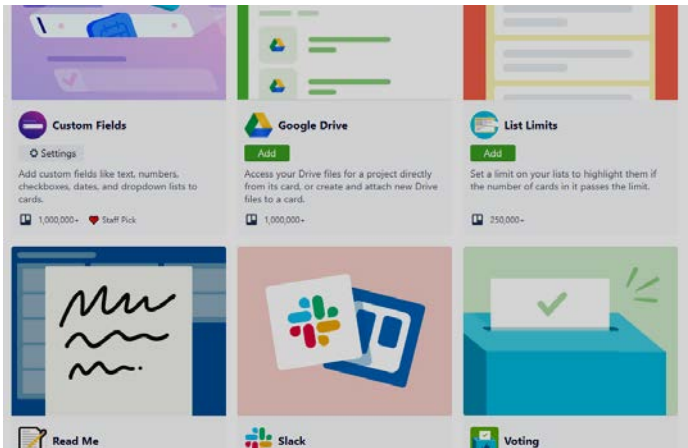
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# PRESENTATIONS & TRAININGS | TABLE OF CONTENTS



**LIS 2103 TECHNOLOGY IN LIBRARIES**  
**Training:**  
**Discovery Tools/Search Engines**

**LIS 2237 WEB TECHNOLOGY**  
**Collaboration and Communication**  
**with Trello**

**LIS 2237 WEB TECHNOLOGY**  
**Information Management**

**LIS 2103 TECHNOLOGY IN LIBRARIES**  
**Training:**  
**Teens and Online Safety**

**LIS 2111 COLLECTION MANAGEMENT**  
**Training:**  
**Film Studies Pathfinder**



# DISCOVERY TOOLS TRAINING

SEARCHING THE INTERNET

1	2	3	4
How search works	Initial set up	Main search tools	Advanced search tools

## FOUR STEPS TO A BETTER SEARCH EXPERIENCE



---

# HOW SEARCH ENGINES WORK

Google is the most commonly used search engine, so we are going to focus on how to search with Google.

Because there are thousands, (and sometimes millions) of webpages with information related to your search, Google uses algorithms sort through the hundreds of billions of webpages they have indexed to find the most relevant results related to your search terms.

Google then offers you ways to choose the most useful format, such as maps, images, videos, or news websites.

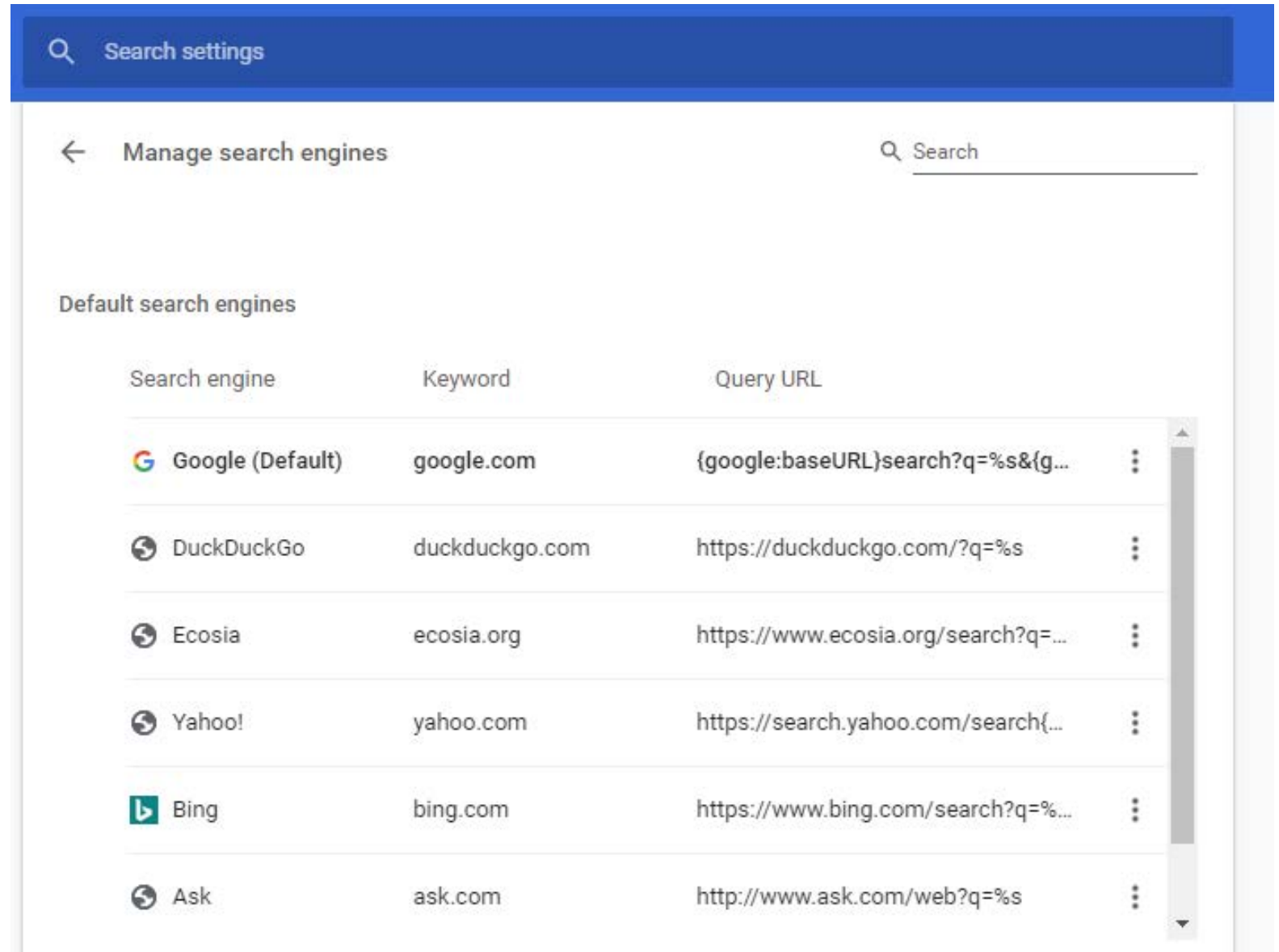
Hundreds of new webpages are published every day, and search engines constantly crawl and recrawl the internet to find and index new content.









# INITIAL SET UP

YOU CAN SET UP YOUR BROWSER TO MAKE SEARCHING FOR AND FINDING INFORMATION EASIER

- Choose default settings to make your experience more efficient
  - Chose a default Search Engine to make searches more consistent
  - Customize Fonts/Zoom for better readability
  - Useful Extensions to improve your online experience
    - Adblock will block ads & popups
    - Ally creates closed captioning on any website



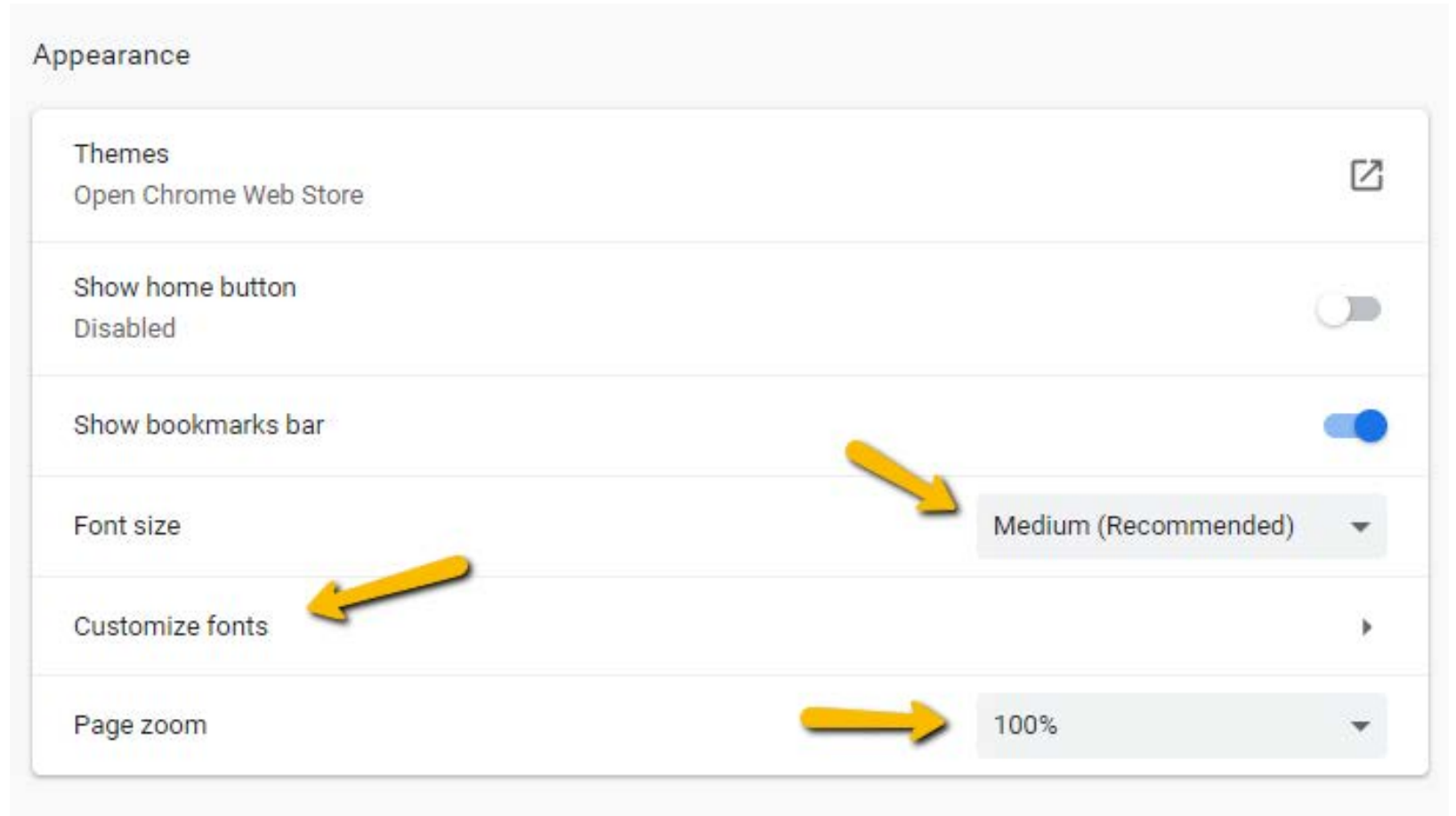
The screenshot shows the 'Search settings' page in a browser. The main heading is 'Manage search engines'. Below it, there is a section for 'Default search engines' which contains a table with columns for 'Search engine', 'Keyword', and 'Query URL'. The table lists several search engines: Google (Default), DuckDuckGo, Ecosia, Yahoo!, Bing, and Ask. Each row includes a small icon of the search engine, its name, its keyword, and its query URL. There are also three vertical dots to the right of each row, indicating options for managing the search engine.

Search engine	Keyword	Query URL
 Google (Default)	google.com	{google:baseURL}search?q=%s&{g...
 DuckDuckGo	duckduckgo.com	https://duckduckgo.com/?q=%s
 Ecosia	ecosia.org	https://www.ecosia.org/search?q=...
 Yahoo!	yahoo.com	https://search.yahoo.com/search{...
 Bing	bing.com	https://www.bing.com/search?q=%...
 Ask	ask.com	http://www.ask.com/web?q=%s

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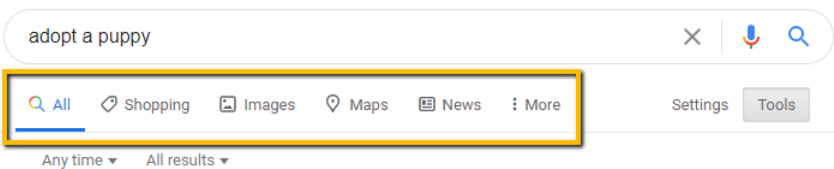
The screenshot displays two extension cards from the Chrome Web Store. The top card is for 'AdBlock — best ad blocker', offered by 'getadblock.com'. It features the AdBlock logo (a red octagon with a white hand) and a red banner stating 'The most popular ad blocker for Chrome!'. The description says 'Block ads and pop-ups on YouTube, Facebook, Twitch, and your favorite websites.' and shows a 5-star rating with 294,924 reviews in the 'Productivity' category. The bottom card is for 'Ally', which offers 'Instant subtitles anywhere'. It has a yellow header with the word 'Ally' and a blue 'Add to Chrome' button. The description states 'Get instant speech transcription on any video or audio, in 15+ languages.' and mentions '60 free credits + no credit card required'. A small video player preview shows a scene with subtitles.

**AdBlock — best ad blocker**  
Offered by: [getadblock.com](https://getadblock.com)  
Block ads and pop-ups on YouTube, Facebook, Twitch, and your favorite websites.  
★★★★★ 294,924 Productivity

**Ally**  
**Instant subtitles anywhere**  
Get instant speech transcription on any video or audio, in 15+ languages.  
[Add to Chrome](#)  
60 free credits + no credit card required

**Adblock for Youtube™**  
Offered by: AdRemover  
Removes ads from Youtube™.  
★★★★★ 121,735 Productivity  
+ Anti-Preroll

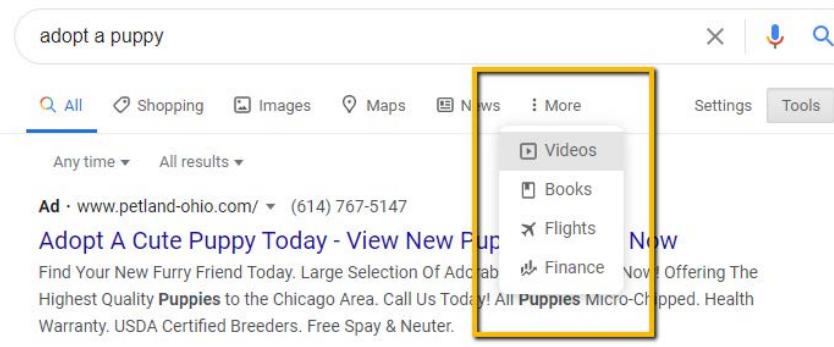




Ad · www.petland-ohio.com/ (614) 767-5147  
**Adopt A Cute Puppy Today - View New Puppies Online Now**  
Find Your New Furry Friend Today. Large Selection Of Adorable **Puppies**. Call Now! Offering The Highest Quality **Puppies** to the Chicago Area. Call Us Today! All **Puppies** Micro-Chipped. Health Warranty. USDA Certified Breeders. Free Spay & Neuter.

**Available Puppies**  
Not Seeing The Breed You're Looking For? Ask About Our Special Orders.

**Contact Petland Today**  
Find All Of Your Pet Needs Today. View Our Pets Online.

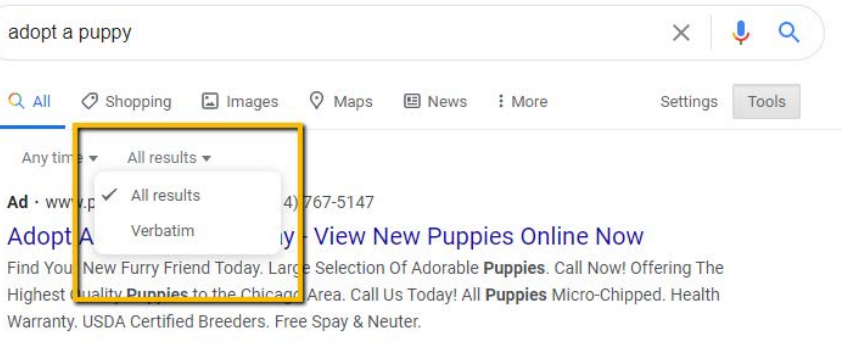
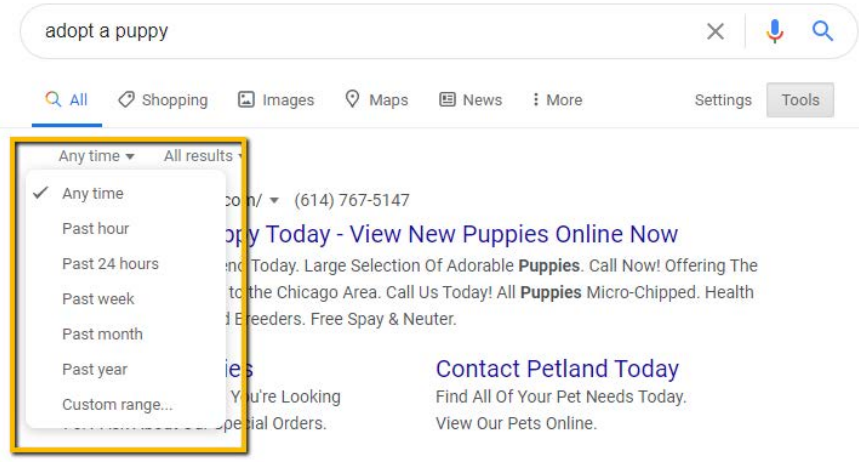
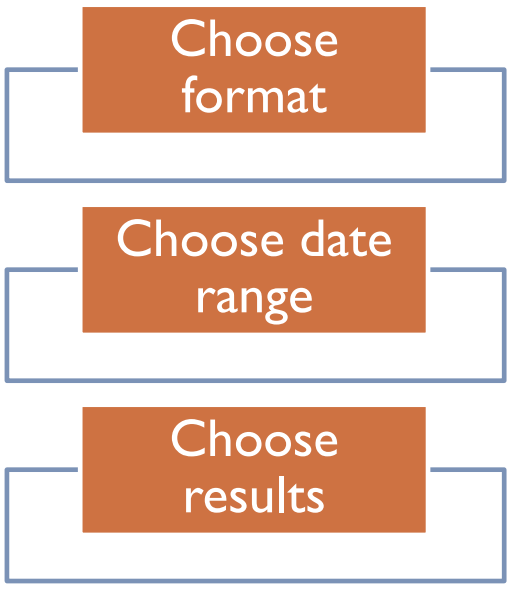


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**Adopt A Cute Puppy Today - View New Puppies Online Now**  
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Not Seeing The Breed You're Looking For? Ask About Our Special Orders.

**Contact Petland Today**  
Find All Of Your Pet Needs Today. View Our Pets Online.

# MAIN SEARCH TOOLS



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**Available Puppies**  
Not Seeing The Breed You're Looking For? Ask About Our Special Orders.

**Contact Petland Today**  
Find All Of Your Pet Needs Today. View Our Pets Online.

# ADVANCED SEARCH TOOLS

Search for all these words

Search for exact words or phrase

Type or between all the words you want

Put a minus sign before the words you don't want

Put 2 periods between numbers; add a unit of measure  
like lb or a dollar sign

**Narrow the results even more!**

Choose language and location

Choose a last updated date range

Choose where your search terms should appear

Filter out objectionable websites



## Advanced Search

Find pages with...

all these words:

this exact word or phrase:

any of these words:

none of these words:

numbers ranging from:  to

Then narrow your results  
by...

language:

region:

last update:

site or domain:


terms appearing:

SafeSearch:

file type:

usage rights:

Advanced Search



CC CAPTIONFISH

Purple *Caption this Photo*  
For a chance to WIN a \$50 VISA gift card

Showtimes Theaters Captioned Trailers

### Showtimes

Captionfish found 34 movies showing at 6 theaters within 60 miles of the San Francisco, CA area.

View by: Theaters | Movies Filter: Show All

**UA Berkeley 7** 10.01 miles  
2274 Shattuck Ave., Berkeley, CA 94704 · (510) 486-1852

**SONY-DV** **Mamma Mia: Here We Go Again!** (Not Rated)  
**TODAY:** 1:20pm, 9:20pm

**SONY-DV** **Mission: Impossible – Fallout** (Not Rated)  
**TODAY:** 1:00pm, 4:15pm, 6:30pm, 9:45pm  
**TOMORROW:** 2:15pm, 6:15pm, 9:45pm  
**Saturday:** 2:15pm, 6:15pm, 9:45pm  
**Sunday:** 2:15pm, 6:15pm, 9:45pm  
**Monday:** 2:15pm, 6:15pm, 9:45pm  
**Tuesday:** 2:15pm, 6:15pm, 9:45pm  
**Wednesday:** 2:15pm, 6:15pm, 9:45pm  
**Thursday:** 2:15pm, 6:15pm, 9:45pm

**Regal Jack London** 10.36 miles  
100 Washington St., Oakland, CA 94601 · (510) 433-1325




**SONY-DV** **Alpha** (PG-13)  
**TODAY:** 12:00pm, 2:30pm, 5:00pm, 7:30pm  
**TOMORROW:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Saturday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Sunday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Monday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Tuesday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Wednesday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm  
**Thursday:** 12:00pm, 2:20pm, 4:50pm, 7:20pm

# JUST FOR FUN

Find a movie theatre with CC using Captionfish

Prefer ASL to CC? How about a Digital Signer!

clearsettings [Skip to content](#) | [About](#) | [Sitemap](#) | 

Home  Vision  Motor  Cognitive [abc](#) Hearing 

[My Computer My Way](#) > [Hearing - help with sounds and audio](#) > [Avatars - digital signers](#)

## Avatars - digital signers


**This page explains how digitally created people known as 'avatars' are bringing sign language to the web, digital TV and other applications**

Avatars are digitally created characters that turn speech into sign language. They are being developed for a wide range of uses including television sets and setup boxes and to help to make the web more accessible to Deaf, hard of hearing and speech-impaired users.

In collaboration with the BBC the RNID is exploring various means of using avatars for closed signing. Examples are the eSign project to develop signing avatars and SynFace, which lip-speaks any audio-material.

Avatars will also help address the shortage of human interpreters; they are not intended to replace them, but rather to increase the amount of signed content available to sign language users.

Explore by browser






Operating systems covered





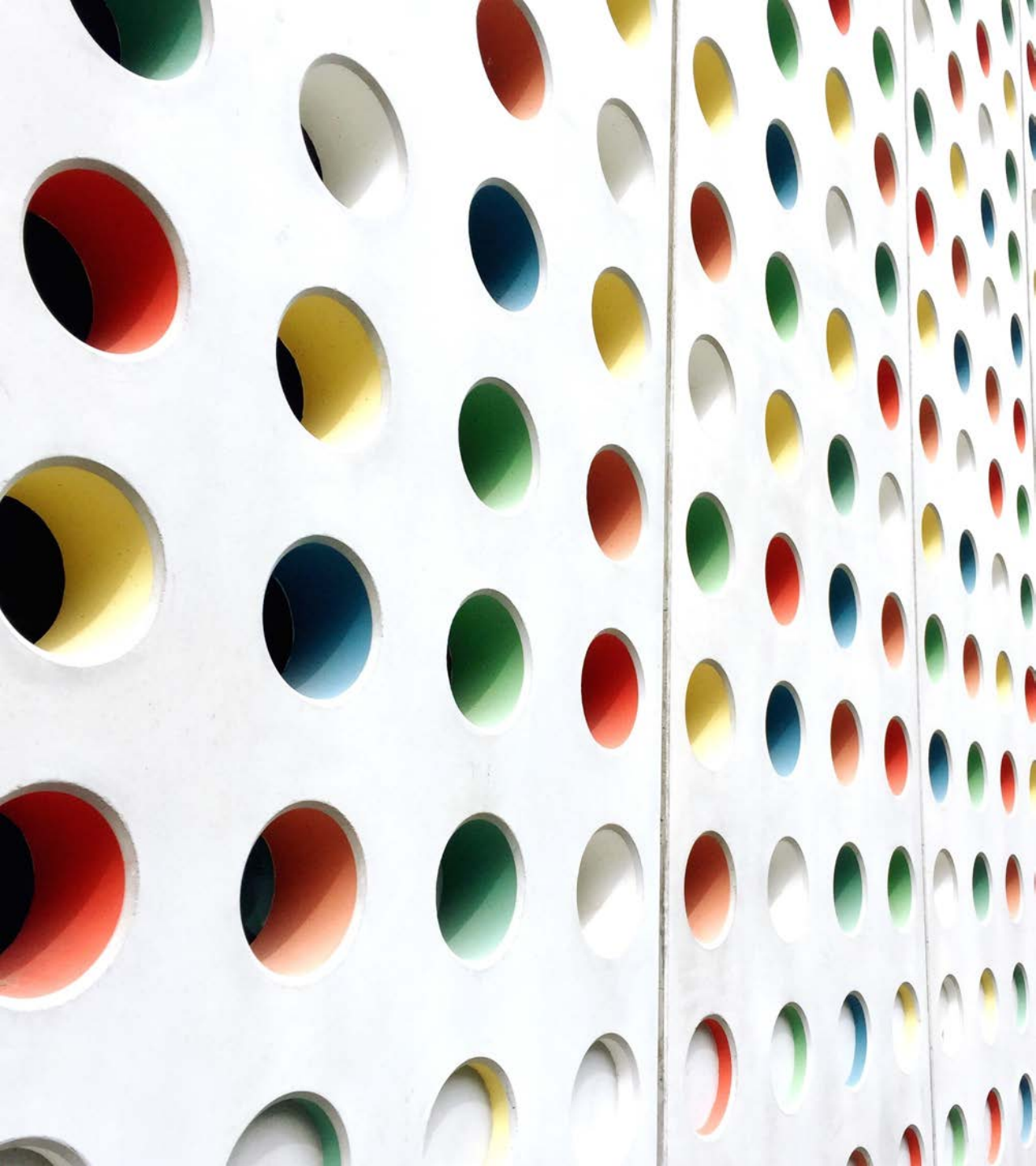

eSign project



## KEEP SEARCHING!

Functionality and accessibility is essential for equality and inclusiveness. Understanding how to use search engines provides the Deaf and hard-of-hearing with the same opportunities for personal and professional advancement that able-bodied people enjoy.





# Information Management

---

CONTENT CURATION

SUSAN RABER


LIKE THE INTERNET VERSION OF A MUSEUM CURATOR, A CONTENT CURATOR SELECTS ARTICLES, VIDEOS, PODCASTS, AND IMAGES FOUND ON THE INTERNET TO SHARE WITH THEIR AUDIENCE.



CONTENT CURATORS SHARE EXPERT ADVICE FROM THOUGHT LEADERS IN THEIR FIELD, AN INFOGRAPHIC ILLUSTRATING RELEVANT DATA, A STEP-BY-STEP HOW-TO VIDEO, A HUMOROUS MEME.



THE POINT OF CONTENT CURATION IS TO SHARE A VARIETY OF CONTENT YOUR AUDIENCE NEEDS OR WOULD ENJOY. THE RIGHT CURATION APP WILL MAKE THIS QUICK AND EASY.



# Content Curation: Try Pocket



SHARING CONTENT IS A  
SOCIAL ACTIVITY, JUST LIKE  
TALKING TO A FRIEND  
ABOUT YOUR FAVORITE  
BOOK OR SHOW



BOOKMARKING IS  
HOW WE KEEP TRACK  
OF WHAT WE'VE READ



SOCIAL  
BOOKMARKING  
CREATES COMMUNITY  
AROUND SIMILAR  
INTERESTS

---

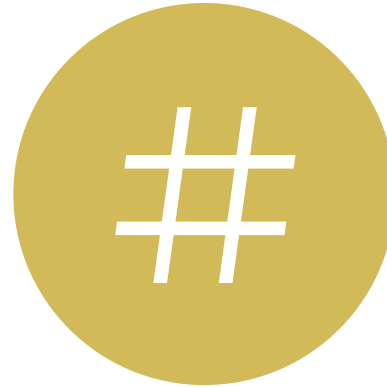
# Content Curation With Social Bookmarking

# Content Curation/ Social Bookmarking with POCKET

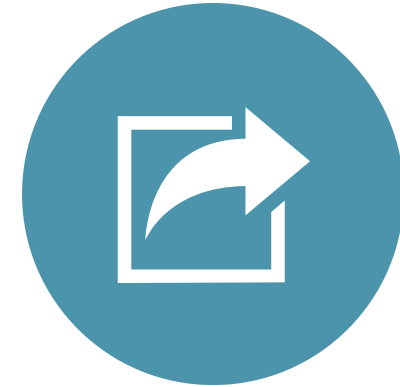
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FIND SOMETHING OF INTEREST ON  
THE INTERNET AND SAVE IT  
TO POCKET.



TAG IT WITH TERMS THAT DESCRIBE  
THE CONTENT'S MAIN TOPICS



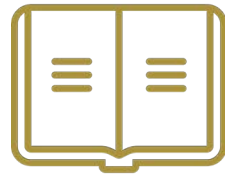
USE THE SHARE LINKS TO PROMOTE  
YOUR CURATED CONTENT ON YOUR  
SOCIAL MEDIA CHANNELS



# Why POCKET?



Marketers find that users will often “Like” articles without clicking through to read and interact with the content.

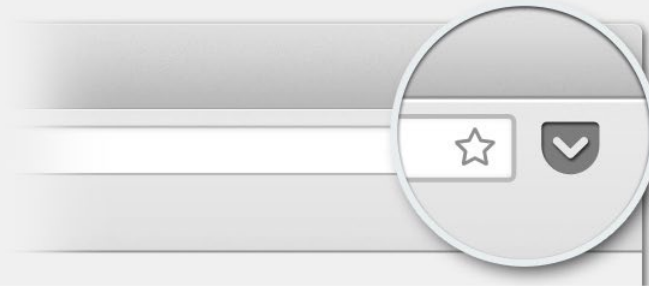


Pocket readers are more likely to read and engage with content, making it perfect for libraries and the publishing industry.



Readers can visit your Pocket profile to see your recommendations, and by following can continue to be informed and inspired.

## Save to Pocket from Your Computer



Connecting the Pocket button provides the best way to save pages to Pocket in just one click.

[Connect Now](#)

[Or install the bookmarklet >](#)

## View From Any Device



### Get Pocket for:



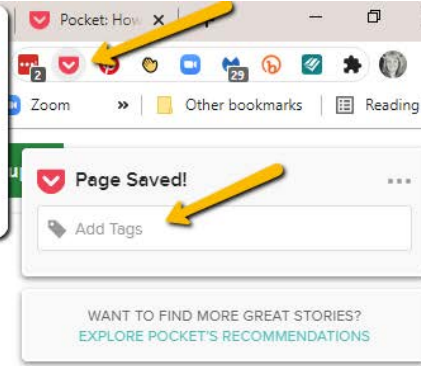
[Windows >](#)

[Kobo e-reader >](#)

[Windows Mobile >](#)

# Use the Pocket extension, available for Apple, Android, Mac, Windows, and many other devices.

The Save to Pocket browser extension adds an icon to your browser toolbar. Then in one click you can save articles, pictures, and videos, tag for quick future reference, read it at your convenience, and share to your social media channels.



Save and tag articles right from your browser.

My List

Archive

Filters

Favorites

Highlights

Articles

Videos

Tags

All Tags

## Tags

### Recently Tagged Items



**Redeemed Reader - Book Reviews and Resources for Christian Parents**  
redeemedreader.com · 3 min



**DIY MFA**  
diymfa.com · 2 min



**Criticism and Theory**  
movingimagesource.us · 4 min










**Space Yourself**  
Smashing Magazine · 9 min

### All Tags

- not tagged
- #gottheme
- adobe certification
- adobe programs
- adult books for teens
- annotated books
- author interviews
- author studies
- beta readers
- bible
- blog post prompts
- blogging
- blogs to read
- book boxes
- book covers
- book prizes
- book reviews
- books and film
- books to review
- booktube prompts
- branding
- btvs
- business
- business advice
- business tools
- censorship
- child development
- children's books
- content calendar
- copyright
- courses to take
- creative play
- critical thinking
- cultural literacy
- culture
- customer experience
- dayton
- deschooling
- design thinking
- diversity
- dystopian fiction
- editing
- education
- email marketing
- emotional development
- entertainment
- ethics
- fairy tales
- fandoms
- female authors
- feminism
- film analysis
- free speech

Tag articles to organize content and create collections.

-  My List
-  Archive
- Filters
-  Favorites
-  Highlights
-  Articles
-  Videos
- Tags
-  All Tags

**Books and film** All items ▾



**The Ultimate Guide to YA Movie Adaptations**

bookriot.com · 5 min



**John Podhoretz on Film, TV, and American Popular Culture**

conversationswithbillkristol.org · 1 min



**10 Conversations to Have with Your Teens After "13 Reasons Why" (Season 2)**

commonsensemedia.org · 3 min



**How Movies Can Help Young Children Enjoy Classic Books**

readbrightly.com · 4 min



**Sweetbitter Author Stephanie Danler on Bringing Her Book to TV**

Vulture · 9 min



**The Books You Need to Read Before Seeing Their Adaptations in 2018**

signature-reads.com · 1 min

# Pocket view of articles tagged “Books and Film”



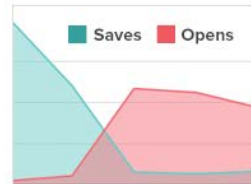
## Pocket for Publishers

See how your content is performing and get free tools to make the most of Pocket.

[Request Access](#)

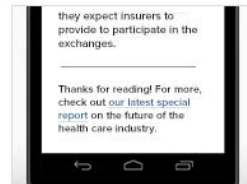
### A New Way to Serve Your Audience

"Save for Later" is changing the way we consume content. Here's how Pocket can help:



#### Trends

See how your content is performing in Pocket.



#### Custom Messages

Create content that appears whenever an article is saved from your site.



#### Integration

Add Pocket to your site and apps, making it easy to save for later.

Pocket for Publishers offers ways to track how your audience interacts with your content.



Search



My List

- Archive
- Filters
- Favorites
- Highlights
- Articles
- Videos
- Tags
- All Tags

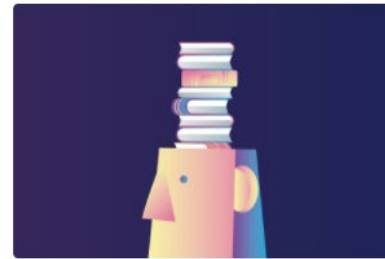
### My List



**6 Plants That Naturally Repel Mosquitoes**  
Pocket · 3 min



**A Small Business Guide to Starting a Podcast [Infographic]**  
Social Media Today · 1 min



**Eight of Literature's Most Powerful Inventions—and the Neuroscience Behind How They Work**  
Smithsonian Magazine · 8 min



**How Octavia E. Butler Reimagines Sex and Survival**  
The New Yorker · 17 min



**Nineteen Ways of Looking at Marilynne Robinson**  
Literary Hub · 16 min



**10 Key Bible Verses on Love**  
crossway.org · 9 min

Use Pocket's search engine to find articles by keyword, topic, author, tag, and more.

# Get Pocket

---

Pocket has a free version that allows you to save the articles, videos, or stories from any website, publication, podcast, or video channel for your own use or to share with your audience.

Pocket has some unique features for a social bookmarking site. It saves your place so you can pick up where you left off. Articles are also saved even if later they are taken down off the internet. Once saved to Pocket, the article will remain in your database until you remove it.

The paid version of Pocket adds more functionality, such as annotations, highlights, and notes to the content you are reading and saving.

Pocket Pricing: \$4.99 per month or \$44.99 paid annually.





YOUR DIGITAL FOOTPRINT:

TAKE CONTROL ONLINE

Susan Raber



Why you should take control  
of your online life

SURFING SAFELY

MANAGE YOUR EMAIL

TWO WORDS: SOCIAL. MEDIA.





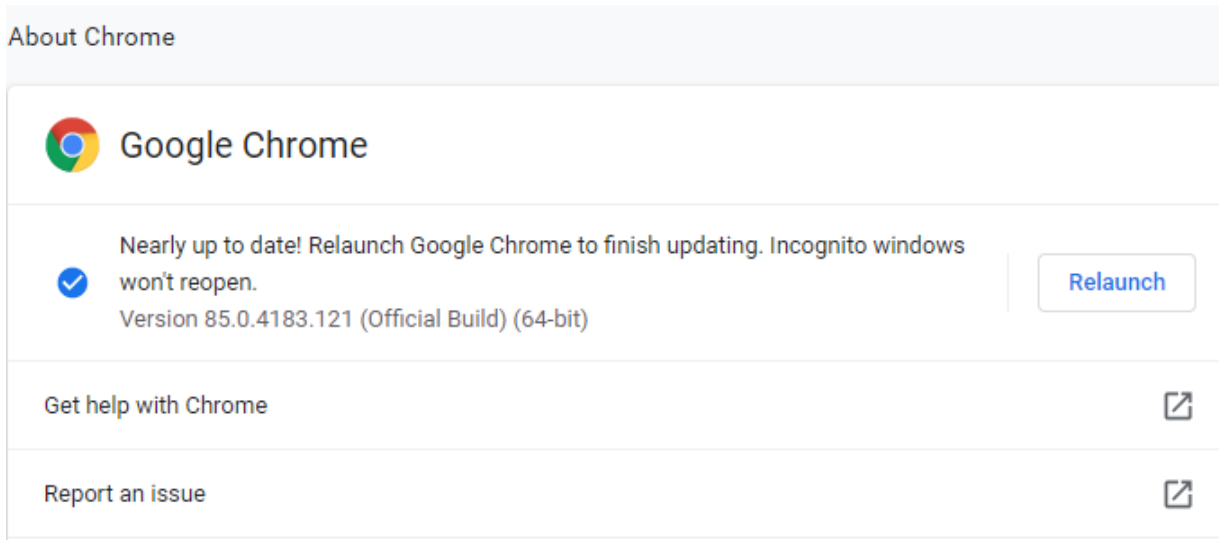


WHY YOU SHOULD TAKE CONTROL

OF YOUR ONLINE LIFE

Now more than ever, you are spending time online. Going to a virtual school, studying, playing games, watching television shows and movies, and connecting with friends and family.

# SURFING SAFELY



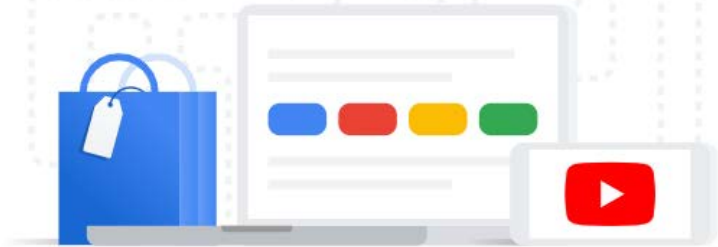
- Update your browser
- Use antivirus and antimalware software
- Look for the “s” in https:
- Add strength to your passwords
- Even more secure—2-factor authentication
- The secret is in your settings
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# SURFING SAFELY



## Ad personalization

Google makes your ads more useful on Google services (such as Search or YouTube)

Ad personalization is ON



Control ad personalization on other websites & apps that use Google ad services.

## How your ads are personalized

Ads are based on personal info you've added to your Google Account, data from advertisers that partner with Google, and Google's estimation of your interests. Choose any factor to learn more or update your preferences. [Learn how to control the ads you see](#)

- Update your browser
- Use antivirus and antimalware software
- Look for the “s” in https:
- Add strength to your passwords
- Even more secure—2-factor authentication
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- Don't take the “clickbait”

# SURFING SAFELY



DuckDuckGo

Search the web without being tracked



## Tired of being tracked online? We can help.

Get seamless privacy protection on your browser for free with one download:

✓ Private Search   ✓ Tracker Blocking   ✓ Site Encryption

Add DuckDuckGo to Chrome

★★★★☆ Rated 4.4/5

- Update your browser
- Use antivirus and antimalware software
- Look for the “s” in https:
- Add strength to your passwords
- Even more secure—2-factor authentication
- The secret is in your settings
- Be choosy about programs
- Stick to reputable websites
- Run a diagnostic
- Check those domain names
- Don’t take the “clickbait”

# SURFING SAFELY

The screenshot shows the Google Transparency Report interface. At the top left, there is a menu icon and the text 'Google Transparency Report'. Below this, there are two tabs: 'Overview' and 'Site status', with 'Site status' being the active tab. The main heading is 'Safe Browsing site status'. Below the heading is a paragraph of text: 'Google's Safe Browsing technology examines billions of URLs per day looking for unsafe websites. Every day, we discover thousands of new unsafe sites, many of which are legitimate websites that have been compromised. When we detect unsafe sites, we show warnings on Google Search and in web browsers. You can search to see whether a website is currently dangerous to visit.' Below this text is a search bar with the placeholder text 'Check site status' and 'Search by URL'. Below the search bar is another heading: 'Working for a safer web'. Below this heading is a paragraph of text: 'We hope that sharing information will encourage cooperation among everyone who battles malware across the web.' At the bottom of the page, there is a blue link that says 'Together, let's make the web safer for all.' with a small icon.

- Update your browser
- Use antivirus and antimalware software
- Look for the “s” in https:
- Add strength to your passwords
- Even more secure—2-factor authentication
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A LITTLE DIGITAL  
DILIGENCE GOES A  
LONG WAY



# MANAGE YOUR EMAIL

- Use your address book
  - Refine your filters
  - Disable the display of images
  - Links can be deceiving
  - What is the attachment attached to?
- 

IT'S YOUR INBOX,  
AND YOU CAN DELETE  
IF YOU WANT TO!





## TWO WORDS

# SOCIAL. MEDIA.

- Think about the person in your personal profile
- Take complete control in Settings
- Choose your audience
- Social media sharing is a global podium
- What happens online exists . . . forever?

## Timeline and Tagging Settings

<b>Timeline</b>	Who can post on your timeline?	<b>Friends</b>	<a href="#">Edit</a>
	Who can see what others post on your timeline?	<b>Friends</b>	<a href="#">Edit</a>
<b>Tagging</b>	Who can see posts you're tagged in on your timeline?	<b>Friends</b>	<a href="#">Edit</a>
	When you're tagged in a post, who do you want to add to the audience of the post if they can't already see it?	<b>Friends</b>	<a href="#">Edit</a>
	Who sees tag suggestions when photos that look like you are uploaded?	<b>No One</b>	<a href="#">Edit</a>
<b>Review</b>	Review posts you're tagged in before the post appears on your timeline?	<b>On</b>	<a href="#">Edit</a>
	Review what other people see on your timeline		<a href="#">View As</a>
	Review tags people add to your posts before the tags appear on Facebook?	<b>On</b>	<a href="#">Edit</a>



Make Post



Photo/Video



Live Video



Life Event



I'll be reading from my new book this Saturday at the farmers' market. 11am at their "Book Barn", hope to see some of you there!



Photo/Video



Feeling/Activity



Check In



GIF



Tag Friends



Tag Event

Your friends



Friends



Post





## SOCIAL. MEDIA.

- Think about the person in your personal profile
- Take complete control in Settings
- Choose your audience
- Social media sharing is a global podium
- **What happens online exists . . . forever?**



THINK CAREFULLY ABOUT YOUR DIGITAL ACTIVITY, TAKE CONTROL OF YOUR CONTENT AND WHO SEES IT, AND BE AWARE OF HOW TO STAY SAFE ONLINE.



# Using the Film Studies Pathfinder

[mylibrary.org](http://mylibrary.org)



Visit the  
Library website  
& follow the path  
to find out more  
about Film Studies

PATHFINDER

## FILM STUDIES



### REFERENCE GUIDES

These sources will provide indexes and general information to get you started on your research.

### SPARK YOUR CURIOSITY

These resources that will provide inspiration for your film studies with interesting facts and behind the scenes information.

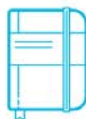


### RESEARCH ONLINE

These links to online databases will bring a world of information right to your keyboard.

### EVERYONE'S A CRITIC

For resources about film criticism and film critics, click here.



### ONLINE JOURNALS

This collection of online journal offer constantly updated coverage of subjects related to film and television theory.

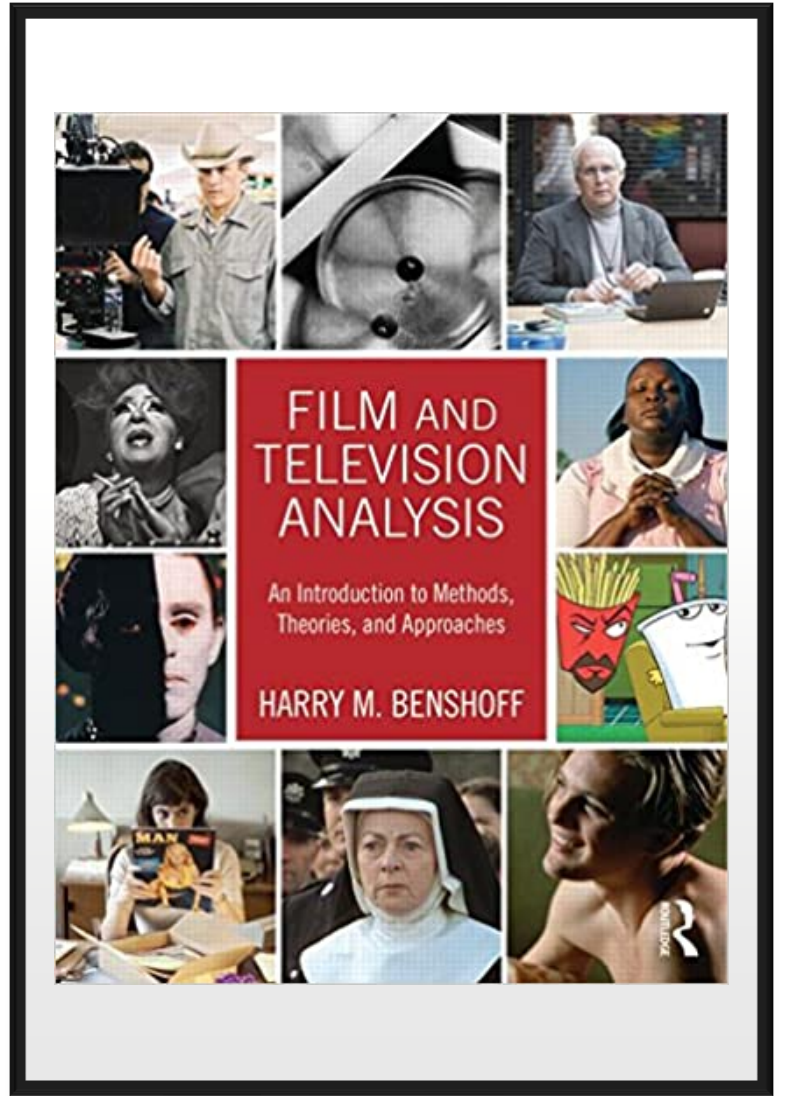
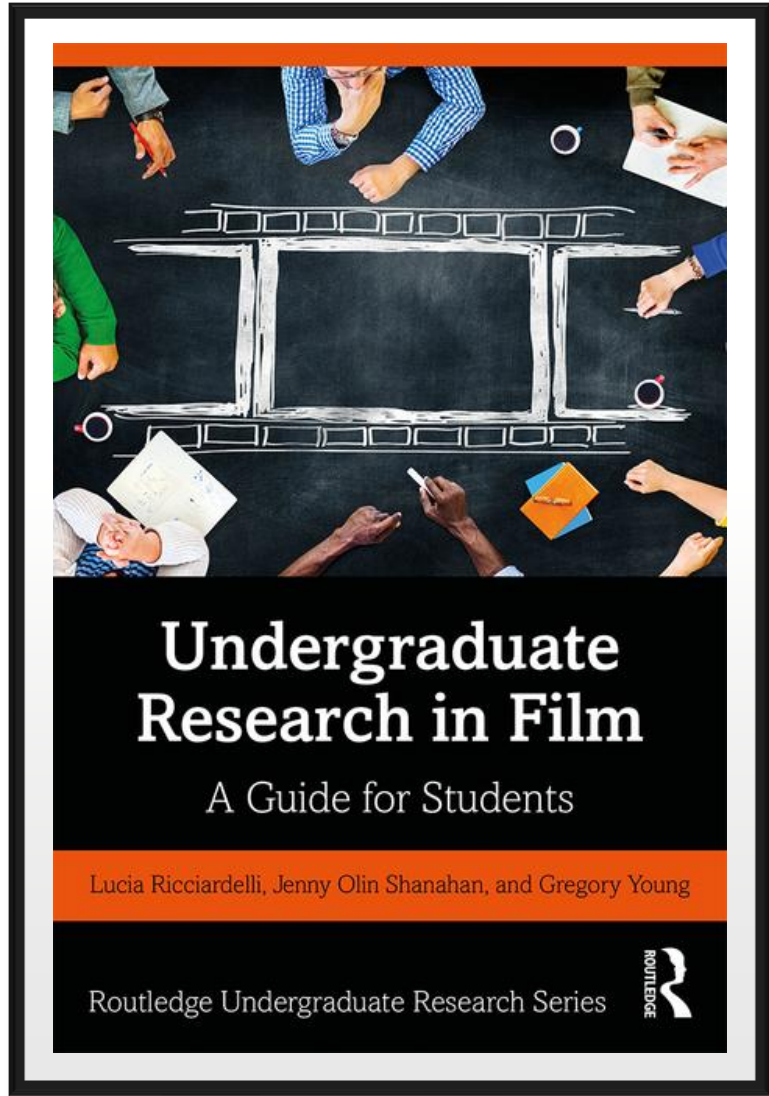
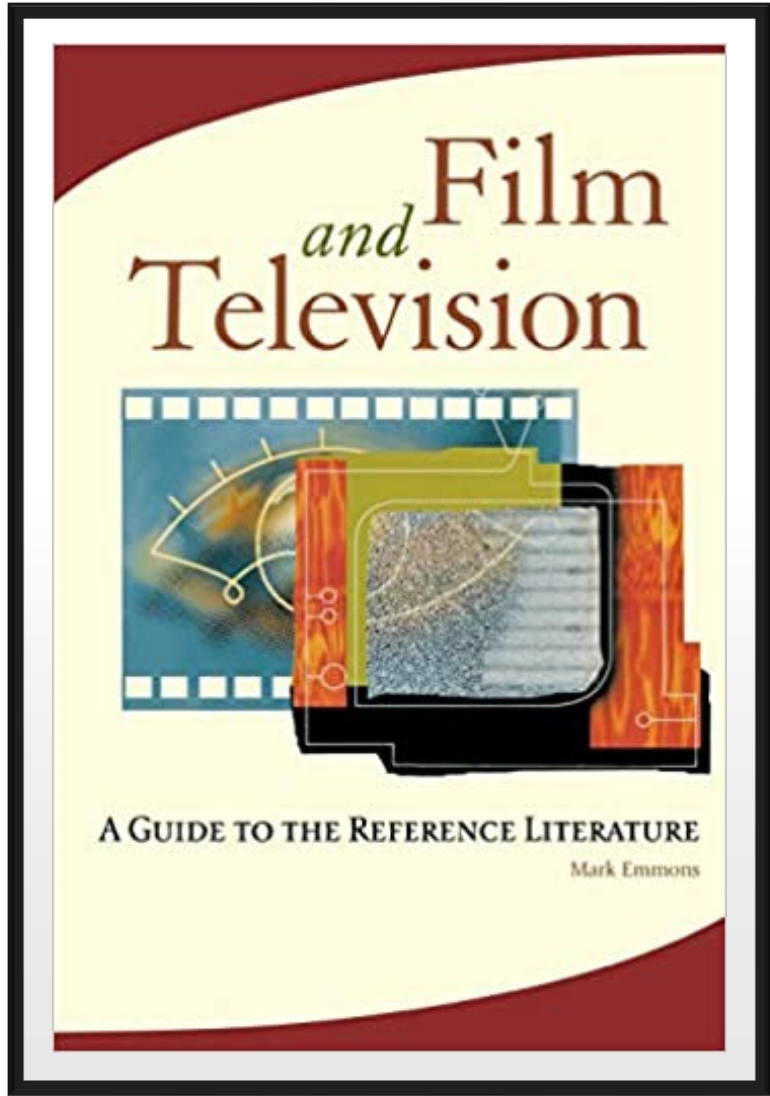
### MODERN ISSUES

Interested in current controversies and popular culture? Check out these websites!



STILL TRYING TO FIND ANSWERS OR INFO? ASK A LIBRARIAN!





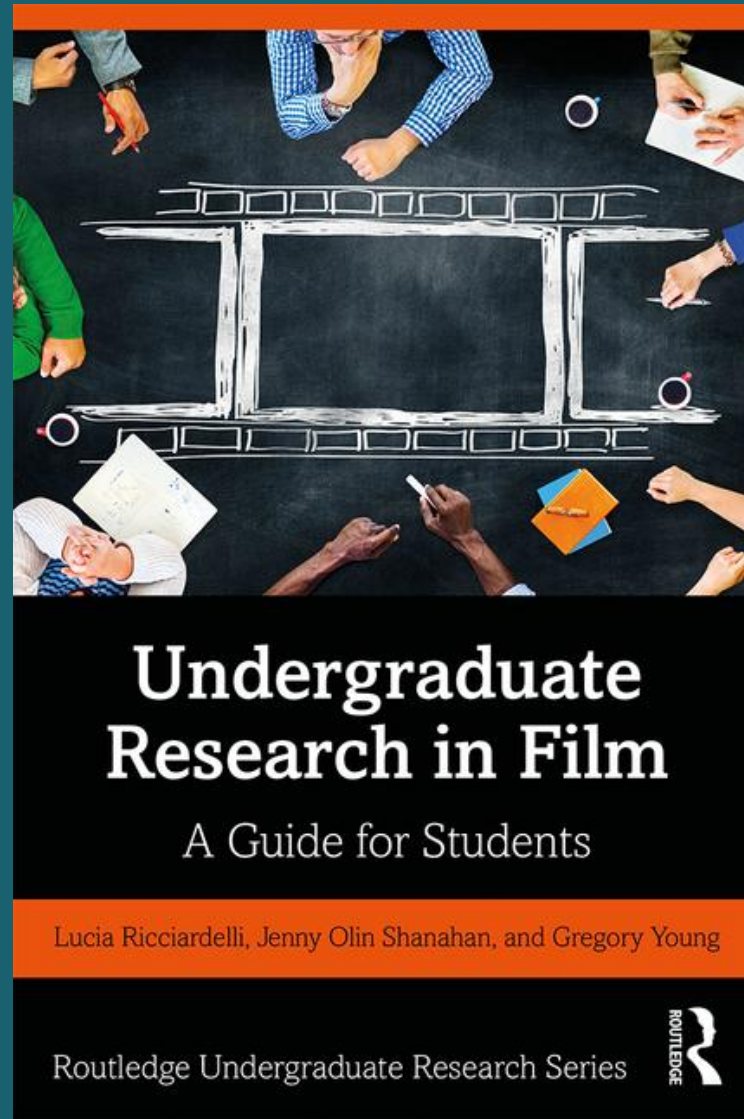
Reference and Nonfiction Books

*Undergraduate Research in Film: a Guide for Students* is part of the Routledge Undergraduate Research Series.

This textbook provides research activities and case studies on projects in:

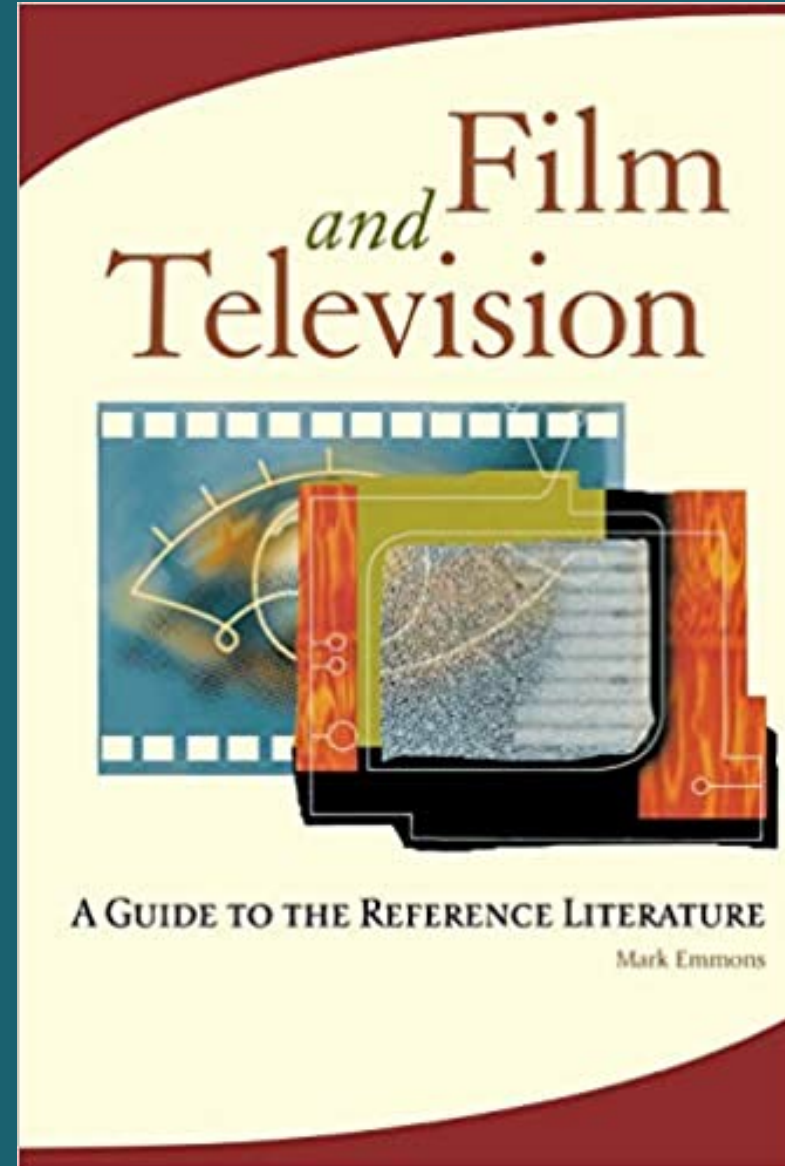
- the study of film & film history
- film theory
- film production

It brings together examples of film projects and film studies courses using exercises to build research skills.



## *Film and Television: a Guide to the Reference Literature*

Film and television are not only viewed as entertainment, but as educational and cultural forms. This book delves into how movies and television shows are produced, the filmmakers, crew, and actors, their content, and their reception by audiences, reviewers, critics, and scholars. It includes general guides, dictionaries and encyclopedias, filmographies, and lists of filmmakers. This is an indispensable guide for librarians, teachers, students, aspiring filmmakers, and fans.



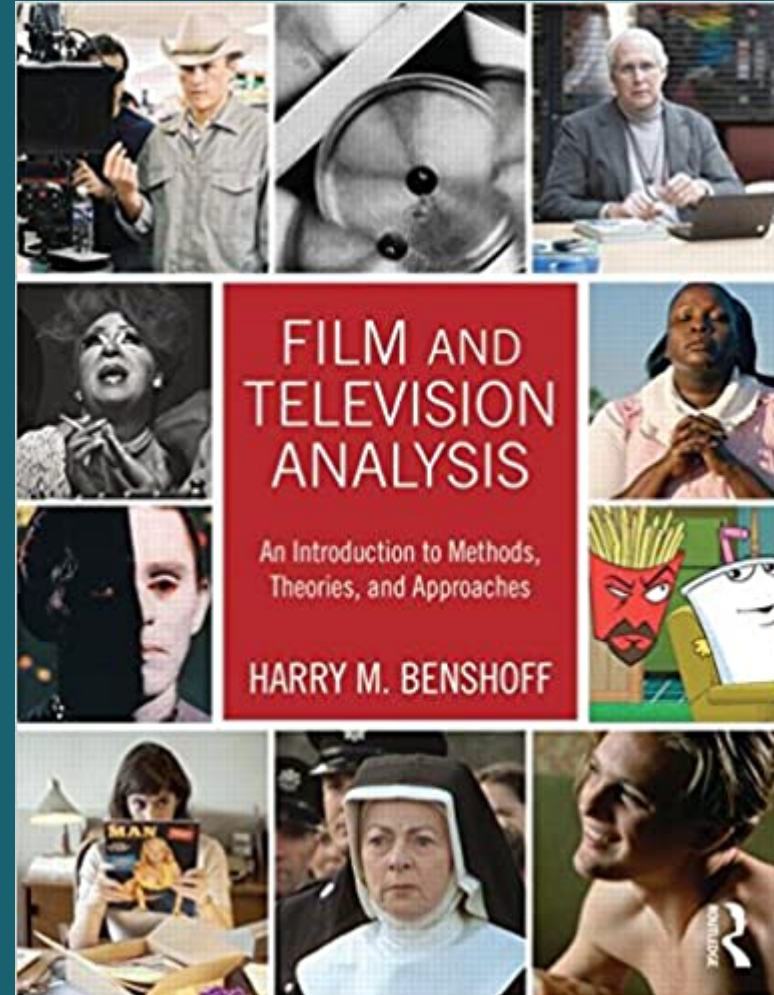


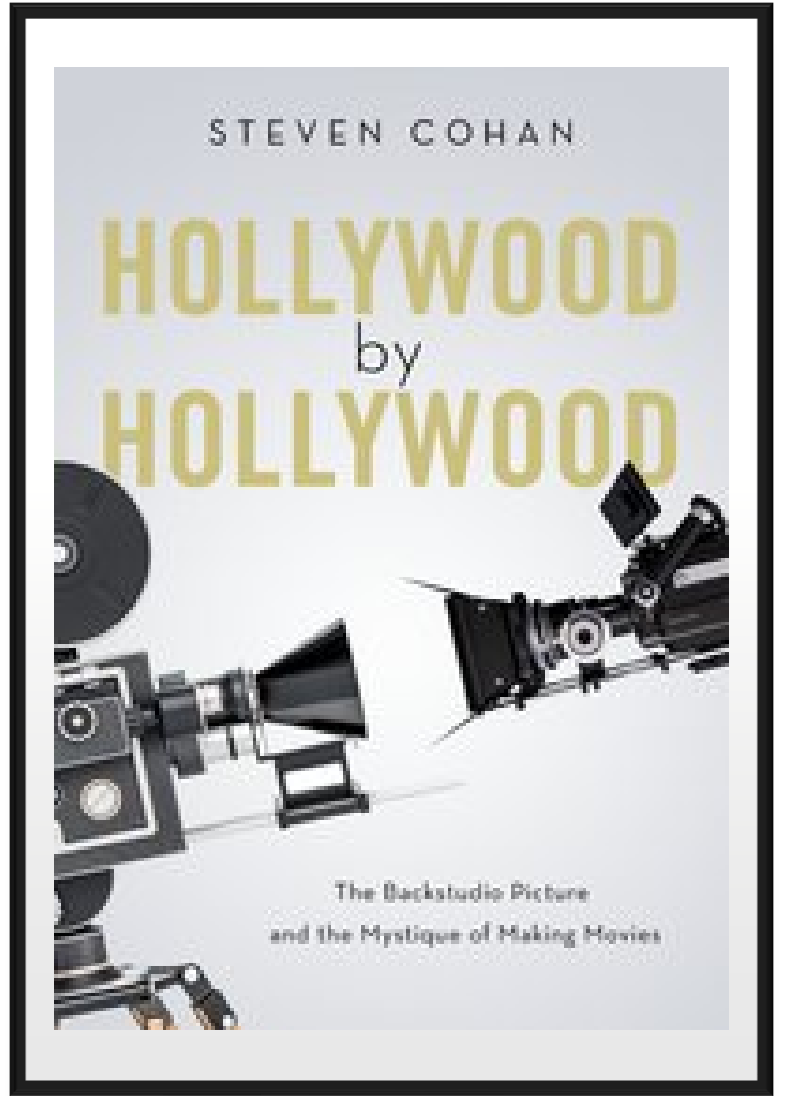
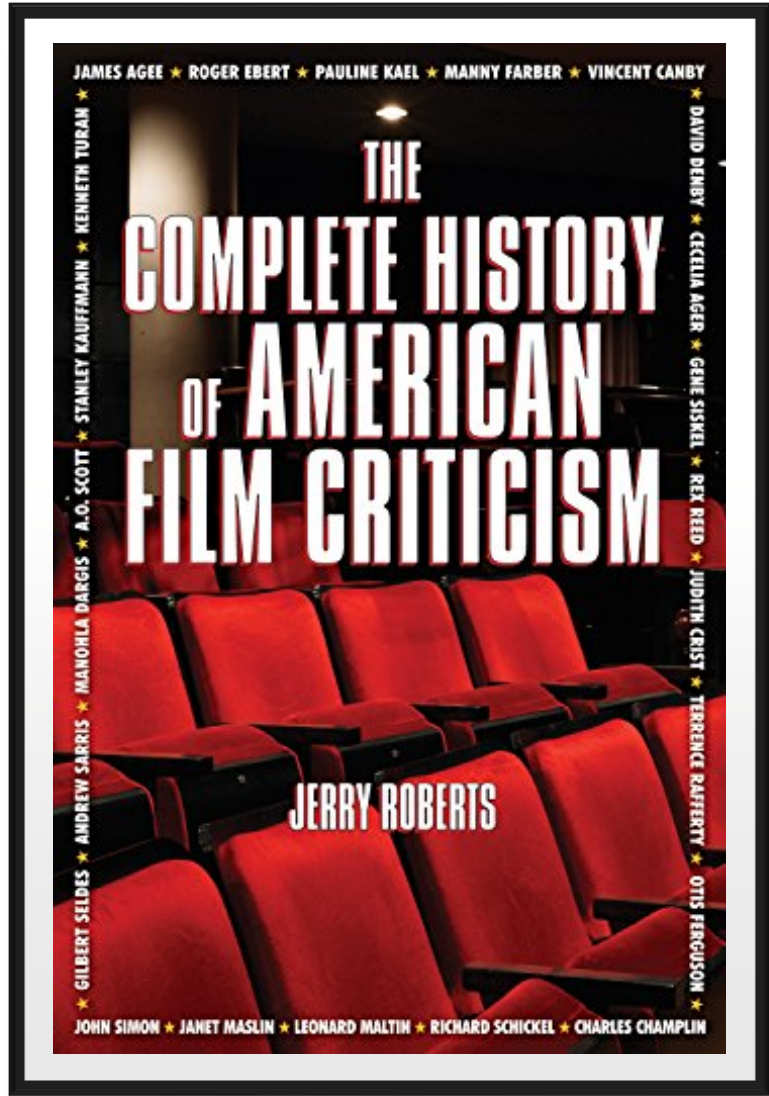
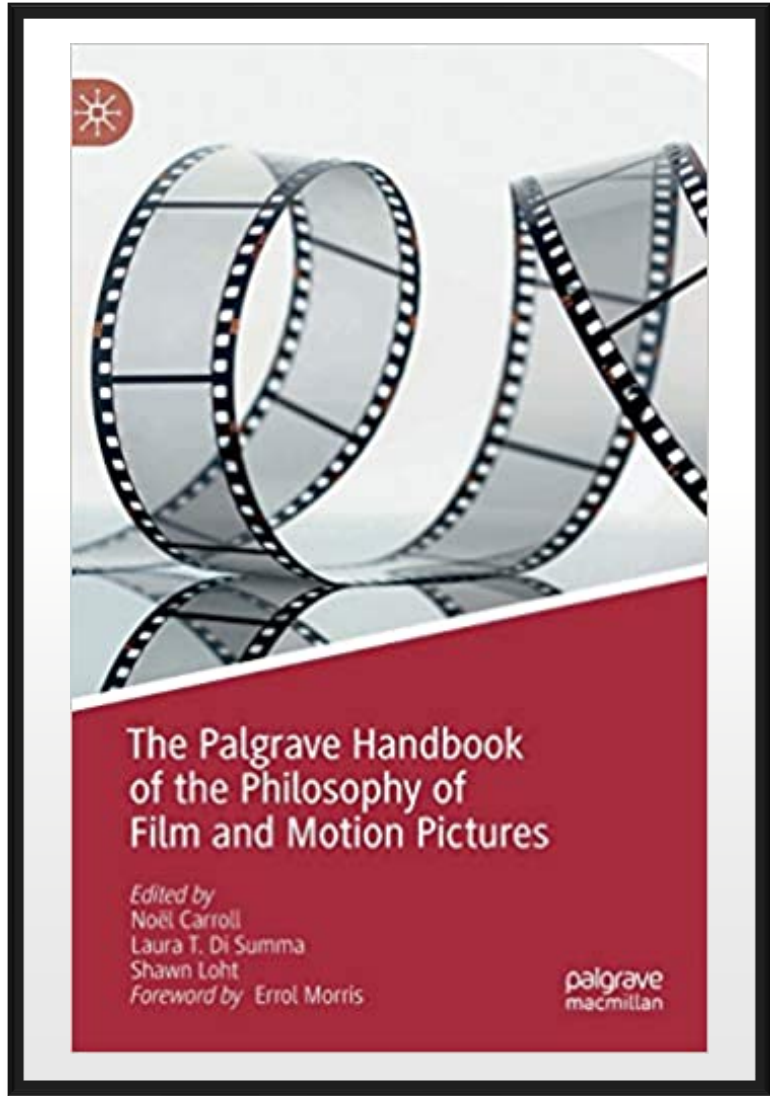
## *Film and Television Analysis: an Introduction to Methods, Theories, and Approaches*

This textbook is an introduction to the study of film and television, including such topics as:

- ideological analysis
- genre theory
- psychoanalysis
- postmodernism
- cultural studies

Also explores approaches to race, gender, and sexuality, and contains information about historical developments, with a glossary of key concepts and terms, and case studies.





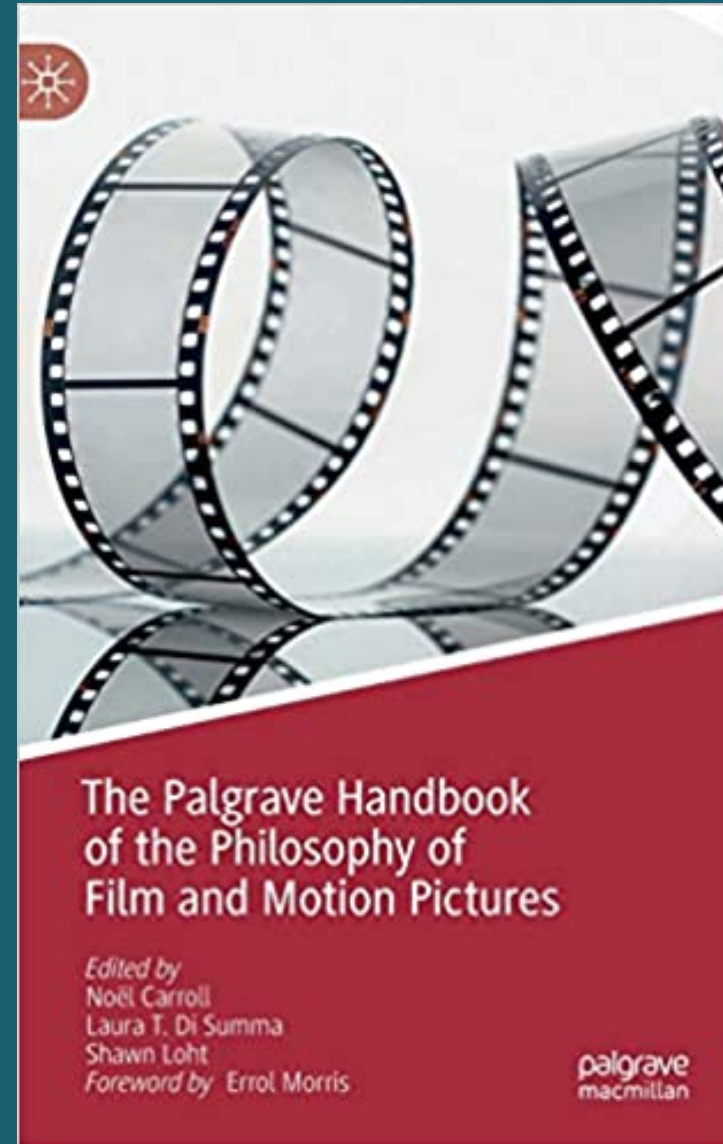
E-Books

## *The Palgrave Handbook of the Philosophy of Film and Motion Pictures*

An important collection of authoritative essays on the philosophy of film and motion pictures.

Topics explored include:

- film ontology
- film structure
- psychology
- authorship
- audience reaction
- And contemporary social issues.

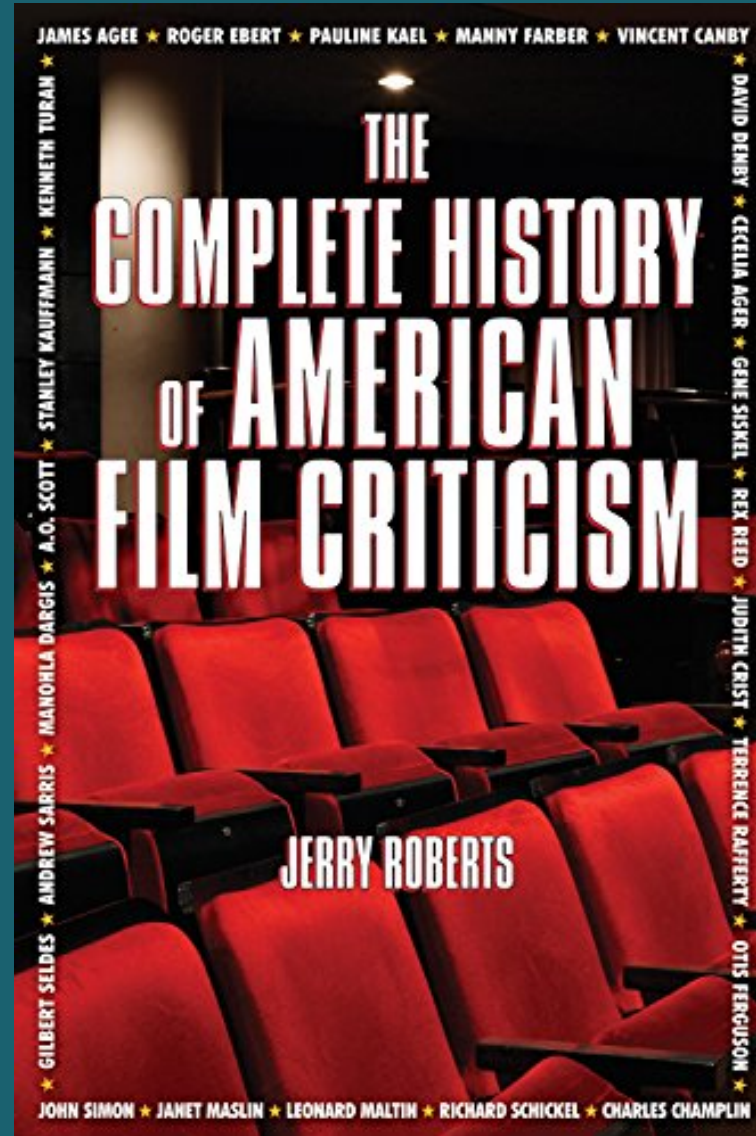




## *The Complete History of American Film Criticism*

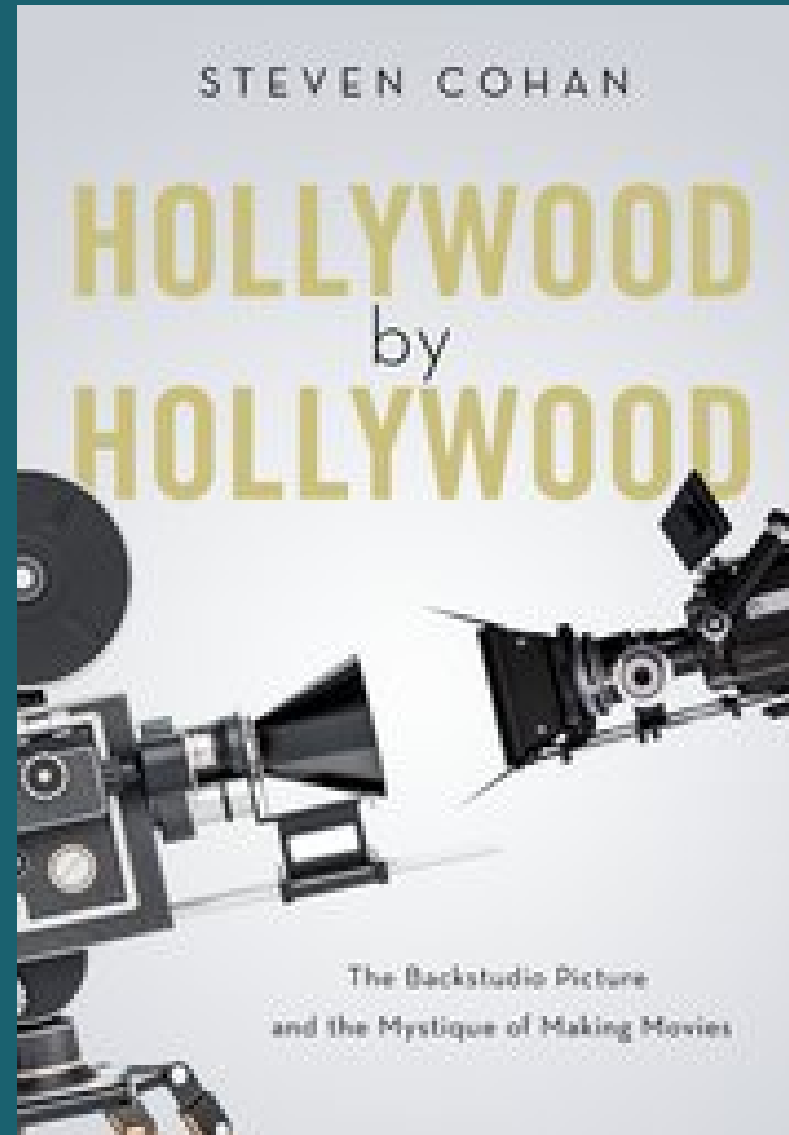
This ebook chronicles the lives and work of the most influential film critics of the past 100 years, calling attention to directors, cinematographers, producers, screenwriters, and actors.

With mini-biographies of some of the most respected film critics, this history explores the cultural impact of commentary about film as a modern art form.



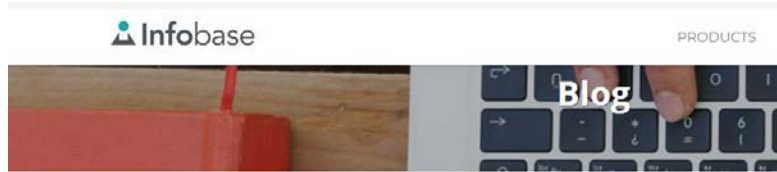
*Hollywood by Hollywood: the  
Backstudio Picture and the Mystique of  
Making Movies*

The backstudio or behind-the-scenes movie about the movie industry overlaps Hollywood as a location, a business, and a fantasy world. Hollywood represents an actual town and yet an imaginary place, and backstudio pictures shape perceptions of how the film industry works. Research includes the history of over fifty backstudios, and one hundred years of the history of American movies.





# Reference Databases



## Entertainment Video Collection

FEBRUARY 3, 2020 ACADEMIA, ALL REGIONS, FINE & PERFORMING ARTS, STREAMING VIDEO COLLECTIONS, UNITED STATES



## Art History Essentials Collection

JANUARY 11, 2020 ACADEMIA, ALL REGIONS, ALL SUBJECTS, ASIA, AUSTRALIA & OCEANIA, CANADA, EBOOK COLLECTIONS, EUROPE, FINE & PERFORMING ARTS, LATIN AMERICA, MIDDLE EAST, SOCIAL SCIENCES, UNITED STATES



## Music & Dance Video Collection

SEPTEMBER 17, 2019 ACADEMIA, ALL REGIONS, ALL SUBJECTS, FINE & PERFORMING ARTS, STREAMING VIDEO COLLECTIONS, UNITED STATES

Infobase: Film on Demand database of full-length movies

## Film & Television Literature Index with Full Text Database Coverage List

"Core" coverage refers to sources which are indexed and abstracted in their entirety (i.e. cover to cover). "Priority" coverage refers to sources with a substantial volume of materials relevant to the field, while "Selective" coverage refers to sources with an occasional volume of material relevant to the field. This title list does not represent all the Selective content found in this database. The Selective content is chosen from thousands of files containing articles that are relevant to this subject. Titles with "Coming Soon" in the Availability column indicate that this publication was recently added to the database and therefore full or no articles are currently available. If the 1 symbol is present, it indicates that 10% or more of the articles from this publication may not contain full text because the publisher is not the rights holder.

Please Note: Publications included on this database are subject to change without notice due to contractual agreements with publishers. Coverage dates shown are the intended dates only and may not yet match those on the product. All coverage is cumulative. Due to third party ownership of full text, EBSCO Information Services is dependent on publisher publication schedules (and in some cases embargo periods) in order to produce full text on its products.

Coverage Policy	Source Type	ISSN / ISBN	Publication Name	Publisher	Indexing and Abstracting Start	Indexing and Abstracting Stop	Full Text Start	Full Text Stop	Full Text Delay (Months)	Peer-Reviewed	PDF Images (full page)	Image QuickView	Searchable Cited References Start	Searchable Cited References Stop	Country	Availability*	MD
Core	Book / Monograph		100+ Club	Australian Teachers of Media Incorporated (ATMI)	01/01/2014	01/31/2014	01/01/2014	01/31/2014							Australia	Coming Soon	HAR
Core	Book / Monograph		11 Flowers	Australian Teachers of Media Incorporated (ATMI)	01/01/2014	01/31/2014	01/01/2014	01/31/2014							Australia	Coming Soon	HAR
Core	Magazine	0169-0989	1888	Association Française de Recherche sur l'histoire du Cinéma	06/01/1988		01/01/2007				Y	Y			France	Available Now	101K
Priority	Magazine	0707-0209	24 Images	Revue 24 Images	01/01/1968										Canada	Available Now	120C
Core	Book / Monograph	9783030470565	Adapt Tempus	Peter Lang Copyright AG	11/01/2005	11/30/2005	11/01/2005	11/30/2005			Y				Switzerland	Available Now	254Q
Core	Book / Monograph	9780819598014	Action Speaks Louder: Violence, Spectacle & the American Action Movie	Wiley-Blackwell	01/01/2007	01/31/2007	01/01/2007	01/31/2007			Y				United States of America	Available Now	342Z
Core	Academic Journal	1755-6537	Adaptation	Corbett University Press	01/01/2008		01/01/2008			12	Y	Y	Y	10/01/2008	United Kingdom	Available Now	523M
Priority	Trade Publication	0112-8987	AdMedia	Mediawest Ltd	02/01/1999	08/30/2013									New Zealand	Available Now	3AG
Priority	Trade Publication	0001-8809	Advertising Age	Cran Communications	07/08/1980										United States of America	Available Now	ADV
Selective	Trade Publication	1072-8118	Advertising Age's Creativity	Cran Communications	08/01/1996	10/31/2001									United States of America	Available Now	A0C
Priority	Magazine	0001-8896	Advocate	Hess Publishing Inc.	10/25/1872										United States of America	Available Now	AUT
Priority	Trade Publication	1548-9553	Adweek	Adweek, LLC	01/09/2004										United States of America	Available Now	AEA
Selective	Trade Publication	1535-2272	Adweek Magazine's Technology Marketing	MRC Media, LLC	05/01/2001	12/31/2004									United States of America	Available Now	HTW
Selective	Academic Journal	1082-4783	African American Review	Johns Hopkins University Press	01/01/1983					Y					United States of America	Available Now	ARV
Core	Academic Journal	0305-7472	Alterimage	University of California Press	01/01/1988		05/01/1998				Y				United States of America	Available Now	ATF
Core	Book / Monograph	9780321007960	Alan J. Pakula: His Life & His Films	Penguin Random House LLC	01/01/2005	01/31/2005	01/01/2005	01/31/2005			Y				United States of America	Available Now	22F0
Core	Book / Monograph	9780805048740	All or Nothing: The Cinema of Mike Leigh	Peter Lang Copyright AG	07/01/2004	07/31/2004	07/01/2004	07/31/2004			Y				Switzerland	Available Now	25AR
Core	Book / Monograph	9781841501383	Allegorical Images	Intellect Ltd.	09/01/2008	09/30/2008	09/01/2008	09/30/2008			Y	Y			United Kingdom	Available Now	BTJ0
Core	Book / Monograph	9780709911212	Almondovar: Labyrinths of Passion	Peter Owen Publishers	01/01/2001	01/31/2001	01/01/2001	01/31/2001			Y				United Kingdom	Available Now	3A0C
Core	Book / Monograph	9781541503021	Alternative Worlds in Hollywood Cinema	Intellect Ltd.	07/01/2008	07/31/2008	07/01/2008	07/31/2008			Y	Y			United Kingdom	Available Now	BTJ4
Priority	Magazine	0209-2006	Artemis One	Economía y Técnica SA	02/01/1999										Argentina	Available Now	HVJ
Core	Book / Monograph	9780223208022	Artemis Television: Visual Culture & Public Space	Duke University Press / Books	01/01/2001	01/31/2001									United States of America	Available Now	165B

EBSCOhost Film & Television Literature Index  
Regularly updated database of subject on film and television theory, and filmmaking

# Websites

## The Whedon Studies Association

Home / About / Journals / Conference / CFPs / Resources / more...



Search

# Slayage

The Journal of Whedon Studies

ISSN 1546-9212

Click essay titles for a downloadable PDF.

*Slayage* 17.2 [50], Summer / Fall 2019

"Let's Go to Work": The Legacy of *Angel* - A *Slayage* Special Issue

Guest Edited by Stacey Abbott and Simon Brown

[Introduction: "I kinda want to slay the dragon": \*Angel\* and Its Legacy \[pp. 1-18\]](#)

Stacey Abbott (University of Roehampton)

[Homefires Burning: Domestic Space in the Noir City of \*Angel\* \[pp. 19-47\]](#)

Lorrie Palmer (Towson University)

["There Will Be Another Song for Me": The Significance of the Orpheus Myth in \*Angel\*'s "Orpheus" \[pp. 48-76\]](#)

**Geena Davis Institute on Gender in Media**  
If she can see it, she can be it.™

HOME ABOUT RESEARCH EVENTS MEMBERSHIP GET INVOLVED EDUCATION NEWSROOM/MEDIA DONATE TOOLKIT SMARTBRIEF

**SEE JANE 2020 FILM**

Geena Davis Institute on Gender in Media  
If she can see it, she can be it.™

USC Viterbi  
School of Engineering

**RESEARCH**  
Our extensive research provides ground breaking data on women and girls in media.

**EDUCATION**  
Check out our curricula to teach your students how to be savvy media consumers.

**DONATE TODAY**  
Your donations further our research and fund curriculum development for young children.

Online resources to explore and inspire with thought-provoking research and writing about film, television, and popular culture

# Websites



AWARDS

MUSEUM

EXPLORE

LEARN

SHOP

HOME / ACADEMY FILM ARCHIVE / FILM ARCHIVE COLLECTIONS

## FILM ARCHIVE COLLECTIONS

The Academy Film Archive is home to one of the most extensive and diverse motion pictures collections in the world. The hundreds of collections housed at the Archive include Academy Award® nominated films, the annual Oscar® telecasts, documentaries, silent movies, experimental films, film industry related interviews, behind-the-scenes footage, home movies, a wide range of international cinema and much, much more.

Visit [Academy Collections](#), which brings together the holdings of the [Academy Film Archive](#) and a portion of the holdings of the [Margaret Herrick Library](#) for search and discovery.

[VIEWING REQUEST FORM](#)



20th Century Fox Features Collection



20th Century Fox Movietone Newsreels and Shorts Series...



28mm Collection



Academy Award-Winning Documentaries



Academy Awards Collection



Academy Conversations Collection



Academy Visual History Collection



Academy War Film Collection

The Academy of Motion Picture Arts and Sciences,  
Home of the Oscars and the Academy Film Archive



# Collaboration & Communication with Trello

LIS 2237 Susan Raber

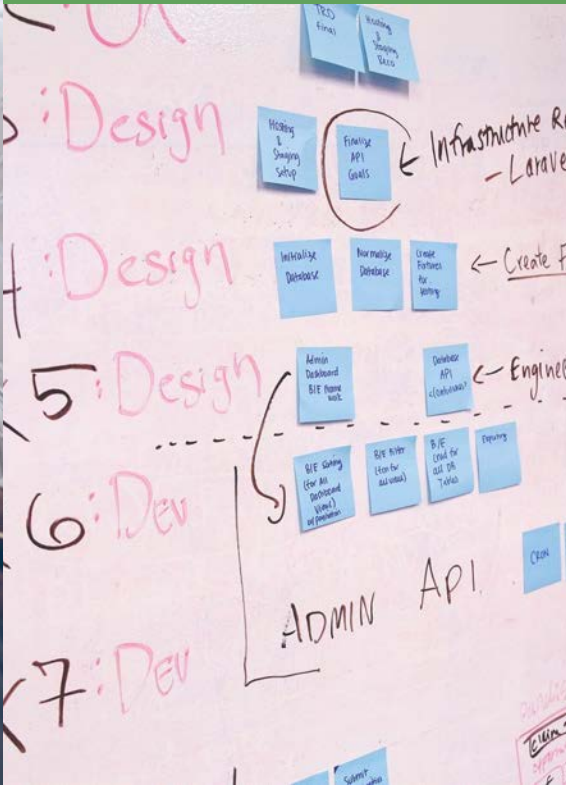


Work Together

Stay on track







# Trello has redesigned these traditional planning tools for the digital age.

Trello allows your team to efficiently and effectively manage your projects, improving communication and collaboration so you can meet your client's needs.



# Customizable

The screenshot displays the 'Card Labels' interface in Trello. At the top, it shows 'Card Labels' in the list 'Project Resources'. Below this, there are three labels: 'Copy Request' (yellow), 'Priority' (red), and 'Design Team' (purple), followed by a plus sign. A modal window titled 'Labels' is open, showing a search bar and a list of labels: 'Copy Request' (checked), 'One more step' (orange), 'Priority' (checked), 'Design Team' (checked), 'Product Marketing' (blue), 'Trello Tip' (cyan), and 'Halp' (green). Below the list are buttons for 'Create a new label' and 'Enable color blind friendly mode'. The background shows a card with a description and an activity section.

# Meet your new digital office space

Trello is a customizable productivity and collaboration tool that will allow your team to organize multiple projects in a central location, accessible from anywhere.

# Your next staff meeting is here

The screenshot shows a Trello board interface with a purple header and a white background. The board is titled "Project Management" and is part of a workspace named "Scenescape Media BC". The board is organized into four columns: "Project Resources", "Questions For Next Meeting", "To Do", and "Pending".

- Project Resources:** Contains a Trello Tip about card labels, a card for "Project 'Teamwork Dream Work' Launch Timeline" (0/6), "Stakeholders", and "Weekly Updates".
- Questions For Next Meeting:** Contains a Trello Tip about asking questions, a card "Who's [Start a capture] to fix my HTML snag?", and "How can I get access to the super secret document?".
- To Do:** Contains a Trello Tip about assigned tasks, a card "Sketch site banner", "Edit email drafts", "Curate customer list", and "Sketch the 'Teamy Dreamy' Font".
- Pending:** Contains a Trello Tip about in-between tasks, "Legal review", "Social media assets", and an "Add another card" button.

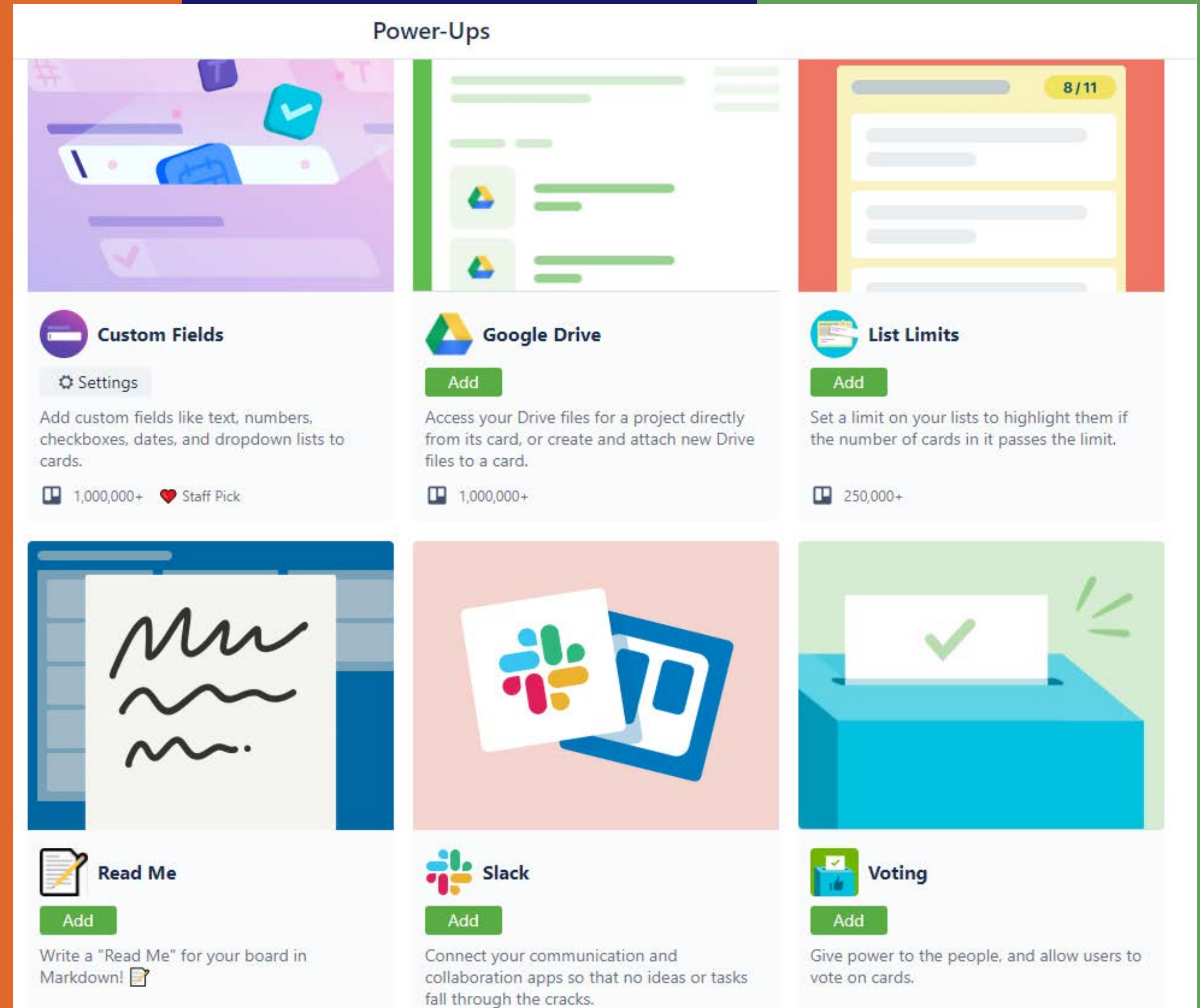
The interface includes a top navigation bar with "Boards", "Jump to...", and a search icon. A "New stuff!" notification is visible. The board is shared with a team, and an "Invite" button is present.

# You have the power

## Integrations

With powerful integrations and customized rules, your team can significantly improve productivity and remove redundancy.

Power-Ups




- Custom Fields**  
Settings  
Add custom fields like text, numbers, checkboxes, dates, and dropdown lists to cards.  
1,000,000+ Staff Pick
- Google Drive**  
Add  
Access your Drive files for a project directly from its card, or create and attach new Drive files to a card.  
1,000,000+
- List Limits**  
Add  
Set a limit on your lists to highlight them if the number of cards in it passes the limit.  
250,000+
- Read Me**  
Add  
Write a "Read Me" for your board in Markdown!
- Slack**  
Add  
Connect your communication and collaboration apps so that no ideas or tasks fall through the cracks.
- Voting**  
Add  
Give power to the people, and allow users to vote on cards.



# AUTOMATION

Trello allows for repetitive tasks to be automated, increasing productivity and reducing the chance of missed steps.

Rules Admin Create Rule



Turn your Trello board into an automation machine.

- ✓ Create rules to have Butler automatically react to your actions on a board.
- ✓ Take productivity to the next level with simple "When this, do that" format.
- ✓ Here are some examples:
  - When a card is created in list "To Do" by me, add the "Steps" checklist.
  - When a card is moved to list "Done" by anyone, mark the due date as complete and remove all members from the card.

# Goals

Create team and project objectives for goal tracking, and produce one-click reports for management.



Maintain transparency to reduce mistakes and improve ROI.

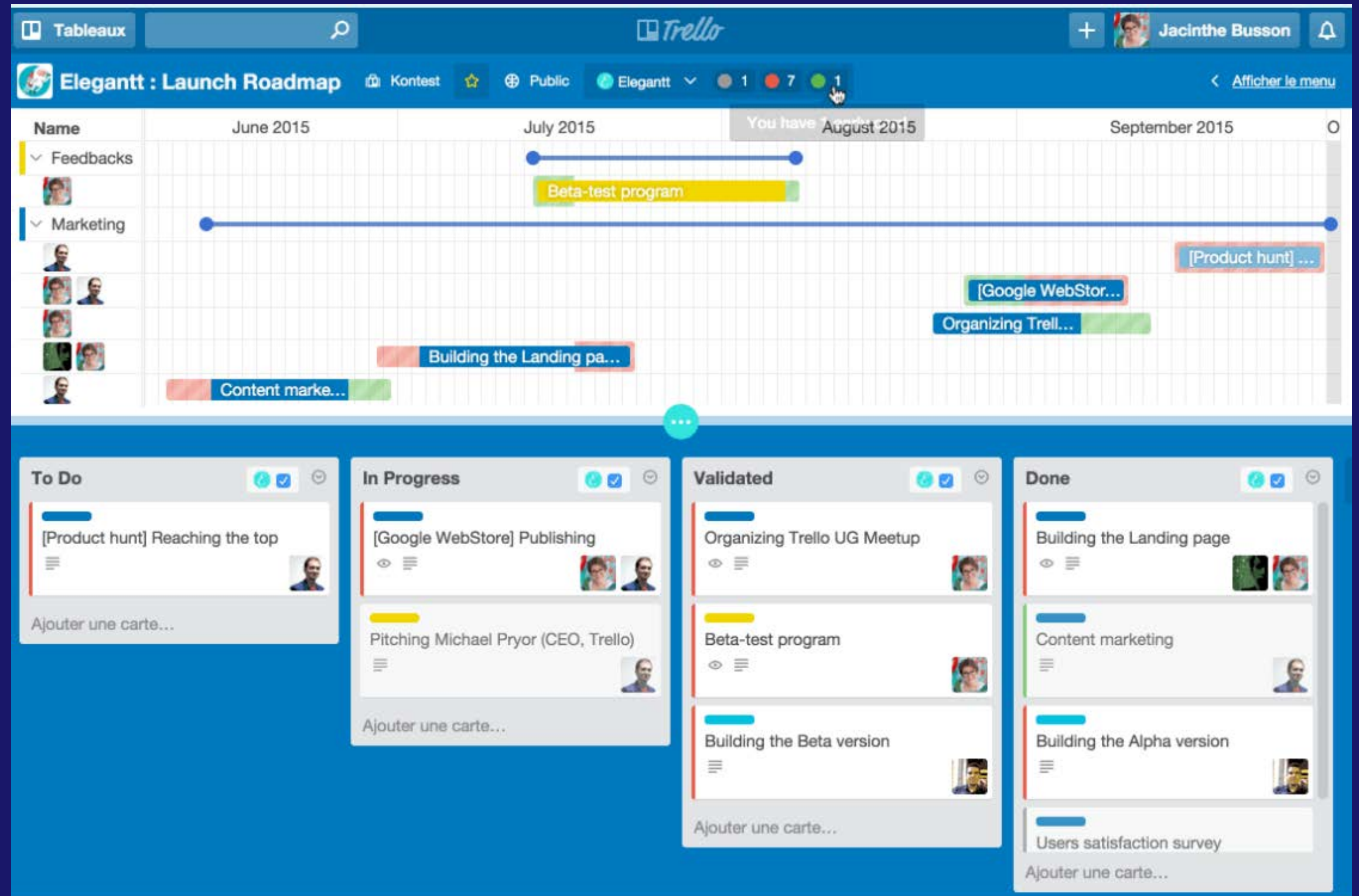
Team members can quickly and easily communicate with each other, and with management.



**ORGANIZE  
PRIORITIZE  
COMMUNICATE  
SET GOALS  
TRACK RESULTS**

**GET THINGS  
DONE.**

**TRELLO**



**[HTTPS://TRELLO.COM](https://trello.com)**